The Annual Quality Assurance Report (AQAR) of the IQAC (2009-10)

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.

Part – A

1. Details of the Institution

1.1 Name of the Institution

Shri Samarth Arts & Commerce College

1.2 Address Line 1

Morshi Road

Address Line 2

City/Town

P.O. : Ashti ,   Distt : Wardha

State

Maharashtra

Pin Code

442 202

Institution e-mail address

shrisamarthcollege_ashti@rediffmail.com

Contact Nos.

07156-225966

Name of the Head of the Institution:

Dr.Hemant M. Khanzode

Tel. No. with STD Code:

07156-225966

Mobile:

9975477588

Name of the IQAC Co-ordinator: Mrs. Varsha V.Karmarkar

Mobile: 9975363264

IQAC e-mail address: ------

1.3 **NAAC Track ID**   MHCOGN 10942

1.4 **NAAC Executive Committee No. & Date:**   Not mentioned in Certificate
    (For Example EC/32/A&A/143 dated 3-5-2004.
    This EC no. is available in the right corner- bottom
    of your institution's Accreditation Certificate)

1.5 Website address: www.samarthcollegeashti.ac.in

Web-link of the AQAR:

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	C+		2004	Five years
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYY   22th July 2004

1.8 AQAR for the year

> **2009-10**

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

- i. AQAR   of 2008-09 submitted to NAAC on 4 th May 2010
- ii. AQAR_____ _____ (DD/MM/YYYY)
- iii. AQAR_____ _____ (DD/MM/YYYY)
- iv. AQAR_____ _____ (DD/MM/YYYY)

1.10 Institutional Status

University   State   √ Central ☐ Deemed ☐ Private ☐

Affiliated College   Yes   √   No ☐

Constituent College   Yes ☐   No ☐

Autonomous college of UGC   Yes ☐   No ☐

Regulatory Agency approved Institution   Yes ☐   No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education   √   Men ☐   Women ☐

                        Urb ☐   Rural   √   Tribal ☐

Financial Status   Grant-in-aid   √   UGC 2(f) √   UGC 12B   √

                 Grant-in-aid + Self Financing ☐   Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts   √   Science ☐   Commerce   √   Law ☐   PEI (Phys Edu) ☐

TEI (Edu) ☐   Engineering ☐   Health Science ☐   Management ☐

Others   (Specify)   -----

1.12 Name of the Affiliating University *(for the Colleges)*

> Rashtrasant Tukdoji Maharaj Nagpur University, Nagpur

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence   UGC-CPE

DST Star Scheme   UGC-CE

UGC-Special Assistance Programme   DST-FIST

UGC-Innovative PG programmes   Any other *(Specify)*

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers   07

2.2 No. of Administrative/Technical staff   01

2.3 No. of students   ---

2.4 No. of Management representatives   03

2.5 No. of Alumni   ----

2. 6 No. of any other stakeholder and   ---

   community representatives

2.7 No. of Employers/ Industrialists   ---

2.8 No. of other External Experts   `---`

2.9 Total No. of members   `11`

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders   No. `04`   Faculty `02`

     Non-Teaching /Staff Students `--`   Alumni `01`   Others `--`

2.12 Has IQAC received any funding from UGC during the year?   Yes ☐   `√`

    If yes, mention the amount   `---`

2.13 Seminars and Conferences (only quality related)

    (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

    Total Nos. ☐   International ☐   National ☐ State ☐ Institution Level ☐

     (ii) Themes   `___`

2.14 Significant Activities and contributions made by IQAC

- IQAC suggested introduction of remedial coaching scheme under UGC.
- IQAC suggested establishment of Career and Counseling Cell in the college under UGC scheme.
- IQAC appealed the faculty to undertake research activities.
- The Principal suggested establishment of Equal Opportunity Centre in the college. It was unanimously accepted by IQAC.
- IQAC also suggested to undertake steps for creation of institutional website.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. New reference books and other books would be purchased for library.	1. Library automation software was purchased and installed.
2. Library automation software would be Purchased and installed.	2. Students' magazine 'Zep ' was published.
3. Students' magazine 'Zep' would be published.	3. Study tour for students was organized.
4. Study tour for students would be organized.	4. New books ,reference books and equipments were purchased.
5. New equipments would be purchased.	5. Proposal for introduction of remedial coaching for SC/ST and OBC students was submitted to UGC.
6. Proposal for financial assistance for remedial coaching for SC/ST and OBC students would be submitted to UGC.	

Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes √   No ☐

Management ☐   Syndicate ☐   Any other body ☐

Provide the details of the action taken

> The management recommended that all records of extension activities
> and community services of the college should be maintained in form of
> photographs and newspaper cuttings. They should be neatly bound. The
> recommendation was followed by the college.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	--	--	--	--
UG	Two	--	--	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	--	--	--	One
Others	--	--	--	
Total	Two			One

Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: CBCS/Core**Elective option /** Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	--
Trimester	--
Annual	Two

1.3 Feedback from stakeholders*   Alumni | - | Parents | - | Employers | - | Students | √ |
(On all aspects)

Mode of feedback   :   Online | | Manual | √ | Co-operating schools (for PEI) | |

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

*****

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
11	08	03	--	--

2.2 No. of permanent faculty with Ph.D.

Nil

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
08	02	03	--	--	--	--	--	11	02

2.4 No. of Guest and Visiting faculty and Temporary faculty

--		--		02

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	1	6	6
Presented	1	2	3
Resource Persons	--	--	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Nil

2.7 Total No. of actual teaching days
      during this academic year

197

2.8 Examination/ Evaluation Reforms initiated by
      the Institution (for example: Open Book Examination, Bar Coding,
      Double Valuation, Photocopy, Online Multiple Choice Questions)

Nil

2.9 No. of faculty members involved in curriculum
     restructuring/revision/syllabus development
     as member of Board of Study/Faculty/Curriculum Development workshop

| -- | -- | -- |

2.10 Average percentage of attendance of students

| 58% |

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	199	--	--	9.55	6.53	16.08
B.Com	107	--	--	10.28	1.86	12.14

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- IQAC reviews teaching plans submitted by teachers at the beginning of the session and recommends necessary changes.
- IQAC conducts feedback of teachers' evaluation by all students.
- IQAC conducts teachers' feedback of performance of students in annual test examinations.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	01
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	7	1	--	--
Technical Staff	--	--	--	--

*****

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC appealed the faculty to undertake research activity seriously.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	---	--	--	--

3.4   Details on research publications

	International	National	Others
Peer Review Journals	--	--	--
Non-Peer Review Journals	--	--	--
e-Journals	--	--	--
Conference proceedings	--	--	--

3.5 Details on Impact factor of publications:

Range [--]   Average [--]   h-index [--]   Nos. in SCOPUS [--]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects *(other than compulsory by the University)*	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published   i) With ISBN No. [--]   Chapters in Edited Books [--]

ii) Without ISBN No. [--]

3.8 No. of University Departments receiving funds from

UGC-SAP [--]   CAS [--]   DST-FIST [-]

DPE [--]   DBT Scheme/funds [--]

3.9 For colleges   Autonomy [--]   CPE [--]   DBT Star Scheme [--]

INSPIRE [--]   CE [--]   Any Other (specify) [--]

3.10 Revenue generated through consultancy [---]

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	--	--	--	--	--
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons [--]

3.13 No. of collaborations   International [--] National [--] Any other [--]

3.14 No. of linkages created during this year [--]

3.15 Total budget for research for current year in lakhs :

From Funding agency [--]   From Management of University/College [--]

Total [--]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions   received by faculty and research fellows
     Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution [--]
     who are Ph. D. Guides
     and students registered under them [--]

3.19 No. of Ph.D. awarded by faculty from the Institution [--]

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [--]   SRF [--] Project Fellows [--]   Any other [--]

3.21 No. of students Participated in NSS events:

University level | 08 | State level | -- |

National level | -- | International level | -- |

3.22 No. of students participated in NCC events:

University level | -- | State level | -- |

National level | -- | International level | -- |

3.23 No. of Awards won in NSS:

University level | 02 | State level | -- |

National level | -- | International level | -- |

3.24 No. of Awards won in NCC:

University level | -- | State level | -- |

National level | -- | International level | -- |

3.25 No. of Extension activities organized

University forum | | College forum | |

NCC | | NSS | 16 | Any other | |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Shri Samarth Shikshan Prasarak Mandal organized an eye check-up camp on 15th February 2009 under Health Marathon campaign. It was in joint collaboration with Matoshri Sewashram , Mumbai , 'Saksham' NGO from Wardha and District Health Centre, Wardha.

- Many extension activities were organized with support from Primary Health Centre, Ashti. They include AIDS awareness campaign, sickle cell diagnostic camp, pulse Polio drive, and village cleanliness drive, etc.

- A special seven day NSS camp was organized at *Manikwada* based on the theme 'Village Upliftment'.

****

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1.21hectres	--	--	1.21 hectres
Class rooms	7	--	--	7
Laboratories	1	--	--	1
Seminar Halls	--	--	--	--
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	10	9	UGC	19
Value of the equipment purchased during the year (Rs. in Lakhs)	283926	367790	UGC	651716
Others	--	--	--	--

4.2 Computerization of administration and library

- Office automation software has been installed in the office.
- Lib-man software has been installed in the library.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value (in Rs.)	No.	Value	No.	Value
Text Books	1823	206488	71	17030	1894	223618
Reference Books	58	16779	34	37754	92	54534
e-Books	--	--	--	--	--	--
Journals	--	--	--	--	--	--
e-Journals	--	--	--	--	--	--
Digital Database	--	--	--	--	--	--
CD & Video	3	297	--	--	3	297
Others(Novels, biographies, General knowledge books, etc.)	825	115658	1439	272021	2264	387679

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	4	--	--	--	--	4	--	--
Added	6	4	2	--	--	--	--	--
Total	10	4	2	--	--	4	--	--

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up-gradation (Networking, e-Governance etc.)

- LAN networking was done in the office to connect four computers.

4.6 Amount spent on maintenance in lakhs :

i) ICT   --

ii) Campus Infrastructure and facilities   51820/-

iii) Equipments   20250/-

iv) Others   --

Total :   **72070/-**

****

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- IQAC recommended the Physical Education Deptt. to provide infrastructural support to students aspiring to join police and armed services. It also suggested that physical and medical tests of all students should be conducted as per University guidelines.
- It suggested that the proposal for UGC scheme of providing conveyance allowance to students coming from nearby villages should be submitted by the college.
- IQAC suggested that college should introduce Remedial Coaching to SC/ST and Minority students under UGC scheme.
- It also suggested that the proposal for UGC scheme of providing stipend to SC/ST and OBC students should be submitted by the college.
- IQAC suggested that GOI and other scholarships should be disbursed to students in a timely manner.

5.2 Efforts made by the institution for tracking the progression

- The Physical Education Department conducts medical and physical tests regularly.
- The college submitted proposals to UGC under merged schemes for getting financial assistance for - (a)Remedial Coaching, (b) providing conveyance allowance to students from weaker sections, and (c) providing stipend to students from weaker sections.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
339			

(b) No. of students outside the state

--

(c) No. of international students

--

Men	No	%	Women	No	%
	184	54.27		155	45.72

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
61	50	19	192	--	322	65	55	14	205	--	339

Demand ratio- 1: 0.81   Dropout % - 39%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> • The college has purchased 16 reference books and study material for preparation of competitive examinations of students.

No. of students beneficiaries | -- |

5.5 No. of students qualified in these examinations

NET | -- | SET/SLET | -- | GATE | -- | CAT | -- |

IAS/IPS etc | -- | State PSC | -- | UPSC | -- | Others | -- |

5.6 Details of student counselling and career guidance

> • A programme to celebrate Swami Vivekanand Birth Anniversary was organized .It focussed on personality development and character building. The speakers emphasized on discipline, integrity, and scientific temperament as parameters for successful career.
>
> • Eleven students were sent to attend University level NSS camps. It was an effort towards developing personality and team spirit.

No. of students benefitted | 11 |

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	--	--

5.8 Details of gender sensitization programmes

- Programme on "Law Awareness" was organized in collaboration with *Taluka Vidhi Sewa Samiti, Ashti on 16th Nov. 2009* . Hon'ble Justice Tamhanekar , Sessions Court , Ashti was chief guest. He guided the students about their responsibilities as citizens.

- A symposia on "Women Empowerment" was organized on 22nd Nov.2009. Dr. Mamta Durge, Arvi was chief guest. She advised girl students to develop scientific approach and self-reliance.

- Savitribai Phuley Birth Anniversary was celebrated on 3rd January, 2010. The speakers highlighted Savitribai Phuley's life and sacrifice for women's education.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level   1   National level   --   International level   --

No. of students participated in cultural events

State/ University level   --   National level   --   International level   --

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level [--]   National level [--]   International level [--]

Cultural: State/ University level [--]   National level [--]   International level [--]

5.10 Scholarships and Financial Support

	Number of students	Amount (in Rs.)
Financial support from institution	--	--
Financial support from government	258	784424
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

5.11   Student organised / initiatives

Fairs   : State/ University level [--]   National level [--]   International level [--]

Exhibition: State/ University level [--]   National level [--]   International level [--]

5.12   No. of social initiatives undertaken by the students   [--]

5.13 Major grievances of students (if any) redressed: Nil

*****

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision
- To inculcate sincerity, integrity and discipline.
- To achieve academic excellence.
- To train students for global competence.
- To impart education so as to prepare ideal citizens.

Mission
- To create ambience for healthy teaching learning process.
- To conduct career and skill oriented programmes.
- To promote research temperament among students and teachers.
- To create infrastructural facilities for students.
- To encourage sports and extra- curricular activities.
- To serve the community through extension activities.
- To strengthen the process of women empowerment.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Curricular design is drafted by Board of Studies which is a statuary body of R. T. M. Nagpur University. The college follows the prescribed syllabus prepared by Board of studies.

6.3.2 Teaching and Learning

- Academic calendar of the college is prepared at beginning of the session.
- Faculties of all subjects prepare and implement their own teaching plans.
- Two unit tests are normally conducted in the first as well as in second session respectively.

6.3.3   Examination and Evaluation

- The faculty informs the students about changes in syllabus and pattern of question paper from time to time.
- The university evaluates the students by conducting annual examination.   The question paper pattern for B. A. And B. Com. is theoretical.   There are internal assignments only for the optional subjects Marketing and Information Technology.
- The college is a recognized university examination centre.
- The college conducts two unit tests in the first as well a second session respectively. Annual test examination is also conducted after the completion of the syllabus.
- Spot valuation conducted by the university is transparent. If the students are not satisfied with evaluation, they can apply for revaluation and can also demand Photostat copy of the answer sheets.

6.3.4   Research and Development

- The institution always encourages and promotes faculty participation in research. The faculty can avail duty leave to attend conferences/seminars/symposia. The institution has purchased good volumes of reference books from UGC Grants. The institution has also enlisted itself for   N-LIST Account under INFLIBNET.

- One of the faculty Shri D. D. Khadagi (Deptt. Of Marathi) is working on a minor research project.

- Six teachers have registered for Ph.D. under R.T.M. Nagpur University. Their research work is going on.

6.3.5 Library, ICT and Physical Infrastructure/Instrumentation

Library : Physical Infrastructure

The total area of the library is 616 sq. Ft. The reading room can accommodate 20 students at a time. There is open access system for all students and faculty. The reading room remains open from 7.30 a. M. to 2.30 p.m. on all working days and during vacation also. There is sufficient number of steel stacks for keeping books. The library has an advisory committee for smooth functioning.

Details of ICT and other tools

- Lib-man software has been installed in the library for automation.
- The library has two computers with Broadband Internet facility.
- The library has subscribed N-list account through INFLIBNET. Students and faculties get print outs of required data.

Specialized Services

- Xeroxing facility is available for students and faculty.
- Lists of newly purchased books and cover jackets are displayed on library notice board.
- An exhibition of newly purchased books and other study materials is arranged every year. It creates awareness about the importance of books among the students.

Support Facilities in the Library

- The students of environmental science and students enrolled under the extension activities can have newspaper cuttings for preparing project reports.
- Book bank facility is available for students. They can borrow books from library during examination time also.
- Library staff is co- operative and ready to help students and teachers

6.3.6   Human Resource Management

- The responsibility of carrying out curricular and co-curricular activities is entrusted to various committees. These committees are formed in staff council meeting at beginning of the session.
- The teachers are encouraged to participate in refresher, orientation   and short-term courses. They are also encouraged to attend conferences and symposia.
- It is seen that their placements are done on time   under Career Advancement Scheme of UGC.
- Non-teaching staff is encouraged to attend training workshops.

6.3.7 Faculty and Staff Recruitment

- Recruitment in the college for the posts is done as per the UGC and Govt. norms.
- At present, there are three Associate Professors and nine Assistant Professors.
- There are seven Non-teaching employees.
- One post in teaching and one post in no-teaching staff is vacant.
- The process of filling up these posts is going on.

6.3.8   Industry Interaction / Collaboration

No

6.3.9   Admission of Students

- The prospectus of the college is published   every year at the beginning of the session. It ensures wide publicity of the admission process.
- Our college is located in rural area and it runs traditional courses viz., B. A. and B. Com. The nature of admission process is not competitive. Hence, we have adopted first-cum first-serve policy to ensure transparency in the process.
- An admission committee is set up.
- Two teachers each from Arts as well as Commerce faculty are included in this committee.
- They verify the documents submitted by the students and access their aptitude and inclination.
- The teachers guide in selecting proper optional subjects.

6.4 Welfare schemes for

Teaching	--
Non teaching	--
Students	√

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done   Yes √   No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		No	

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes NA   No --

For PG Programmes   Yes --   No --

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Since our college is affiliated to RTM Nagpur University, annual examinations are conducted by the University.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

- Alumni meet is conducted every year.

6.12 Activities and support from the Parent – Teacher Association

- Parent-teacher Association meeting is organised. The response of the parents to this meeting is low.

6.13 Development programmes for support staff

Nil

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Tree plantation programme is organised every year.
- NSS volunteers in clean the college premises regularly.

****

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> Nil

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> - The college has utilized UGC grant for purchase of reference books, journals, equipments and for conducting other activities as per UGC guidelines.
> - Proposal for financial assistance for construction of ladies hostel has been submitted.
> - Library automation software has been purchased and installed.
> - Students' magazine has been published.
> - A special NSS camp was organized at village Maniknagar based on the theme 'Rural Upliftment'.
> - Sports and Cultural festival was organized in the college.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> - NSS unit organizes a blood donation camp every year in collaboration with Dr. Hedgewar Blood Bank, Nagpur.

***Provide the details in annexure (annexure need to be numbered as i, ii,iii)**

7.4 Contribution to environmental awareness / protection

> - Tree plantation programme is conducted every year. Students look after the conservation of saplings. NSS volunteers clean the college premises regularly.

7.5 Whether environmental audit was conducted?   Yes [ ]   No [√]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

> No

8. **Plans of institution for next year (2010-11)**

> - To organise research seminar competition for students.
> - To extend Internet facility for students.
> - To purchase books and reference books.
> - To promote sports and cultural activities.
> - To organise book exhibition.
> - To continue certificate course in communicative English.
> - To encourage research temperament among students.
> - To continue regular N. S. S. activities.

Name : Mrs.Varsha V.Karmarkar   *Name : Dr.Hemant M.Khanzode*

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

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Annexure

Academic Calendar 2009-10

Event	Date
June	
Beginning of academic session	16 June, 2009
July	
Preparation of teaching plans	1 to10 July
World population day progamme	11 July
University exam. result analysis	25 to 30 July
August	
Enrolment under N.S.S.	5 to 10 August
Independence day programme	15 August
Publication of college magazine *"Zep"*	20 August
First unit test	20 to 30 August
September	
World Literacy Day Programme	8 September
Second unit test	20 to 30 September
Communal Harmony week	24 Sept. to 2 October
Winter vacation	15 Oct to 15 Nov.2009
November	
Constitution Day programme	26 November
December	
World AIDS Day programme	1 December
Third unit test	15 to 20 December
Residential N.S.S. camp	22 to 28 December
January	
Savitribai Phuley Jayanti	3 January,2010
Yuva Din	12 January
Cultural and sports festival	23 to 26 January
Republic Day programme and prize distribution to meritorious students	26 January
Fourth unit test	27 to 31 January

February	
Parents and Alumni meeting	20 February
Students' feedback	22 to 25 February
March	
Annual test examination	2 to 8 March
Farewell to final year students	9 March
Evaluation of test examination	4 to 10 March
April	
Submission of reports by various committees	15 to 20 April
End of session	30April, 2010
University examination	15 March to 30 May 2010

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