

## The Annual Quality Assurance Report (AQAR) of the IQAC (2010-11)

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.

### Part – A

#### 1. Details of the Institution

1.1 Name of the Institution

Shri Samarth Arts & Commerce College

1.2 Address Line 1

Morshi Road

Address Line 2

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City/Town

P.O. : Ashti , Distt : Wardha

State

Maharashtra

Pin Code

442 202

Institution e-mail address

[shrisamarthcollege\\_ashti@rediffmail.com](mailto:shrisamarthcollege_ashti@rediffmail.com)

Contact Nos.

07156-225966

Name of the Head of  
the Institution :

Dr. Hemant M. Khanzode

Tel. No. with STD Code :

07156-225966

Mobile :

9975477588

Name of the IQAC Co-ordinator:

Mrs. Varsha V.Karmarkar

Mobile:

9975363264

IQAC e-mail address:

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1.3 NAAC Track ID

MHCOGN 10942

1.4 NAAC Executive Committee No. & Date:

Not mentioned in the Certificate

*(For Example EC/32/A&A/143 dated 3-5-2004.*

*This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)*

1.5 Website address:

[www.samarthcollegeashti.ac.in](http://www.samarthcollegeashti.ac.in)

Web-link of the AQAR:

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	C+	--	2004	Five years
2	2 <sup>nd</sup> Cycle	--	--	--	--
3	3 <sup>rd</sup> Cycle	--	--	--	--
4	4 <sup>th</sup> Cycle	--	--	--	--

1.7 Date of Establishment of IQAC : DD/MM/YYYY

22<sup>nd</sup> July 2004

1.8 AQAR for the year

2010-11

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and

Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR of 2008-09 submitted to NAAC on 4<sup>th</sup> May 2010
- ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

Rashtrasant Tukdoji Maharaj  
Nagpur University, Nagpur

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

**2. IQAC Composition and Activities**

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students	<input type="text" value="---"/>			
2.4 No. of Management representatives	<input type="text" value="03"/>			
2.5 No. of Alumni	<input type="text" value="----"/>			
2.6 No. of any other stakeholder and community representatives	<input type="text" value="---"/>			
2.7 No. of Employers/ Industrialists	<input type="text" value="---"/>			
2.8 No. of other External Experts	<input type="text" value="---"/>			
2.9 Total No. of members	<input type="text" value="11"/>			
2.10 No. of IQAC meetings held	<input type="text" value="04"/>			
2.11 No. of meetings with various stakeholders:	No.	<input type="text" value="05"/>	Faculty	<input type="text" value="02"/>
	Non-Teaching Staff/ Students	<input type="text" value="02"/>	Alumni	<input type="text" value="01"/>
			Others	<input type="text" value="--"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
	If yes, mention the amount	<input type="text" value="---"/>		
2.13 Seminars and Conferences (only quality related)	(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC			
	Total Nos.	<input type="text" value="--"/>	International	<input type="text" value="--"/>
			National	<input type="text" value="--"/>
			State	<input type="text" value="--"/>
			Institution Level	<input type="text" value="--"/>
	(ii) Themes	<input type="text" value="----"/>		

## 2.14 Significant Activities and contributions made by IQAC

- IQAC suggested to extend Internet facility to students.
- IQAC recommended that proposal for the construction of ladies hostel should be submitted to UGC.
- IQAC recommended that reference books should be purchased to enrich the library.
- It suggested that efforts to develop research temperament among students should be made by the faculty.
- Certificate course in Communicative English should be continued during the session 2010-11.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
<ol style="list-style-type: none"> <li>1. To organize research seminar competition for students.</li> <li>2. To extend Internet facility for students.</li> <li>3. To purchase books and reference books.</li> <li>4. To promote sports and cultural activities.</li> <li>5. To organize book exhibition.</li> <li>6. To continue certificate course in Communicative English.</li> <li>7. To conduct regular N. S. S. activities.</li> </ol>	<ol style="list-style-type: none"> <li>1. Research seminar competition was organized on 3<sup>rd</sup> and 4<sup>th</sup> February 2011.</li> <li>2. Nine students from Arts faculty and eleven students from Commerce faculty participated in the competition.</li> <li>3. Two more computer sets were installed in the library for providing Internet facility to students.</li> <li>4. New books and reference books were purchased in the college library.</li> <li>5. A Book Exhibition was organised in the college on 28<sup>th</sup> and 29<sup>th</sup> January 2011.</li> <li>6. Certificate course in Communicative English was conducted.</li> <li>7. Regular N.S.S. activities were conducted. A special camp was also organized in rural area.</li> </ol>

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

- In view of low response to alumni activities, the management suggested to maintain the track record of ex-students. An exhaustive list of Alumni should be prepared. The suggestion was followed.

### Part – B

#### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	--	--	--	--
UG	Two	--	--	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	--	--	--	One
Others	--	--	--	--
<b>Total</b>	Two	--	--	One

Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/**Elective option** / Open options  
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	--
Trimester	--
Annual	Two

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

***\*Please provide an analysis of the feedback in the Annexure***

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

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**Criterion – II**

**2. Teaching, Learning and Evaluation**

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	12	09	03	--	--

2.2 No. of permanent faculty with Ph.D. 02

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	09	01	03	--	--	--	--	--	12	01

2.4 No. of Guest and Visiting faculty and Temporary faculty -- -- 02

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	1	6	8
Presented	1	4	4
Resource Persons	--	--	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Nil

2.7 Total No. of actual teaching days during this academic year 200

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Nil

Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

--	01	--
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2.10 Average percentage of attendance of students

55%
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2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	197	--	--	10.66	10.02	11.68
B.Com	122	--	--	22.95	0.82	23.77

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- The IQAC reviews the teaching plans submitted by the teachers at beginning of the session and recommends necessary changes for compliance of syllabi.
- IQAC conducts feedback of teachers evaluation by all students.
- IQAC conducts teachers' feedback on performance of students in annual test examination.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
Others	--

## 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	7	1	--	--
Technical Staff	--	--	--	--

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### Criterion – III

#### 3. Research, Consultancy and Extension

##### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC recommended to introduce seminar competition for students to inculcate research temperament among them.
- IQAC endorsed the participation of four college students in Inter-collegiate research festival 'Avishkar' organised by R.T.M. Nagpur University.
- Two Faculty members Shri.S.P. Ghogale and Shri .S.R. Lohe were awarded Ph.D. for doctoral theses. They were felicitated in the college.

##### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

##### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	01	--	--
Outlay in Rs. Lakhs	---	60000/-	--	--

##### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	--	--	--
Non-Peer Review Journals	--	--	--
e-Journals	--	--	--
Conference proceedings	--	--	--

##### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects <i>(other than compulsory by the University)</i>	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	--	--	--	--	--
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons :

3.13 No. of collaborations: International  National  Any other

3.14 No. of linkages created during this year:

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
National level  International level

3.24 No. of Awards won in NCC:

University level  State level   
National level  International level

3.25 No. of Extension activities organized

University forum  College forum   
NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- The NSS Unit organized following activities – tree plantation, Sickle cell Diagnostic Camp, maintenance of Shahid Smarak, etc.
- A special NSS camp was organized at village Bhraswada based on the theme ‘Rural Upliftment’.

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## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1.21hectres	--	--	1.21 hectres
Class rooms	7	--	--	7
Laboratories	1	--	--	1
Seminar Halls	--	--	--	--
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	19	1	UGC	20
Value of the equipment purchased during the year (Rs. in Lakhs)	651716	36550	UGC	688266
Others	--	--	--	--

#### 4.2 Computerization of administration and library

- Office automation software has been installed in the office.
- Lib-man software has been installed in the library.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value (in Rs.)	No.	Value	No.	Value
Text Books	1894	223618	74	20615	1968	244133
Reference Books	92	54534	05	2975	97	57509
e-Books	--	--	--	--	--	--
Journals	--	--	07	8135	07	8135
e-Journals	--	--	--	--	--	--
Digital Database	--	--	--	--	--	--
CD & Video	3	297	--	--	3	297
Others (Novels, General knowledge books, biographies, etc.)	2264	387679	210	30928	2474	418607



4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	10	4	2	--	--	4	--	--
Added	--	--	--	--	--	--	--	--
Total	10	4	2	--	--	4	--	--

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- LAN networking was installed in the office to connect four computers.
- Internet access was provided to students through VPN connection in the library.

4.6 Amount spent on maintenance in lakhs : (in Rs.)

i) ICT	--
ii) Campus Infrastructure and facilities	90863
iii) Equipments	4145
iv) Others	--
<b>Total :</b>	95008

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**Criterion – V**

**5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- IQAC recommended that Internet facility should be extended to students for accessing information about job opportunities and competitive examinations.
- IQAC also suggested to continue certificate course in Communicative English.

5.2 Efforts made by the institution for tracking the progression

- Two computers with Internet facility were installed in the library for students.
- The certificate course in Communicative English was continued for the session 2010-11.
- The college maintains a students' welfare fund for poor and needy students.
- Meritorious students are given awards by the faculty and management members

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
350	--	--	--

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%
	146	41.71		204	58.28

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
65	55	14	205	--	339	76	48	27	199	--	350

Demand ratio- 1: 0.82

Dropout % - 45%

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Magazines useful for preparation of competitive examination were subscribed.
- Reference books, study material and general reading books were purchased in the library for preparation of competitive examination.

No. of students beneficiaries

15

#### 5.5 No. of students qualified in these examinations

NET	--	SET/SLET	--	GATE	--	CAT	--
IAS/IPS etc	--	State PSC	--	UPSC	--	Others	--

#### 5.6 Details of student counselling and career guidance

- 20 college students participated in “*State level Yuva Sanskar Camp*” organized by Gurukunj Ashram, Mozri from 25<sup>th</sup> to 28<sup>th</sup> October 2010. It was an effort towards personality development of students.
- Our student Ms. Sarika Uikey (B.A.II) participated in State level Pre-Republic day Parade at Mumbai as NSS volunteer. She represented R.T.M. Nagpur University.

No. of students benefitted

21

### 5.7 Details of campus placement

Number of Organizations Visited	<i>On campus</i>		<i>Off Campus</i>
	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	--	--

### 5.8 Details of gender sensitization programmes

- Savitribai Phuley's Birth Anniversary was celebrated on 3<sup>rd</sup> January 2011. The speakers emphasized on following thoughts of Savitribai Phuley .
- Rashtramata Jiabai's Birth Anniversary was celebrated on 12<sup>th</sup> January, 2011. The speaker illustrated Jijabai as an ideal mother who nourished patriotic leadership of Chhatrapati Shivaji Maharaj.

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

	Number of students	Amount (in Rs.)
Financial support from institution	--	--
Financial support from government	266	697084
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed : Nil

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## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

##### **Vision**

- To inculcate sincerity, integrity and discipline.
- To achieve academic excellence.
- To train students for global competence.
- To impart education so as to prepare ideal citizens.

##### **Mission**

- To create ambience for healthy teaching learning process.
- To run career and skill oriented programmes.
- To promote research temperament among students and teachers.
- To create infrastructural facilities for students.
- To encourage sports and extra- curricular activities.
- To serve the community through extension activities.
- To strengthen the process of women empowerment.

#### 6.2 Does the Institution has a management Information System

Yes

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

- Curricular design is drafted by Board of Studies which is a statutory body of R. T. M. Nagpur University. It is compulsory to follow the prescribed syllabus prepared by Board of studies.

##### 6.3.2 Teaching and Learning

- Academic calendar of the college is prepared at beginning of the session.
- Faculties of all subjects prepare and implement their own teaching plans.
- Two unit tests are conducted in the first as well as second session respectively.
- Annual test examination is conducted on completion of the syllabus.

### 6.3.3 Examination and Evaluation

- The faculty informs the students about changes in syllabus and pattern of question paper from time to time.
- The university evaluates the students by conducting annual examination. The question paper pattern for B. A. And B. Com. is theoretical. There are internal assignments only for the optional subjects i.e. Marketing and Information Technology.
- The college is a recognized university examination centre.
- The college conducts two unit tests in the first as well as second session respectively. Annual test examination is also conducted after the completion of the syllabus.
- Spot valuation conducted by the university is transparent. If the students are not satisfied with evaluation, they can apply for revaluation through the college and can also demand photostat copy of the concerned answer sheet.

### 6.3.4 Research and Development

- The institution always encourages and promotes faculty participation in research. The faculty can avail duty leave to attend conferences/seminars/symposia. The institution has purchased good volumes of reference books from UGC grants for research purpose.
- One of the faculty Shri D. D. Khadagi (Deptt. Of Marathi) is working on minor research project.

### 6.3.5 Library , ICT and physical Infrastructure/Instrumentation

#### **Library : Physical Infrastructure**

The total area of the library is 616 sq. Ft. The reading room can accommodate 20 students at a time. There is open access system for all students and faculty. The reading room remains open from 7.30 a. M. to 2.30 p.m. on all working days and during vacation also. There is sufficient number of steel stacks for keeping books. The library has an advisory committee for smooth functioning.

#### **Details of ICT and other tools**

- Lib-man software has been installed in the library for automation. It helps for computerized accession of books.
- The library has four computers with Broadband and VPN Internet facility.
- The library has subscribed N-list account through IFLIBNET. Students and faculties get print outs of required data.

#### **Specialized Services**

- Xeroxing facility is available for students and faculties.
- Lists of newly purchased books and cover jackets are displayed on library in notice board.
- An exhibition of newly purchased books and other study materials is arranged every year. It creates awareness about the importance of books among the students.

#### **Support Facilities in the Library**

- The students of environmental science and students enrolled under the extension activities can have newspaper cuttings for preparing project reports.
- Book bank facility is available for students. They can borrow books from library during examination time also.
- Library staff is cooperative and ready to help students and teachers.



### 6.3.6 Human Resource Management

- The responsibility of carrying out curricular and co-curricular activities is entrusted to various committees. These committees are formed in staff council meeting at beginning of the session.
- The teachers are encouraged to participate in refresher, orientation and short-term courses. They are also encouraged to attend conferences and symposia.
- It is seen that their placements are done on time under Career Advancement Scheme of UGC.
- Non-teaching staff is encouraged to attend training workshops.

### 6.3.7 Faculty and Staff recruitment

- Recruitment in the college for all posts is made as per the UGC and Govt. norms.
- At present, there are three Associate Professors and nine Assistant Professors.
- There are seven non-teaching employees.
- One post in teaching and two posts in non-teaching staffs are vacant.

### 6.3.8 Industry Interaction / Collaboration

- The college has not so far collaboration with any industry.

### 6.3.9 Admission of Students

- The prospectus of the college is published every year at the beginning of the session. It ensures wide publicity of the admission process.
- Our college is located in rural area and it runs traditional courses viz., B. A. and B. Com. The nature of admission process is not competitive. Hence, we have adopted first-cum first-serve policy to ensure transparency in the process.
- An admission committee is set up at the beginning of the session.
- Two teachers each from arts as well as commerce faculty are included in this committee.
- They verify the documents submitted by the students and assess their aptitude and inclination.
- The teacher guides in selecting proper optional subjects.

6.4 Welfare schemes for	Teaching	--
	Non teaching	--
	Students	√

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		No	

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Since our college is affiliated to R.T.M. Nagpur University, annual examinations are conducted by the University.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

#### 6.11 Activities and support from the Alumni Association

- Alumni meet is conducted every year. But the response to this this meeting is moderate.

#### 6.12 Activities and support from the Parent – Teacher Association

- Parent-Teacher Association meet is organised every year. The response of the parents to these meetings is low. There is a need to create awareness among parents.

#### 6.13 Development programmes for support staff

Nil

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- Tree plantation programme is conducted every year. The students take care of the saplings.
- N.S.S. volunteers clean the college premises regularly.

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## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Nil

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Research seminar competition was organized on 3<sup>rd</sup> and 4<sup>th</sup> February 2011. Nine students from Arts faculty and eleven students from Commerce faculty participated in the competition.
- Two computer sets were installed in the library for providing Internet facility to students.
- New books and reference books were purchased in the college library.
- A Book Exhibition was organised in the college on 28<sup>th</sup> and 29<sup>th</sup> January 2011.
- The certificate course in Communicative English was conducted.
- Regular N.S.S. activities were conducted. A special camp was also organized in rural area.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- NSS Unit of the college organizes blood donation camp every year in association with Dr. Hedgewar Blood Bank, Nagpur.

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- Tree plantation programme is conducted every year. Students look after the conservation of saplings. NSS volunteers clean the college premises regularly.

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Nil

**8. Plans of institution for next year (2011-12)**

- To introduce Population Education Programme for first year students.
- To establish career and counseling Cell.
- To organize one day personality development workshop for students.
- To continue certificate course in communicative English.
- To purchase new books and reference books in college library.
- To organize Research Seminar for students.
- To conduct regular N. S. S. activities throughout the year.

*Name : Mrs. VarshaV.Karmarkar*

*Name: Dr.Hemant M . Khanzode*

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*Signature of the Coordinator, IQAC*

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*Signature of the Chairperson, IQAC*

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*Annexure*

Academic Calender 2010-11

<b>Event</b>	<b>Date</b>
<b>June</b>	
Beginning of the Academic session	16 <sup>th</sup> June, 2010
<b>July</b>	
Preparation of teaching plans	1 to 10 July
World population day Programme	11 July
University analysis	25 to 30 July
<b>August</b>	
Enrolment under N.S.S.	16 to 21 July
Independence Day programme	15 August
Publication of college magazine "Zep"	17 August
First unit test	20 to 30 August
<b>September</b>	
World Literacy Day Programme	8 September
Second unit test	20 to 30 September
Communal Harmony week	24 Sept. to 2 October
<b>Winter vacation</b>	17 Oct. to 16 November
<b>November</b>	
Constitution Day Programme	26 November
<b>December</b>	
World AIDS Day Programme	1 December
Third unit test	15 to 20 December
Residential N.S.S. camp	13 to 19 December
<b>January</b>	
Savitribai Phuley Jayanti	3 January, 2011
Yuva Din	12 January
Cultural and sports festival	23 to 26 January
Republic Day programme and Prize distribution to meritorious students	26 January
Fourth unit test	27 to 31 January

<b>February</b>	
Research paper presentation competition	3 - 4 February
Alumni and Parents meeting	25 February
Students' feedback	27 to 28 February
<b>March</b>	
Annual test examination	1 to 8 March
Evaluation of test examination	3 to 10 March
Farewell to final year students	9 March
<b>April</b>	
Submission of reports by various committees	15 to 20 April
End of session	30 April,2011
University examination	15 March to 30 May,2011

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