

The Annual Quality Assurance Report (AQAR) of the IQAC (2011-12)

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.

Part – A

1. Details of the Institution

1.1 Name of the Institution

Shri Samarth Arts & Commerce College

1.2 Address Line 1

Morshi Road

Address Line 2

City/Town

P.O. : Ashti , Distt : Wardha

State

Maharashtra

Pin Code

442 202

Institution e-mail address

shrisamarthcollege_ashti@rediffmail.com

Contact Nos.

07156-225966

Name of the Head of
the Institution:

Dr.Hemant M. Khanzode

Tel. No. with STD Code:

07156-225966

Mobile:

9975477588

Name of the IQAC Co-ordinator:

Mrs. Varsha V.Karmarkar

Mobile:

9975363264

IQAC e-mail address:

1.3 NAAC Track ID)

MHCOGN 10942

1.4 NAAC Executive Committee No. & Date:

*(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)*

Not mentioned in Certificate

1.5 Website address:

www.samarthcollegeashti.ac.in

Web-link of the AQAR:

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C+		2004	Five years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

22nd July 2004

1.8 AQAR for the year

2011-12

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR of 2008-09 submitted to NAAC on 4th May 2010
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

 Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

 Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu.)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

Rashtrasant Tukdoji Maharaj
Nagpur University, Nagpur

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

11

2.10 No. of IQAC meetings held

04

2.11 No. of meetings with various stakeholders: No.

08

Faculty

03

Non-Teaching Staff/ Students

03

Alumni

01

Others

01

2.12 Has IQAC received any funding from UGC during the year? Yes

--

No

√

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

--

International

--

National

--

State

--

Institution

--

Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- The Population Education Programme was introduced in the college under Department of continuing adult education and extension of RTM Nagpur University.
- Career and Counseling cell is need of the hour for college students. Hence IQAC suggested to establish the cell in the college.
- IQAC suggested that a personality development camp should be organized for students.
- The certificate course in Communicative English should be continued.
- In view of good response to research seminar competition in previous year, IQAC recommended to continue the activity.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan	Outcome
1.To introduce Population Education Programme for first year students. 2.To establish career and counseling Cell 3.To organize one day personality development Workshop for students. 4.To continue certificate course in communicative English. 5.To purchase new books and reference books in college library. 6.To organize Research Seminar for students. 7.To purchase new equipments . 8.To conduct regular N. S. S. activities throughout the year. 9.Proposal of financial assistance for construction of women’s hostel should be submitted to UGC.	1. Population Education Programme for first year students was introduced. 2. Career and Counseling Cell was established. 2. One day Personality Development Workshop for students was organized. 3. Certificate course in Communicative English was continued. 4. New books and reference books for the college library were purchased. 5. Research Seminar for students was organized. 6. New equipments were purchased out of UGC funds. 7. N.S.S. activities were conducted regularly throughout the year. 8. Proposal of financial assistance for construction of women’s hostel was submitted to UGC.

* Attach the Academic Calendar of the year as Annexure.

2.16 Whether the AQAR was placed in statutory body No

Management Syndicate Any other body

Provide the details of the action taken

- The management suggested that feedback from students on teacher’ evaluation should be subject – oriented. The college followed the suggestion and made necessary changes in feedback forms.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	--	--	--	--
UG	Two	--	--	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	--	--	--	One
Others	--	--	--	--
Total	Two	--	--	One

Interdisciplinary		--	--	--
Innovative		--	--	--

1.2 (i) Flexibility of the Curriculum: CBCS/Core/**Elective option** / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	--
Trimester	--
Annual	Two

1.3 Feedback from stakeholders* Alumni -- Parents --- Employers -- Students ✓
(On all aspects)

Mode of feedback : Online -- Manual ✓ Co-operating schools (for PEI) --

****Please provide an analysis of the feedback in the Annexures***

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	12	09	03	--	--

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	09	01	03	--	--	--	--	--	12	01

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	3	4	2
Presented	--	6	--
Resource Persons	--	--	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

2.7 Total No. of actual teaching days during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

--	01	--
----	----	----

2.10 Average percentage of attendance of students

50%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	197	--	1.5	7.6	8.1	17.2
B.Com	122	--	3.2	16.3	0.82	20.49

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- IQAC suggested that the faculty should maintain daily diaries and abstracts of teaching to bring about discipline and punctuality in teaching-learning process.
- IQAC also recommended that an analysis of university examination results should be done by the teachers. This would be helpful to improve performance of students.
- The IQAC reviews teaching plans of teachers at beginning of the session.
- IQAC conducts feedback of teachers evaluation by all students.
- IQAC conducts teachers' feedback on performance of students in annual test examination.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	--
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	02
Summer / Winter schools, Workshops, etc.	--
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	7	1	--	--
Technical Staff	--	--	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC recommended to continue research seminar competition for students to inculcate research temperament among them.
- IQAC advised the faculty to complete their Ph.D. research projects at the earliest.
- IQAC suggested that faculty should participate in various short term courses on research methodology and relative fields.
- IQAC also suggested the faculty to present research papers in various conferences.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	--	--	--
Outlay in Rs. Lakhs	Rs.60000/-	--	--	--

3.4 Details on research publications

	International	National	Others
Peer Review Journals	--	--	--
Non-Peer Review Journals	--	--	--
e-Journals	--	--	--
Conference proceedings	--	01	01

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects (other than compulsory by the University)	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	--	--	--	--	--
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations: International National Any other

3.14 No. of linkages created during this year :

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this Year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level National level
International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- NSS Unit of the college organized special camp at village Tekoda. The theme of camp was 'Rural Upliftment'. A blood donation camp was also organized .
- NSS Unit of the college takes care of Shahid Smarak at village Khadki under the guidelines of District Collectorate, Wardha.
- The NSS Unit organized various activities such as awareness campaign on female feticide , HIV diagnostic test, disaster management camp, etc.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1.21hectres	--	--	1.21 hectres
Class rooms	7	--	--	7
Laboratories	1	--	--	1
Seminar Halls	--	--	--	--
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	20	17	UGC	37
Value of the equipment purchased during the year (Rs. in Lakhs)	688266	484022	UGC	1172288
Others	--	--	--	--

4.2 Computerization of administration and library

- Office automation software has been installed in the office.
- Lib-man software has been installed in the library.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value (in Rs.)	No.	Value	No.	Value
Text Books	1968	244133	08	2425	1976	246558
Reference Books	97	57509	176	149022	273	206531
e-Books	--	--	--	--	--	--
Journals	07	8135	05	10885	12	19020
e-Journals	--	--	--	--	--	--
Digital Database	--	--	--	--	--	--
CD & Video	3	297	--	--	3	297
Others (Novels, General knowledge books, biographies, etc.)	2474	418607	350	105191	2824	523798

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	10	04	02	--	--	04	--	--
Added	09	05	02	--	--	01	--	01
Total	19	09	04	--	--	05	--	01

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up-gradation (Networking, e-Governance etc.)

- LAN networking has been installed in the office to connect four computers.
- Internet facility has been provided to students through VPN connection.

4.6 Amount spent on maintenance in lakhs :

i) ICT

--

ii) Campus Infrastructure and facilities

111296

iii) Equipments

12680

iv) Others

Total :

123976

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC made following recommendations for enhancing awareness about student support :

- Population Education Programme should be introduced in the college.
- As a follow up of XI UGC Plan proposal of the college, IQAC recommended that stipend should be disbursed to students belonging to weaker sections of SC/ST and OBC category.
- It also recommended to disburse conveyance allowance to students coming to college from remote villages under UGC scheme.
- Career and Counseling Cell should be established .
- One day Personality Development Camp should be organized for students.
- Certificate Course in Communicative English should be continued.
- Research Seminar competition should be organized for Students.

5.2 Efforts made by the institution for tracking the progression

- Fourteen students from B. A. I and B. Com. I participated in Population Education programme.
- An amount of 40200/- was disbursed as stipend to students belonging to weaker sections of SC/ST and OBC category.
- An amount of 42100/-/- was disbursed as conveyance allowance to students coming to college from remote villages.
- Career and Counseling Cell was established in the college.
- One day Personality Development Workshop was organized.
- Certificate Course in Communicative English was conducted.
- Research Seminar competition was organized for students

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
362	--	--	--

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%
	181	50		181	50

Last Year						This Year					
General	SC	ST	OB C	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
76	48	27	199	--	350	78	70	24	190	--	362

Demand ratio- 1: 0.77

Dropout %: 50%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- One computer and one printer were made available for career and counselling Cell.
- 26 reference books and study material were purchased for the Cell.
- Magazines on competitive examinations were subscribed in college library.
- Xeroxing facility was made available for students .

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input type="text" value="--"/>	SET/SLET	<input type="text" value="--"/>	GATE	<input type="text" value="--"/>	CAT	<input type="text" value="--"/>
IAS/IPS etc	<input type="text" value="--"/>	State PSC	<input type="text" value="--"/>	UPSC	<input type="text" value="--"/>	Others	<input type="text" value="--"/>

5.6 Details of student counselling and career guidance

- General Ability Test was conducted on 18th January 2012. Three toppers were given prizes.
- The results of this test were displayed on notice board.
- One day Personality Development Camp was organized on 15th Oct. 2011.
- Students were informed about advertisements for job opportunities in various central and state government departments.

No. of students benefitted

108

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	--	--

5.8 Details of gender sensitization programmes

- Birth anniversary of Savitribai Phuley was celebrated on 3th January 2012. The chief guest Shri. Subhash Gupta (President of Manging Society) emphasized that education and self-sufficiency are prerequisites of women empowerment.
- A programme and poster competition was organized on 8th September i.e. World Literacy Day. Four students delivered lectures on problem of declining ratio of girl child in population and its causes.
- Five students prepared projects on gender equality under 'Population Education Programme'.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

02

National level

--

International level

--

No. of students participated in cultural events

State/ University level

--

National level

--

International level

--

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount (in Rs.)
Financial support from institution	--	--
Financial support from government	234	789038
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed : Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

- To inculcate sincerity, integrity and discipline.
- To achieve academic excellence.
- To train students for global competence.
- To impart education so as to prepare ideal citizens.

Mission

- To create ambience for healthy teaching- learning process.
- To conduct career and skill oriented programmes.
- To promote research temperament among students and teachers.
- To create infrastructural facilities for students.
- To encourage sports and extra- curricular activities.
- To serve the community through extension activities.
- To strengthen the process of women empowerment.

6.2 Does the Institution has a Management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Curricular design is drafted by Board of Studies which is a statutory body of R. T. M. Nagpur University. It is compulsory to follow the prescribed syllabus prepared by Board of studies.

6.3.2 Teaching and Learning

- Academic calendar of the college is prepared at beginning of the session.
- Faculties of all subjects prepare and implement their own teaching plans.
- Faculty maintains abstracts and daily diaries of teaching. It helps to monitor regular teaching – learning process.
- Two unit tests are conducted in the first as well as second session respectively.

6.3.3 Examination and Evaluation

- The faculty informs students about changes in syllabi and pattern of question paper from time to time.
- The university evaluates students by conducting annual examination. The question paper pattern for B. A. and B. Com. is theoretical. There are internal assignments only for the optional subjects i.e. Marketing and Information Technology in Commerce faculty.
- The college is a recognized University examination centre.
- The college conducts two unit tests in the first as well as second session respectively. Annual test examination is also conducted after the completion of the syllabus.
- Spot valuation conducted by the university is transparent. If a student is not satisfied with evaluation, he can apply for revaluation through the college and can also demand Photostat copy of the concerned answer sheet.

6.3.4 Research and Development

- The institution always encourages and promotes faculty participation in research. The institution has purchased good volumes of reference books from UGC Grants. Twelve research journals have been subscribed. The institution has also enlisted itself for N-LIST Account under INFLIBNET. Internet facility for the faculty is available under UGC Network Resource Centre.
- One of the faculty Shri D. D. Khadagi (Deptt. Of Marathi) has completed a minor research project in Department of Marathi.

6.3. 5 Library, ICT and physical Infrastructure/Instrumentation

Library : Physical Infrastructure

Total area of the library is 616 sq. Ft. The reading room can accommodate 20 students at a time. There is open access system for faculty. The reading room remains open from 7.30 a. M. to 2.30 p.m. on all working days and during vacation also. There is sufficient number of steel stacks for keeping all books. The library has an advisory committee for smooth functioning.

Details of ICT and other tools

- Lib-man software has been installed in the library.
- The library has four computers with VPN Internet facility.
- The library has subscribed N-list account through INFLIBNET. Students and faculty can get print outs of required data.

Specialized Services

- Xeroxing facility is available for students and faculty.
- Lists of newly purchased books and cover jackets are displayed on notice board in library.
- An exhibition of newly purchased books and other study materials is arranged every year. It creates awareness about the importance of books among the students.

Support Facilities in the Library

- The students of environmental science and Population Education Programme can have newspaper cuttings for preparing project reports.
- Book bank facility is available for students. They can borrow books from library during examination time also.
- Library staff is cooperative and ready to help students and teachers.

6.3.6 Human Resource Management

- The responsibility of carrying out curricular and co-curricular activities is entrusted to various committees. These committees are formed in staff council meeting at beginning of the session.
- The teachers are encouraged to participate in refresher, orientation and short-term courses. They are also encouraged to attend conferences and symposia.
- It is seen that their placements are done on time under Career Advancement Scheme of UGC.
- Non-teaching staff is encouraged to attend training workshops.

6.3.7 Faculty and Staff recruitment

- Recruitment in the college for all posts is made as per UGC and State Govt. norms.
- At present, there are three Associate Professors and nine Assistant Professors.
- There are seven non-teaching employees.
- One post in teaching and one post in non-teaching staff is vacant.
- Process of filling up these posts is going on.

6.3.8 Industry Interaction / Collaboration

- The college has not so far collaborated with any industry.

6.3.9 Admission of Students

- The prospectus of the college is published every year at the beginning of the session. It ensures wide publicity of the admission process.
- Our college is located in rural area and it runs traditional courses viz., B. A. and B. Com. The nature of admission process is not competitive. Hence, we have adopted first-cum first-serve policy to ensure transparency in the process.
- An admission committee is set up at the beginning of the session.
- Two teachers each from Arts as well as Commerce faculty are included in this committee.
- They verify the documents submitted by the students and assess their aptitude and inclination.
- The teacher guides in selecting proper optional subjects.

6.4 Welfare schemes for	Teaching	--
	Non teaching	--
	Students	√

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		No	

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Since our college is affiliated to R.T.M. Nagpur University, annual examinations are conducted by the University.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

- Alumni meet is conducted every year.

6.12 Activities and support from the Parent – Teacher Association

- Parent-Teacher Association meet is organised every year. But the response of the parents to these meetings is low. There is a need to create awareness among parents.

6.13 Development programmes for support staff

Nil

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Tree plantation programme is conducted every year. The students take care of the saplings.
- N.S.S. volunteers clean the college premises regularly.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Nil

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Population Education Programme was introduced for first year students.
- Career and Counseling Cell was established in the college.
- One day Personality Development Camp was organized for students.
- Certificate course in Communicative English was continued.
- New books and reference books were purchased in the college library.
- Research Seminar competition was organized for students.
- New equipments were purchased out of UGC funds.
- N.S.S. activities were conducted regularly throughout the year

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- NSS Unit of the college organizes Blood donation camp every year with the help of Dr. Hedgewar Blood Bank, Nagpur.

7.4 Contribution to environmental awareness / protection

- Tree plantation programme is conducted every year. Students look after the conservation of saplings. NSS volunteers clean the college premises regularly.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Nil

8. Plans of institution for next year (2012-2013)

- In view of Swami Vivekanand's 150th Birth Anniversary, various programmes would organized to celebrate the event.
- To prepare proposal for career oriented programme for submission to UGC.
- To introduce Certificate course under 'Jeevan Shikshan Abhiyan' of R.T.M. Nagpur University, Nagpur.
- To organize guest lecture under Equal Opportunity Centre.
- To continue population education programme.
- To purchase new books and reference books in college library.
- To conduct workshop on career opportunities.
- To conduct regular N.S.S. activities throughout the year.

Name :Mrs.Varsha V Karmarkar

Name : Dr. Hemant M.Khanzode

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure

Academic Calendar 2011-12

Event	Date
June	
Beginning of academic session	16 June, 2011
July	
Preparation of teaching plans	1 to 10 July
World population day Programme	11 July
University result analysis	25 to 30 July
August	
Enrolment under N.S.S. and population education programme	5 to 10 August
Independence Day programme	15 August
Publication of college magazine “Zep”	20 to 25 August
First unit test	20 to 30 August
September	
World Literacy Day Programme	8 September
Second unit test	20 to 30 September
Communal Harmony week	24 Sept. to 2 October
October	
Personality development camp	15 October
Winter vacation	23 October to 23 November
November	
Constitution Day Programme	26 November
December	
World AIDS Day Programme	1 December
Third unit test	15 to 20 December
Residential N.S.S. camp	25 to 31 December
January	
Savitribai Phuley Jayanti	3 January, 2012
General Knowledge Test	6 January
Yuva Din	12 January
Guest lecture under Equal opportunity Centre	18 January
Research paper presentation competition	21 January
Cultural and sports festival	23 to 26 January
Republic day programme and prize distribution to meritorious students	26 January
Fourth unit test	27 to 31 January

February	
Evaluation and submission of Population education projects	8 February
Alumni and Parent meeting	22 February
Students' feedback	24 to 26 February
Annual test examination	27 February to 5 March
March	
Evaluation of test examination	1 to 10 March
Farewell to final year students	6 March
April	
Submission of reports by various committees	15 to 20 April
End of session	30 April, 2012
University examination	15 March to 30 May, 2012
