

SHRI SAMARTH ARTS & COMMERCE COLLEGE ASHTI, DISTT. WARDHA

Minutes of the IQAC meeting held on October 15, 2018.

The meeting of the Internal Quality Assurance Cell (IQAC) was held on October 15, 2018 at 1.00 P.M. The following members of IQAC were present in the meeting.

Sr. No.	Name and Designation	Signature
1	Shri. M. G. Deshpande (Member)	
2	Shri. S. M. Gupta (Member)	
3	Shri. S. M. Rajkarne (Member)	
4	Dr. S. P Ghogale (Member)	
5	Shri. M. M. Deshmukh (Member)	
6	Dr. A. R. Bhagat (Member)	
7	Dr. S. D. Deshpande (Member)	
8	Shri. S. M. Gothane (Member)	
9	Shri. Y. S. Darokar (Member)	
10	Shri. R. T. Sawai	
11	Dr. D. B. Malpe	
12	Dr. D. D. Khadgi	
13	Dr. P. M. Jadhao	

Minutes of the Meeting

The minutes of the IQAC meeting are as follows-

**Subject No. 1: Approving minutes of the previous meeting.**

Shri. Yogesh Paylimode, Coordinator of IQAC, read the minutes of meeting held on 6 April, 2018. The minutes were unanimously approved by all members.

**Subject No. 2: Analysis of University Result- Summer 2018**

All teachers presented analysis of University examination result (summer 2018). Shri M. G. Deshpande, Secretary of Parent Society suggested that the in-charge of result committee should prepare a consolidated statement and compare it with previous results. He drew attention to the high drop-out rate of the students and expressed concern about it. He insisted that teachers should make all possible efforts to reduce high drop-out rate.

### **Subject No. 3: Preparing AQAR for submission**

The Co-ordinator Shri Y.G.Paylimode placed AQARs for 2015-16 ,2016-17 and 2017-18 for approval of the IQAC. He suggested that all faculty members and members of parent society should give comprehensive suggestions for improvisation of these AQARs.

### **Subject No 4: Finalization of academic calendar for 2018-19**

The coordinator of IQAC presented academic calendar for the year 2018-19. It included programmes of to be conducted various committees of the college throughout the year. The academic calendar was finalized and accepted by all members.

### **Subject No 5: Village Adoption Scheme**

Dr. Hemant Khanzode suggested that NSS should adopt a village for community engagement for next five years. It can be developed as the best practice at institutional level. It would also establish linkage between college and community. Shri Sunil Rajkarne suggested that first of all ,NSS should collect primary data of village namely- Panchala, Porgavhan and Thar .Secondly, the data should be analyzed. The analysis should be put forward in forthcoming IQAC meeting. That would be helpful to adoption of the village .

### **Subject No 6: Criterion wise responsibility and presentation**

The Principal suggested that as per the new methodology of assessment and accreditation of college, each teacher should bear the responsibility and make all efforts in this direction. He also suggested that concerned teachers should prepare following criteria wise reports **by 30 November** and present them in forthcoming IQAC meeting:

- A) Criterion I: To decide the theme and date of organizing student's seminar on cross-cutting issues in time bound manner.
- B) Criterion II: To tabulate and document teaching-learning activities and analyze university result of last three years.
- C) Criterion III: To decide villages for conducting research activity with the help of students. Target group should be indentified while conducting activities.
- D) Criterion III: To collect primary data of villages namely, Panchhala, Porgavhan and Thar and submit the report to IQAC.
- E) Criterion IV: To prepare data of library services in every month

- F) Criterion V: To prepare action plan for identifying slow learners and make necessary provisions for their progression.
- G) Criterion VI: To prepare plan for all stakeholders to strengthen institution.
- H) Criterion VII: To identify two best practices per teacher and summarize them into prescribed format.
- I) To conduct Parent and Alumni meet in the year and to conduct feedback by stakeholders.

**Subject No 7: Subject with prior permission of the Chairman**

- 1) The Principal informed that the Department of Lifelong Learning and Extension, R T. M. Nagpur University has issued the notification to introduce *Unnati* Project for students. The projects help students to study about various welfare schemes in villages. Participant students would get benefit of incentive marks under this project.

Following resolution was put in this regard :

**Resolution No.1:**

The college should conduct Unnati projects for first year students from the session 2018-19. Dr. S.D. Deshpande shall be Co-ordinator of this Project.

Dr.H.M.Khazode  
Proposer

Shri.A.R.Bhagat  
Secunder

The resolution was unanimously adopted.

- 2) The Principal suggested that all teachers should make power point presentations at the end of each academic session. The activity would help us to realize the strength and weakness of the institution and decide the course of future action. The suggestion was unanimously accepted by all members.

As there were no other subjects for the discussion, the Co-ordinator of IQAC declared that the meeting has concluded.

Date: 15 October 2018

Place: Ashti

Co-ordinator

Shri Yogesh G.Paylimode

Principal

Dr.H.M.Khazode

### **Action Taken Report**

As per suggestions and resolutions made in the meeting , following action was taken :

- 1) An analysis of university results of exam of summer 2018 was prepared by Shri M. M. Deshmukh, Associate Professor of Marathi.
- 2) **Unnati** projects were introduced in the college .**23** students of first year were enrolled under the project. Co-ordinator along with four teachers assessed the progress of the reports.
- 3) N.S.S. conducted a village survey at village Panchala .

As per academic calendar following activities were conducted :

- I) Voter registration campaign was conducted by N.S.S. on 25 October 2018 . 64 students registered their names under this campaign .
- II) N.S.S. conducted Constitution Day on 26 November 2018.

Co-ordinator

Shri Yogesh G.Paylimode

Principal

Dr.H.M.Khazode

\*\*\*

**Minutes of the IQAC meeting held on Dec. 1, 2018**

-----

The meeting of Internal Quality Assurance Cell (IQAC) was held on December 1, 2018 at 11.00 am. Shri S. M. Gupta, President of Parent Society and Shri D. B. Malpe were not present in the meeting. The following members of the IQAC were present in the meeting.

<b>Sr.</b>	<b>Name and Designation</b>	<b>Signature</b>
1	Shri M. G. Deshpande (Member)	
2	Shri S. M. Rajkarne (Member)	
3	Shri S. P. Ghogale (Member)	
4	Shri M. M. Deshmukh (Member)	
5	Shri A. R. Bhagat (Member)	
6	Shri S. D. Deshpande (Member)	
7	Shri S. M. Gothane (Member)	
8	Shri Y. S. Darokar (Member)	
9	Shri. Girish Ajane (Member)	
10	Ku.Madhuri Raut (Member)	
	Faculty Members	
11	Shri R. T. Sawai (Member)	
12	Shri D. D. Khadgi (Member)	
13	Shri P. M. Jadhao (Member)	

The minutes of the IQAC meeting are as follows-

**Subject No. 1: Approving minutes of the previous meeting**

Shri Yogesh Paylimode, Coordinator of IQAC read the minutes of meeting held on Oct. 15, 2018. The minutes were unanimously approved by all members.

**Subject No. 2: Criterion-wise follow-up of activities**

Dr. Hemant Khanzode stated that in view of new methodology for assessment and accreditation for college, all staff members should put their efforts to strength IQAC in right direction. In order to make these efforts successful, each teacher should prepare action plan and carry out activities according to prescribed criterion. IQAC members presented criterion-wise action plans and supportive activities . The details of action plan are as follows :

**Criterion I: Curricular Aspects**

Dr. S. P. Ghogale put the action plan on curricular aspects. He stated that the following activities will be conducted under this criterion.

- 1 To finalize the theme on cross-cutting issues for conducting students' seminar.
- 2 To conduct student's meet to address the issues and organize seminar by the first week of Feb. 2019.

**Criterion II : Teaching-Learning and Evaluation**

Shri M. M. Deshmukh presented teaching-learning activities by teachers during first session of 2018-19. Following suggestions were made by the parent society and other to strengthen teaching-learning process.

- 1 Shri S. M. Rajkarne suggested that, the mode of teaching-learning activities should be reflected into student's outcomes. All activities during 2015-16 to 2017-18 should be properly documented .
- 2 Data of unit test, annual examination, resource materials should be documented and submitted to IQAC on time.
- 3 Shri M. G. Deshpande suggested that compare result analysis (both subject-wise and course-wise) during last three years should be compared and reasons for low result should be identified.
- 4 Dr. Hemant Khanzode suggested that the In-charge of the criteria should collect 10% of email addresses of students and to take action to introduce student satisfaction survey by Dec. 7, 2018. He also explained that power-point-presentation should be compulsory during classroom teaching-learning.

All the suggestions should be fulfilled on time and submit the report to IQAC before or in forthcoming meeting.

### **Criterion III : Research, Consultancy and Extension**

Dr. A. R. Bhagat, incharge of criteria presented their action plan. The details of action plan are as follows-

- 1 To conduct research seminar by the end of Feb. 2019.
- 2 To conduct survey at village level namely Pandhurna and Sirkutni.
- 3 To review of faculty participation in RC/OC/STCs/Workshops and imparting knowledge among students

He informed that above mentioned activities will make possible on time.

### **Criterion IV : Learning Resources**

Shri S. M. Rajkarne cited that library is the principal source of learning outcomes and expected to play an active role in this direction. He made following suggestions to strengthen library services.

- 1 To augment library services to learners
- 2 Action plan should be associated with need of learners and enrichment of learning resources.

All the suggestions should come into practice and the librarian should submit the report to IQAC before or in forthcoming meeting.

### **Criteria V : Student Support and Progression**

- 1 Incharge of criterion V should identify slow learners and make possible efforts for student's progression.
- 2 Efforts should be made to define strategy in generating knowledge among students
- 3 Review of appearing students in competitive examination and their progression

### **Criterion VI : Institutional Leadership and Management**

- 1 Shri S. M. Rajkarne suggested that all statutory bodies and committee should be correlated to each other.
- 2 It should reflect into enrichment of institutional values and good governance.

Above mentioned suggestions come into practice and report to IQAC.

### **Criterion VII : Best Practices**

Shri S. M. Rajkarne suggested that in-charge of concerned criterion should implement following suggestions-

- 1 Provision of prizes for students in *ZEP* magazine
- 2 Each faculty should develop subject-wise practices.

- 3 In-charge should take initiative to prepare practices at institutional level from session 2018-19.

**Subject No. 3 : Preparation of AQAR for submission**

Shri Yogesh Paylimode placed Annual Quality Assurance Reports for 2015-16, 2016-17 and 2017-18 for approval of the IQAC. The IQAC unanimously approved the AQARs from 2015-16 to 2017-18 for submission to NAAC.

Following resolution was put before the members in this regard :

**Resolution No. 1:**

The Annual Quality Assurance Reports of the college from 2015-16 , 2016-17 and 2017-18 should be submitted to NAAC .

Proposer

Dr.H.M.Khazode

Secunder

Shri.M.M.Deshmukh

The resolution was unanimously adopted.

**Subject No. 4: Village Adoption Scheme**

The Principal suggested that village adoption scheme should be treated as best practices at institutional level. This subject has already been discussed in previous meeting. After detailed discussion , following resolution was put before the members :

**Resolution No.2:**

The college should adopt villages for community engagement. The villages namely ,Pandhurna and Porgavhan should be adopted under this engagement. Dr.P.M.Jadhao will be In-charge for this activity.

Proposer

Dr.H.M.Khazode

Secunder

Dr.P.M.Jadhao

The resolution was unanimously adopted.

**Subject No 5 : Subject to the prior permission of Chairman**

Dr. Hemant Khazode suggested that-



1.All in-charge of criteria should make power point presentation on respective criterion at the end of session 2018-19. It would help to realize the strength and weakness of the college and to arrive for policy implications.

As there were no other subject for the discussion, the Co-ordinator of IQAC declared the meeting has concluded.

Date: December 1, 2018

Place : Ashti

Co-ordinator

Shri Yogesh G.Paylimode

Principal

Dr.H.M.Khazode

\*\*\*\*\*

### **Action Taken Report**

As per suggestions and resolutions made in the IQAC meeting , following action was taken :

- 1) As per resolution No.1 , the college submitted AQAR of 2015-16,2016-17 and 2017-18 to NAAC.
- 2) As per resolution No.2 , NSS conducted primary village survey in Porgavan and Panchala under Community Engagement on 16 December 2018 and 10 January 2019 respectively.

As per academic calendar , following activities were conducted in the college:

1. Five students of the college participated in wall painting competition organized by Nagar Panchayat , Ashti on 13 December 2018.
2. Road safety campaign was organized by NSS on 8 January 2019.
3. NSS organized Flag Day collection on 8 February 2019.
4. Library organized book exhibition on 8-9 February 2019.

5. The college organized a Workshop on 'Writing ,poetry and music' to celebrate the birth centenary of Marathi litterateurs Late P.L.Deshpande, G.D.Madgulkar and great musician Sudhir Phadke. The event was organized with association of Deptt. of Culture ,Govt. of Maharashtra on 23 January 2019.
6. Cultural and Sports festival was organized from 24 to 25 January 2019.
7. A training session for *Suryanamaskar* and Yoga was organized on 5 February 2019.
8. NSS conducted a residential camp during 27 January to 2 February 2019 at village Parsoda.
9. The research committee conducted village survey on 20 February 2019 in Pandhurna .

IQAC Co-ordinator

Shri Yogesh G.Paylimode

Principal

Dr.H.M.Khanzode

## Minutes of the IQAC meeting held on 25 February 2019

The meeting of Internal Quality Assurance Cell (IQAC) was held on February 25, 2019 at 12.30 pm. Shri R. T. Sawai was not present in the meeting. The following members of the IQAC were present in the meeting.

Sr.	Name and Designation	Signature
1	Shri M. G. Deshpande (Member)	
2	Shri Subhash Gupta (Member)	
3	Shri S. M. Rajkarne (Member)	
4	Shri S. P. Ghogale (Member)	
5	Shri M. M. Deshmukh (Member)	
6	Shri A. R. Bhagat (Member)	
7	Shri S. D. Deshpande (Member)	
8	Shri S. M. Gothane (Member)	
9	Shri Y. S. Darokar (Member)	
10	Mrs . Jaishree Raut (Member)	
11	Ku.Madhuri Raut (Member)	
12	Girish Ajane (Member)	

### Faculty Members

13 Dr. D.B. Malpe

15 Dr.P.M.Jadhao

16 Dr.D.D.Khadgi

The minutes of the meeting are as follows-

### Subject No. 1: Approving minutes of the previous meeting

Shri Yogesh Paylimode, Coordinator of IQAC read the minutes of IQAC meeting held on December 1, 2018. The minutes were unanimously approved by all members.

## **Subject No. 2: Review of criterion wise activities**

As per the resolution passed by IQAC on 6 April 2018, the responsibility of NAAC criterion has been entrusted to teachers. The teachers presented report of activities in their respective criteria. The details of these reports are as follows:

### **Criterion I: Curricular Aspects**

Dr. S. P. Ghogale, in-charge of the criteria I informed that **students' seminar on Cross-cutting issues** was scheduled to be held in the first week of February 2019. But it could not be conducted in time. But he assured that the seminar will be conducted by Mar. 15, 2019.

### **Criterion II : Teaching-Learning and Evaluation**

Shri M. M. Deshmukh, incharge of criterion II presented the report of following activities.

**Result Analysis:** Shri Deshmukh put a review of the trends of university results of the college during last two years. He explained that, the university result of the college in 2017-18 has gone up by 2% as compared to the results 2016-17. However, there is a variation in subject wise results. Especially the results of Business Finance & Communication, Computer Application and Indian Economy in Commerce faculty have declined by 20% .

Shri M. G. Deshpande and Shri Sunil Rajkarne expressed concern about the deterioration of subject wise result. They suggested that in-charge should identify reasons of low result of these subjects and to submit the report by Mar. 20, 2019.

**Teaching-Learning Methods:** Shri Deshmukh presented a chart of various teaching-learning methods used by teachers. In this regard, Dr. H. M. Khanzode stated that extensive use of participatory and student centric teaching-learning methods is the key to progression of students. He suggested that all teachers should effectively apply participatory methods .It would be positively reflected in performance of students. He also stated that, in-charge should verify data on basis of documentation before placing it in IQAC meeting.

**Student's Satisfaction Survey:** Dr. H. M. Khanzode suggested that the in-charge should conduct the student's satisfaction survey by Mar. 15, 2019 on sample basis.

### **Criterion III : Research, Consultancy and Extension**

Dr. A. R. Bhagat, in-charge of criteria presented the report of research survey. He alongwith IQAC Co-ordinator visited village **Pandhurna** for conducting the survey on Feb. 19, 2019. They prepared the list of total households of the village for the selection of sampling during field visit. The village survey on **"Occupational Structure and Income Source"** was conducted on

Feb. 23, 2019. Total 9 students participated and collected data through village schedule. Dr. Bhagat informed that the analysis of the village survey will be submitted in forthcoming IQAC meeting.

**Research Seminar:** Dr. Bhagat informed that a **Students' Research Seminar** will be conducted by Mar. 15, 2019.

#### **Criterion IV: Library Resources and Infrastructure**

Shri S. M. Gothane, in-charge of the criterion presented the report of activities.

- A **library exhibition** was organized on Feb. 8-9, 2019. Total 320 books were displayed in the exhibition. They included reference books, biographies, autobiographies, classic novels, etc. Around 300 students visited the exhibition. 50 students recorded their remarks on usefulness of the exhibition.
- Shri Gothane submitted monthly transaction report of the library. It showed that average 10% of students acquired library services in every month. Shri Sunil Rajkarne expressed concern about less access of students to library. He suggested that the college should make more efforts to provide library services to maximum students.

#### **Criteria V: Student Support and Progression**

Dr. D. B. Malpe, in-charge of criterion presented the report of students who appeared in various competition examinations.

He also explained that the number of graduates passing from our college going to higher education has increased in last two years.

Shri. Sunil Rajkarne suggested that in-charge should prepare the mechanism to address the issue of slow learners and improve their performance.

#### **Criterion VI: Institutional Leadership and Management**

Shri Sunil Rajkarne suggested that in-charge of the criteria should prepare session wise report of various committees in the college.

#### **Criterion VII: Best Practices**

Dr. H. M. Khanzode suggested that the college should develop such practices which would reflect our institutional goals. He suggested that these practices can be developed at two levels:

**a) Institutional level practices:** – The publication of Zep magazine and village adoption scheme can be developed at Institutional level.

**b) Subject specific practices:-** Practices such as library exhibition, Yoga session for students, village survey, presentation on Union Budget can be developed at subject specific practices. However there should be consistency in following these practices.

### **Criterion III & VII: Extension and Institutional Value**

Dr. P. M. Jadhao, in-charge of the criterion presented the report of village survey Porgavhan. Shri Sunil Rajkarne suggested that he should conduct a survey at village Panchala by 20 March, 2019. The data of two villages should be compared on the basis of primary survey. The primary observation would be helpful for the selection of village under adoption scheme.

Dr. H. M. Khanzode suggested that, the in-charge should submit the report of participation of 24 students who have participated in various programmes in other institutions. Their feedback of participants would be helpful for the institution.

**Pariksha Pe Charcha:** The IQAC Co-ordinator presented the report of live telecast on 'Pariksha Pe Charcha'. Ministry of Human Resource Development, Govt. of India, arranged live telecast of interaction session with students by Honorable Shri Narendra Modi, Prime Minister of India on Jan. 29, 2019 at Talkatora stadium, New Delhi. Addressing the students, Honorable Prime Minister guided on how to handle the stress of examinations and ensure path of success. Total 42 students and 9 teachers were present to view the telecast. The online report was submitted to UGC, New Delhi on the same day.

### **Subject No. 3: Review of workshop by Deptt. Of Marathi**

The workshop on birth anniversaries of renowned Marathi poet Late G. D. Madgulkar, renowned musician Sudhir Phadke, and great writer P. L. Deshpande was organized in the college with association of Directorate of General Information and Cultural Affairs, Government of Maharashtra on Jan. 23, 2019. The convener of the workshop Shri. M.M. Deshmukh presented report of workshop. The report was also forwarded to Government of Maharashtra, Mumbai. Shri M. G. Deshpande suggested that, convener should maintain the visit book of feedback of dignitaries who participated in the workshop.

### **Subject No. 4: Follow up of suggestions made by parent society**

Dr. H. M. Khanzode drew attention of all members to the fact that the suggestions made by the parent society are not followed by teachers. It is a matter of concern. He cited that Shri. Subhash Gupta had suggested in IQAC meeting conducted on 9 March 2016 that Deptt. Of Commerce to conduct power point presentation by students on Union Budget. But it has not been implemented till date. In this regard, Shri Sunil Rajkarne suggested that Dr. D.B. Malpe should prepare the students' presentations by 5 March, 2019.

## **Subject No. 5: Subject to the prior permission of Chairman**

Shri M. G. Deshpande expressed that all the activities must be performed within given time schedule. He also suggested that all the report of activities should be documented on time and approved by the principal. He suggested that coordinator of IQAC should interact with members and decide the timeline for the collection of data.

As there were no other subjects for the discussion, the Co-ordinator declared that the meeting has concluded.

Date: Feb. 25, 2019

Place: Ashti

IQAC Coordinator

Shri Yogesh G.Paylimode

Principal

Dr.H.M.Khanzode

\*\*\*\*\*

## **Action Taken Report**

As per suggestions made in the IQAC meeting , following action was taken :

1. A programme on *Marathi Bhasha Samwardha Pandharwada* was organized by Deptt. of Marathi on 27 February 2019.
2. World Womens' Day was organized on 8 March 2019.
3. The Library organized a reading competition on 12 March 2019.
4. A students' on cross-cutting issues was organized on 15 March 2019.
5. Deptt. of Economics conducted students' seminar on 'Union Budget-2019-20' on 28 March 2019.
- 6.The research committee organized research paper seminar on 1 April 2019.

7.IQAC conducted students feedback on 8 April 2019.

8. IQAC organized students seminar on ‘India’s Developmental Dimensions- Policy and Issues’  
on 24 April 2019.

IQAC Co-ordinator

Shri Yogesh G.Paylimode

Principal

Dr.H.M.Khanzode

\*\*\*\*\*

### **Minutes of the IQAC meeting held on April 25, 2019**

The meeting of Internal Quality Assurance Cell (IQAC) was held on April 25, 2019 at 10.30 am. Shri M. G. Deshpande was not present in the meeting. The following members of the IQAC were present in the meeting.

<b>Sr.</b>	<b>Name and Designation</b>	<b>Signature</b>
1	Shri S.M. Gupta (Member)	
2	Shri S. M. Rajkarne (Member)	
3	Shri S. P. Ghogale (Member)	
4	Shri M. M. Deshmukh (Member)	
5	Shri A. R. Bhagat (Member)	
6	Shri R. T. Sawai (Member)	
7	Shri S. D. Deshpande (Member)	
8	Shri S. M. Gothane (Member)	
9	Shri D. D. Khadgi (Member)	



- 10 Shri P. M. Jadhao (Member)  
11 Shri D. B. Malpe (Member)  
12 Shri Y. S. Darokar (Member)  
13 Mrs.Kanchita Bhavnani (Member)

### **Minutes of the meeting**

The minutes of the meeting are as follows-

#### **Subject No. 1: Approving minutes of the previous meeting**

Shri Yogesh Paylimode, Coordinator of IQAC read the minutes of previous IQAC meeting held on February 25, 2019. The minutes were unanimously approved by all members.

#### **Subject No. 2: Follow up the activities in the college**

The criterion wise activities were performed during Feb. 26-April 24, 2019 in the college. The In-charge of the criterion presented detailed reports of activities as follows :-

##### **Criterion I: Curricular Aspects**

Dr. S. P. Ghogle reported that, **Students' Seminar on Cross-Cutting Issues** was organised on March 15, 2019. Five students participated and presented presentation on cross-cutting issues as human rights, human-animal conflict in Maharashtra, environment and sustainability, agriculture and sustainable development and climate change.

##### **Criterion II : Teaching-Learning and Evaluation**

Shri M. M. Deshmukh presented the report of university result analysis of the college. He cited that, the low attendance of students is the main cause of low result of the college. Discussing the status of college result, Shri S. M. Rajkarne suggested that teacher should introduce mentor scheme to restrict low attendance of students and they also focus on teaching practices. It would be helpful a healthy relationship between the student and the faculty.

##### **Criterion III : Research, Consultancy and Extension**

Dr. A. R. Bhagat, in-charge of criteria presented the report of research activities. The details of activities are as-

1) **Student's Research Seminar** was organised on April 1, 2019. The five students participated and presented papers on kitchen garden and food security, sustainable development, non performing assets and the role and functions of RBI.

2) Dr. Bhagat presented primary observations of **Village Survey, Pandhurna** in the meeting. These observations are based on 19 samples of total households in the village. He explained that around 90 percent of population depend on primary sector and agriculture is the principle source of their livelihood. Over 50 percent of households engage in both farm and non-farm activities throughout the year. Nearly one-third of the total population get benefits from social security schemes in the village. He informed that the report writing of village survey is going on and will submitted in next forthcoming IQAC meeting.

3) Dr. P. M. Jadhao explained that NSS was conducted **Field Survey** at village **Panchala** on March 10, 2019. He informed that the report of comparative analysis of villages, Porgavhan and Panchala will submitted to IQAC by May 5, 2019.

#### **Criterion IV: Library Resources and Infrastructure**

Shri S. M. Gothane presented the report of activities. He explained that, the library was organized **Reading Competition for students** on March 12, 2019 in the college. He guided students about objective of the competition and provided them books from library. Nine students participated in the competition and expressed their views on selected books. After assessing the performance of students, three students were given prizes at the hands of Principal.

#### **Criteria V: Student Support and Progression**

Dr. D. B. Malpe, in-charge of criterion presented the report of activities.

- 1) Department of Economic and Political Science was conducted sessions of **Remedial Coaching** for B. A. I.
- 2) Career and Counseling cell conducted 15 sessions on **Student's Group** for 2018-19.
- 3) Dr. Malpe informed that Student's Seminar of Commerce Faculty on Union Budget : 2019-20 was scheduled to be held by March 25, 2019. But it could not be conducted in time. He assured that the seminar will be conducted in session 2019-20.

#### **Criterion VI: Institutional Leadership and Management**

Dr. S. D. Deshpande asked about the components of perspective plan and vision and mission of the college. Shri S. M. Rajkarne suggested that the IQAC activities should be reflected into the vision and mission of the college.

The In-charge of the criteria should mention the resolutions and recommendations of IQAC and College Development Council (such as inviting resource person, village adoption scheme etc.) for strengthening institutional leadership.

### **Criterion VII: Best Practices**

Dr. D. D. Khadgi explained that best practices of the college can be developed by conducting library exhibition, village adoption scheme, Yoga session and publication of Zep magazine every year. The summary of best practices will be submitted to IQAC by April 30, 2019 in given format.

### **Presentation of Union Budget: 2019-20**

Shri Yogesh Paylimode reported that Department of Economics conducted **Student's Presentation on Union Budget: 2019-20** on March 28, 2019. Nine students made power point presentation on structure of budget, sources of revenue and expenditure, trends of budget deficit and fiscal deficit etc. Participants were given prizes as encouragement at the hands of Principal.

### **Student's Seminar by IQAC**

IQAC organized **Student's Seminar on India's Developmental Dimensions: Policy & Issues** on April 24, 2019. Six students participated and expressed their views on various issues like sex ratio, urbanization and development, status of unemployment in India, human-animal conflict in India, land holding pattern and agriculture development, human development in India. Dr. Hemant Khanzode and S. M. Gothane assessed the presentations of students. Shri. S. M. Rajkarne was prominently present the seminar. Three students were given prizes for good presentation at hands of Shri. Rajkarne .

### **Subject No 3: Progress report of criterion wise documentation by teachers.**

IQAC co-ordinator reported that as per suggestion made by Shri. M. G. Deshpande in previous meeting , IQAC members should set the time line for the collection of data for 2016-17 and 2017-18 after consultation with Co-ordinator. Accordingly, time slots for all criterion were scheduled during Feb. 26-April 20, 2019. However only two members , Shri S. M. Gothane and Dr. S. P. Ghogale have submitted documents to IQAC.

### **Subject No 4: Deciding date for criterion wise presentation by teacher**

Dr. Hemant Khanzode suggested that, teacher should present criterion wise presentation for internal assessment of college. It was unanimously decided that teachers would make these presentations on May 27, 2019 .

### **Subject No. 5: Subject to the prior permission of chairman**

Dr. S. D. Deshpande, explained the details of **Unnati Project**. Total 24 students of the college participated under Unnati project. The projects were based on case study of welfare schemes of villages. 23 students submitted projects . These students are given incentives marks by Department of Lifelong Learning and Extension, R. T. M. Nagpur University after final assessment. Dr. Hement Khanzode suggested that, coordinator should prepare and submit the report of the projects to respective department of the university by April 30, 2019.

As there were no other subjects for the discussion, the Co-ordinator declared that the meeting has concluded.

Date: April 25, 2019

Place: Ashti

IQAC Coordinator

Shri Yogesh G.Paylimode

Principal

Dr.H.M.Khanzode

\*\*\*\*\*

### **Action Taken Report**

Following activities were made in compliance of suggestions of IQAC meeting :

1. College magazine 'Zep' (Marathi) was published .
2. Career and Counseling cell conducted fifteen sessions of Students Group for the year 2018-19.
3. Criteria wise power point presentations were made by teachers before IQAC .
4. Deptt. of Physical Education conducted 10 Yoga sessions throughout the year.
- 5.The IQAC conducted four meetings for the session 2018-19,
- 6 .The feedback of students, alumni and parents was conducted during the session.

IQAC Co-ordinator

Shri Yogesh G.Paylimode

Principal

Dr.H.M.Khanzode

