Shri Samarth Shikshan Prasarak Mandal, Ashti

Shri Samarth Arts and Commerce College, Ashti - 442 202 Distt : Wardha (Maharashtra)

SELF - STUDY REPORT

FOR

RE-ASSESSMENT & RE-ACCREDITATION

submitted to

National Assessment and Accreditation Council

Bangalore

by

Principal

Shri Samarth Arts and Commerce College,

Ashti - 442 202 Distt : Wardha (Maharashtra)

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Preface

It gives us immense pleasure to present this Self-Study Report of our college to National Assessment & Accreditation Council for Re-Accreditation (Cycle II) .The Re-accreditation process would help us to know our limitations and how to overcome them. It also gives us an opportunity to introspect. The Report contains two major parts i.e. institutional data and criteria wise evaluative reports.

Shri Samarth Arts and College is located in rural area of Wardha district of Maharashtra. It was established in 1989 by Shri Samarth Shikshan Prasarak Mandal, Ashti. The college is a small unit as it has only two undergraduate courses namely B.A. and B.Com. The total number of employees in the college is twenty including teaching and non-teaching staff.

The first accreditation of our college by NAAC was held in February 2004. The assessment gave us an opportunity to introspect and take up quality enhancement measures. Although we have not introduced any new programme after first accreditation, modest efforts have been to strengthen the existing infrastructure.

All members of teaching and non-teaching staff have collectively contributed in preparation of this report. Our parent society has, of course. always been the guiding spirit behind our endeavors towards achievement of quality.

While submitting the SSR we honestly believe that getting assessed and reaccredited by the NAAC is a matter of pride for us. Re-assessment would let us to know what progress we have done since the first accreditation. We will try our level best to achieve overall progress and development of our college in future.

Date : 6/4 /2015

Place : Ashti

Dr. Hemant M. Khanzode Principal Shri Samarth Arts & Commerce College, Ashti.

Internal Quality Assurance Cell of the College

Sr. No.	Name	Designation
1.	Dr. H. M. Khanzode (Principal)	Chairman
2.	Mrs.V.V.Karmarkar (Associate Professor)	Co-ordinator
3.	Dr .S.P.Ghogale (Associate Professor)	Member
4.	Shri M.M.Deshmukh (Associate Professor)	Member
5.	Shri.A.R.Bhagat (Associate Professor)	Member
6.	Shri. S. D. Deshpande (Assistant Professor)	Member
7.	Shri S.M.Gothane (Librarian)	Member
8	Shri D.R.Sisat (Head Clerk)	Member
9.	Shri M.G.Deshpande	Representative of Management
10.	Shri S.M.Rajkarne	Representative of Management
11.	Shri .W.B. Rajderkar	Representative of Management

Executive Summary

Background

Before presenting the executive summary, a brief note on history and background of our college is deserving. The college is located at Ashti. It is a small town is terms of population and development. But it has glorifying history of martyrdom during the freedom struggle of 1942. Six martyrs fell victims to the cruelty of police firing on 16th August 1942. The people of Ashti have kept alive the memories of this sacrifice for independence.

As other small towns elsewhere in rural area, Ashti also did not have educational facilities during British period. A middle school was established in by the British government. But facility of high school education still remained a dream for people of Ashti. A few dedicated men came forward to realize the aspirations of people at Ashti and surrounding villages. Late Shri. K. N. alias Tatyasaheb Deshpande and his associates established Lokmanya High School on 23rd July 1956 i.e. Lokmanya Tilak's birth anniversary. The founder members felt it fit to name the Society after Samarth Ramdas Swami, the divine saint in Maharashtra in sixteenth century.

Despite material and monetary problems, the Society relentlessly carried forward their mission. As Lokmanya High School developed gradually, Shri Samarth Shikshan Prasarak Mandal took a step forward and established Shri Samarth Arts and Commerce College in 1989.

Criteria wise Inputs

I: Curricular Aspects

Our college is Government aided private institution. It is permanently affiliated to Rashtrasant Tukdoji Maharaj Nagpur University, Nagpur. The college was recognized under section 2(f) of UGC Act in 2004. Two years later it was accorded recognition under section 12 B in 2006. Although rather lately, but recognition by UGC provided much needed impetus to the development of the college.

The college offers two degree courses to students namely Bachelor of Arts and Bachelor of Commerce. The students of Arts faculty are offered five optional subjects. They can choose any three of these subjects. Total 13 subjects are taught in three years course in Commerce faculty. We have qualified and permanent teachers in all subjects. The college follows the syllabi which have been subscribed by R. T.M. Nagpur University. The college is also a recognized study centre under Yashwantrao Chavan Maharashtra Open University, Nasik since 2006. It offers B.A. degree programme to students. The mission of our college is to create ambience for healthy teaching – learning process. The employees in our college make efforts to achieve the mission. The faculty prepares annual teaching plans at the beginning of the session. It contains unit wise schedule of teaching and the probable number of lectures to complete it. It ensures completion of syllabi of all subjects in a stipulated time frame. The Principal constantly monitors the teaching – learning process throughout the year. Feedback on teachers' evaluation is conducted to know the students' expectations about them.

II : Teaching-learning and Evaluation

The college ensures wide publicity about the admission process. The prospectus of the college contains detailed information on fee structure, scholarships and other activities. The college has adopted first –cum- first-serve policy in admission process. It is strictly implemented as per University norms. Most of the students in our college belong to economically backward classes of society. All students from these categories are provided scholarships as per Government norms. The college takes care to cater to the needs of minority students and physically disabled students.

The students in our college hail from rural area. Newly admitted students need proper guidance about facilities and activities in the college. So the college organizes an orientation programme for them. The college also conducts remedial courses for slow learners so as to bridge the knowledge gap.

The college makes efforts to bring about awareness among students on cross cutting issues in society and around the world. We organize lectures of external resource persons to address the students. This helps to develop scientific attitude and critical temperament among students. The students under Population Education Programme prepare projects on basis of field survey. The activity promotes participative learning.

There are various committees in the college to conduct co-curricular and extra-curricular activities. All committees prepare their action plans in the beginning of the session. The IQAC prepares an academic calendar after reviewing action plans of thee committees. The Teachers prepare the annual teaching plans of their subjects. They maintain diaries of daily teaching and co-curricular activities. They also maintain abstracts of lectures which contain the details of the topic taught and list of resource material in teaching.

The use of ICT in higher education has become important in present era. The college is taking steps to enhance the use of ICT based audio –visual aids in classroom teaching. We emphasize that faculty and students should use Internet to acquire updated knowledge. In addition to this, the faculty is encouraged to participate in short term courses to get acquainted with new techniques of teaching. Although the number of students having admission in our college is constant, their low performance in university examinations is a matter of concern for us. Significant drop out ratio and low attendance are two main causes behind this phenomena. The faculty analyze university examination results and make efforts to improve the results.

The college conducts constant evaluation of students. All teachers regularly conduct unit tests of each subject throughout the year. Annual test examination is also held before commencement of University examination. It creates competitive atmosphere among students. Promising students are awarded prizes sponsored by faculty and members of parent society. Feedback from students and parents is helpful for realizing their expectations from the teachers and ultimately the college.

III : Research, Consultancy and Extension

The institution encourages research activity. Four teachers have been awarded Ph.D. One of the teachers has completed a minor research project and two teachers are pursuing research for Ph.D. Two teachers are recognized as Research Supervisor by RTM Nagpur University.

The faculty participate in conferences and seminars at various levels. They have presented 43 research papers in various conferences in last five years. A good range of reference books and journals are available for them in college library. N-list A/c through INFLIBNET is also available as e-resource.

The institution organizes Research seminar competition for students to inculcate research temperament among them. Winners are awarded prizes. The students are also encouraged to participate in 'Avishkar' competition organized by RTM Nagpur University.

The R.T.M. Nagpur University has granted a NSS unit of 150 students to our college. This unit is very active in carrying out a number activities in and outside the campus. Major outreach activities of the unit are (1) a special residential camp at village level, (2) organization of blood donation camp and (3) maintaining place of historical importance.

The N.S.S. conducts many activities with an aim to serve the society. They include- Save girl child mission, Cleanliness drive, Sickle cell diagnostic camp, AIDS awareness campaign, Road safety drive, etc. The unit also undertakes tree plantation in premises around the statue of Lokshahir Annabhau Sathe in the town. The volunteers of N.S.S. also participate in disaster management camps organized by other institutions in the state.

We are proud to mention that our college has been awarded as "Excellent College" for its contribution to social service by N.S.S. unit of R.T.M. Nagpur University for 2013-14 .Our Programme Officer Shri. P. M. Jadhav has been awarded as "Excellent Programme Officer" for 2013-14.

IV : Infrastructure and Learning Resources

The college has sufficient classrooms for engaging classes and spacious playground for sports activities. The construction of ladies hostel is nder progress in college premises. We are making efforts to enrich college library by purchasing good reference books and other sources. We have subscribed journals for research purpose and magazines which are helpful to students for preparation of competitive examinations. The college looks after providing text books to students during examination time also. Hence book bank facility has been made available for them. An exhibition of newly purchased books is organized every year in the college. It aims at developing reading habit among students.

The college has sufficient number of computers for general computer education of students. Projectors, sound system and other equipments are also available. Internet and reprographic facilities are available to students and teachers.

V: Student Support and Progression

Our college endeavors to make the students competent to face the challenges in competitive world. We believe that our college should contribute to career building of students. As an effort to that direction, the college has established Career and Counseling cell to guide the students. The students should acquire skill to prepare themselves for competitive examination. It has also introduced career oriented course in Communicative English and short term course under " *Jeevan Shikshan Abhiyan*". We organize personality development workshops and general knowledge tests to create competitive temperament among students. Sports and cultural festival is organized every year to develop sportsman's spirit in students.

The college publishes a college magazine titled, "*Zep*" to provide platform to students' literary talent. It is a collective exercise by students. The college published a special issue of "*Zep*" on occasion of Swami Vivekanand's 150th birth anniversary in 2013-14.

The college has made efforts to provide financial support to students through UGC schemes under XI plan. The safety of girl students is important in present insecure social atmosphere. So a cell against sexual harassment has been established for that purpose. The student's representative council shoulders the responsibility of organizing various programmes in the college.

VI : Governance, Leadership and Management.

The management has a guardian's role in mentoring the college. The Principal frequently interacts with the management on issues of overall development. The management members wholeheartedly support the infrastructural development of our college. They also take a review of academic progress and encourage research activity. The relations of management members with the staff reflect humanitarian approach. They encourage meritorious students by sponsoring awards for performance in university examinations.

The Principal is the vital link in relation to all stakeholders of the college. He monitors and evaluates the teaching-learning process. He also sets up various committees for organizing activities. He always remains in touch with the students to realize their problems. The principal solves students' problems with co-operation from teaching and non-teaching staff.

The alumni and parents are important stakeholders. We are trying to channelize them for welfare of the college. The college arranges meetings of alumni and parents every year. However their response to our efforts is very low.

The IQAC plays significant role in ensuring quality assurance and improvement of the college. It co-ordinates among committees and departments in the college. It also takes initiative in introducing new short term courses for students. The IQAC reviews action plans of all committees and suggests necessary changes for effective implementation

VII : Innovations and Best Practices

The Department of Environment Education and N.S.S. makes efforts to create awareness about protection and conservation of environment .Tree plantation programmes are conducted in and outside the campus by college students.

The college makes efforts to inculcate a sense of social responsibility in students through community orientation. Many of our programmes and initiatives are part of the efforts. We have modestly presented two of our practices as best practices. These practices aim at creating sense social awareness and obligation in community.

The parent society always helps supports and guides us for the progress and development of the college. The first assessment and accreditation of our college was done by the NAAC Peer team in February 2004. We have tried our best to follow the suggestions given by peer team during the first accreditation.

We are presenting ourselves for Re-assessment and re-accreditation.

SWOC ANALYSIS OF THE INSTITUTION

Strength

A review of last five years of performance defines the position of our college as the leading college in Ashti Tehsil as it *provides undergraduate education* to students from villages in the vicinity. The strength of our institution stands on -

- 1. Strong support from management.
- 2. Qualified & permanent faculty.
- 3. Conducting career oriented certificate courses.
- 4. Availability of good reference books and journals in library.
- 5. Extension activity through N.S.S. and Population education programme.
- 6. Spacious playground for sports.
- 7. Distance education through YCMOU, Nasik
- 8. Peace and ambience in college campus.

Weakness

The weakness of our institution lies in-

- 1. Low passing percentage.
- 2. Significant drop-out rate.
- 3. Low attendance of students.
- 4. Inadequate utilization of resources by students.
- 5. Inadequate sports infrastructure.
- 6. Low response from alumni and parents
- 7. No new programme introduced

Opportunity

The opportunities of development in future can be -

- 1. Promoting Student centric learning.
- 2. Promotion to skill based education.
- 3. Developing research temperament.
- 4. Developing sports facility.

Challenges

The challenges are -

- 1. Diversion of students to professional courses
- 2. Reducing dropout rate.
- 3. Improving academic performance of students.

Institutional Data

(A) Profile of the College

Profile of the College

1. Name and address of the college:

Name: Shri Samarth Arts & Commerce College, Ashti

Address: Morshi Road,

City: Ashti District: Wardha State: Maharashtra.

Pin code: 442 202

Website: www.samarthcollegeashti.ac.in

Email : shrisamarthcollege_ashti@rediffmail.com

2. For communication:

Office

Name	Area/ STD code	Tel. No.	Fax No.	E-mail
Dr.H.M.Khanzode				shrisamarthcollege_ashti@rediffmail.com
Principal	07156	225966		hemantkhanzode@rediffmail.com
Vice Principal				
Mrs.V.V. Karmarkar. Steering Committee Coordinator	07156	225966		varshakarmarkar2012@rediffmail.com

3.	Status	of	Institution:

4.

j. 5 i.	Affiliated College		\checkmark
ii.	Constituent College		
iii.	Any Other		
4. Ty	pe of Institution		
;	a. By Gender	i. For Men	
		ii. For Women	
		iii. Co-education	\checkmark
	b. By Shift	i. Regular	\checkmark
		ii. Day	
		iii Evening	

5. Is it a recognized minority institution?

Yes No $\sqrt{}$

If yes specify the minority status (Religious/linguistic/ any other) (Provide the necessary supporting documents)

6. Source of Funding

Government

Grant-in -aid

Self-financing



Any other

- 7. a) Date of establishment of the college : 1st of July 1989
 - b) University to which the college is affiliated (If it is an affiliated college) or which governs the college (If it is an constituent college)

Rashtrasant Tukdoji Maharaj Nagpur University, Nagpu	r
------------------------------------------------------	---

c) Date of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks (If any)
i. 2 (f)	23 rd June 2004	
ii. 12 (B)	14 th October 2006	

(Please see Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act in **Annexure**.)

d) Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, etc)

Under	Recognition/Approval	Day,	Vaildity	Remarks
Section/clause	Details Institution/Department/Program	Month and		
	me	Year		
i	N.A.			
ii				
Iii				
iv				

8. Does the affiliating University Act provide for conferment of autonomy (as recognized by UGC) on its Affiliated Colleges?

Yes	1	No	

If yes, has the college applied for autonomous status?

Yes	No	V	
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9. Is the college recognized

a. by UGC as a College with Potential for Excellence ?

Yes	No	V

If Yes, date of recognition

b. for its performance by any other governmental agency?

YesNo \checkmark If yes, Name of Agency.....andDate of Recognition.....

10. Location of the campus and area in sq.mts

Location	Rural
Campus area in sq. mts.	12100 sq. mtrs
Built up area in sq. mts	638 .68 sq.mts

- 11. Facilities available on the campus (Tick the available and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities covered under the agreement.
 - Auditorium/seminar complex with infrastructural facilities
 - Sports facilities
 - Play ground
 - Swimming pool
 - ✤ Gymnasium

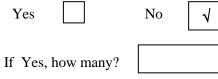
• Hostel

	Boy's	Hastal		
	• boys i.	Number of Hostels		
	ı. ii.	Number of Inmates		
	iii.	Facilities (mention a	vailable facilities)	
	111.	r actitutes (mention a	variable facilities)	
	✤ Girl's	Hostel		
	i.	Number of Hostels		
	ii.	Number of Inmates		
	iii.	Facilities (mention a	vailable facilities)	
		ing Women's Hostel		
	i.	Number of Hostels		
	ii.	Number of Inmates		
	iii.	Facilities (mention a	vailable facilities)	
Pasi	dontial f	acilities for teaching ar	d non teaching staff	
		s available –cadre wis	•	
	eteria	s available -caule wis	()	
	lth Centro			
		atient, Outpatient,		
	-	are facility, Ambulanc	9	
	th Centro	-	C	
			Part time	
(iii				
Qua	lified Nu	rse Full Time 🗌 I	Part Time	
• Faci	lities like	banking, post office,	book shops	
• Trar	nsport fac	vilities to cater to the ne	eeds	
of t	he studer	its and staff.		
• Anii	mal Hous	e		
• Biol	ogical wa	aste disposal		
				-
		other facility for		
	-	/ regulation of electric	ity and voltage	
• Soli	d waste n	nanagement facility		\Box
• Was	te water	management		
• Wat	er harves	ting		

12. Details of programmes offered by the institution: (Give data of current
academic year)

Sr. No.	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instructi on	Sanctione d Student Strength	Numb er of studen ts admitt ed
i	Under-graduate	B.A. B.Com.	Three Years	H.S.S.C. Exam. Pass	Marathi	120 120	120 96
ii	Post-graduate						
iii	Integrated Programmes PG						
iv	Ph.D.						
v	M. Phil						
vi	Ph. D.						
vii	Certificate course						
viii	UG Diploma						
ix	PG Diploma						
x	Any Other (specify)						

13. Does the college offer self – financed programmes?



14. New programmes introduced in the college during the last five years if

any?

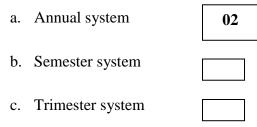
Yes No	\checkmark	Number	
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15. List the departments:

Particulars	UG	PG	Research
	English (Compulsory)		
Arts	Marathi (Compulsory)		
	Marathi Literature		
Arts (07Subjects)	History		
(0754650015)	Political Science,		
	Economics		
	Sociology		
	Financial A/c		
	Principles of Business Management		
	Business Economics		
	Basics of Computer & Statistical Technique		
Commerce	MIS & Information Technology (Optional)		
(13subjects)	Dynamics of Marketing (Optional)		
	Cost & Management A/c		
	Company Law & Secretarial Practice		
	Monetary Economics		
	Income tax & Auditing		
	Business Law		
	Business Communication & Management		
	Indian Economics		

16. Number of programmes offered under (programme means a degree

Course B.A. B.Sc, M.A., M.Com.)



17.	Number	of	programmes	with
-----	--------	----	------------	------

a. choice based credit system	
b. Inter/Multidisciplinary Approach	
c. Any Other	

18. Does the college offer UG and PG programmes in teacher education

Y	es		No	\checkmark
If	yes,			
a.		ntroduction of ber of batches		npleted the programme
b.	NCTE re Not App	cognition detai	ils (if app	blicable)
c.		titution opting n separately?	for asses No	The second seco
19. D	oes the col	llege offer UG	and PG	programmes in Physical Education
Y	es		No	\checkmark
If yes	8,			
a.				pleted the programme
b.	NCTE re	cognition detai	ils (if app	blicable)
	Not App	-	× 11	
c.	Is the inst	itution opting f	for assess	sment and accreditation of Physical
	Education	n separately?		
	Yes		No	\checkmark

Positions	Teaching faculty							Tec	hnical	
	Professor			ciate essor		stant essor	Non Teaching Staff		Staff	
	М	F	М	F	М	F	М	F	М	F
Sanctioned by UGC/ University/ <i>Recruited</i>	-	-	2	1	9	-	7	-	-	-
Yet to Recruit	-	-	-	-	1	-	1	-	-	-
Sanctioned by the Management/Societ y or other authorized bodies <i>Recruited</i>	-	-	-	-	-	-	_	-	-	-
Yet to recruit	-	-	-	-	-	-	-	-	-	-

21. Qualification of the teaching staff

Highest Qualification	Professor		Assoc Profe		Assis Profe		Total
	М	F	М	F	М	F	
Permanent Tea	chers	•					•
D.Sc./D.Litt.	-	-	-	-	-	-	-
Ph.D.	-	-	1	-	3	-	4
M. Phil.	-	-	1	1	4	-	6
PG	-	-	-	-	2	-	2
Temporary Tea	chers	•					•
Ph.D.	-	-	-	-	-	-	-
M. Phil.	-	-	-	-	-	-	-
PG	-	-	-	-	-	2	2

Part time Teachers								
Ph.D.	-	-	-	-	-	-	-	
M. Phil.	-	-	-	-	-	-	-	
PG	-	-	-	_	-	-	-	

22. Number of Visiting Faculty/Guest Faculty engaged with the college

--

23. Furnish the details of the students admitted to the college during the last four years

Categories	2010	-11	2011	-12	2012	2-13	201	3-14
	М	F	М	F	М	F	М	F
SC	32	16	46	24	33	30	30	32
ST	18	09	13	11	17	10	17	06
OBC	62	136	78	112	59	124	89	129
General	01	04	06	06	10	10	03	07
Others	35	37	38	28	39	29	58	29

24. Details of students enrollment in the college during the current academic year

Type of Students	UG	PG	M. Phil.	Ph.D.	Total
Students from the same state where the college is located	400				400
Students from other states of India					
NRI students					
Foreign Students					
Total	400				400

25. Dropout rate in UG and PG (average in last two batches)



26. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

(a) including the salary component

(b) excluding the salary component

Rs 49196/-	
Rs. 1063/-	

27. Does the college offer any programme in distance education mode?

Yes	\checkmark	No	

If yes

(a) is it a registered center for offering distance education programmes of another university ?

Yes √

(b) Name of the University which has granted such registration?

No

Yashwantrao Chavan Maharashtra Open University, Nasik

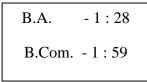
(c) Number of Programmes offered

01

(d) Programmes carry the recognition of the Distance Education Council



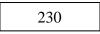
28. Provide Teacher - student ratio for each of the programme /course offered



29. Is the college applying for

Accreditation : Cycle 1 Cycle 2 \checkmark Cycle 3 Cycle 4	
Re-assesment : \checkmark	
(Cycle 1refers to first accreditation and cycle 2, cycle 3, cycle 4 refers to	
re-accreditation)	
30. Date of Accreditation :	
Cycle 1 : 16 th February, 2004 Accreditation Outcome : C ⁺	
(Please see copy of accreditation certificate and peer team report in	
Annexure.)	

31. Number of working days during the last academic year



32. Number of teaching days during the last academic year

200

33. Date of establishment of Internal Quality Assurance Cell

28th July 2004

34. Date of establishment of Annual Quality Assurance Cell

28th July 2004

35. Details regarding submission of Annual Quality Assurance Reports

(AQAR) to NAAC

AQAR (i)	2009-10: Report submitted on 7th March 2015	
AQAR (ii)	20010-11: Report submitted on 7th March 2015	
AQAR (iii)	2011-12 : Report submitted on 7^{th} March 2015	
AQAR (iv)	2012-13 : Report submitted on 7^{th} March 2015	
AQAR (iv)	2013-14 : Report submitted on 7th March 2015	

36. Any other relevant data (not covered above) the college would like to include.

No.

(B) Criterion wise Analytical Reports

CRITERION I: CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

The Vision of our Institution is-

-To inculcate sincerity, integrity and discipline.

-To achieve academic excellence.

-To train students for global competence.

-To impart education so as to prepare ideal citizens.

The Mission of our Institution is-

-To create ambience for healthy teaching-learning process.

-To create infrastructural facilities for students.

- To promote research temperament among students and teachers.

-To run career and skill oriented programmes.

-To encourage sports and extra- curricular activities.

-To strengthen the process of women empowerment.

-To serve the community through extension activities.

Ways of communicating the vision and mission to various stakeholders are as follows :

1. They are communicated to students through college prospectus.

2. The college website shows our vision and mission .

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

The action plan for effective implementation of curriculum is as follows :

Preparation of Teaching Plans

The faculty prepares annual teaching plan for their respective subjects. It contains planning for teaching a particular unit and probable number of lectures needed to complete it. The faculty maintains a daily diary which includes abstracts for daily teaching, list of resources and reference books. Students are informed about the course content and the pattern of question paper in examination. Question bank is prepared which helps them to understand the nature of questions.

Classroom Teaching

In addition to conventional method of teaching, the teachers use facilities like Internet and LCD Projectors. They participate in seminars, conferences, workshops and short term courses for updating their subject knowledge. If the syllabus of a subjects lags behind for some reason, the concerned teacher engages extra classes.

Evaluation

Unit tests are conducted to check the effectiveness of the syllabus taught. A model question paper for every subject is prepared. An Annual test examination is conducted at end of the session. The answer papers are evaluated. The faculty guides the students about their drawbacks and how they can improve for better performance in University examination.

Monitoring of Action Plan

The process of monitoring the action plan is carried throughout the year. For example, the Principal reviews daily diaries and abstracts of teachers from time to time. A follow-up of implementation of teaching plans is taken in staff council meetings.

A review of students' attendance is also taken regularly. If a student is absent for a long duration, his parents are informed about it. The teachers give a feedback on students' performance in annual test examination.

1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

The Institution supports the teachers effectively for translating the curriculum in following ways :

(a)The teachers are encouraged to participate in various conferences, short term courses and refresher courses to update their knowledge.

(b)New reference books are purchased in the library. Journals on various subjects have been subscribed. INFLIBNET facility is available to teachers and students as well.

(c)The teachers are availed facilities for completion of their research work for M. Phil. and Ph.D. degrees.

(d)As a temporary provision, two clock hour basis teachers are appointed for English and Commerce to complete the subject workload.

(e)The college invites Resource Persons for Career oriented course and short-term certificate course.

The teachers receive following type of support from Institution for improving teaching practices :

(i) Audio-visual aids like interactive board are made available to all teachers.(ii) Feedback on teachers' evaluation by students is conducted.

(iii) The teachers are given Xeroxing facility for providing copies of question banks to students.

1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other Statutory agency.

The teachers inform the students about changes in syllabus of concerned subject at the beginning of the session. The teaching plans are also prepared as per the syllabus.

1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?

The Commerce faculty organizes industrial visit of students every year.

1.1.6 What are the contributions of the institution and/or it staff members to the development of the curriculum by the University?(number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

Contribution to Curriculum development

As the college is affiliated to R. T. M. Nagpur University, we conduct the curriculum prescribed by the University. However one of our senior staff members, Dr. S. P. Ghogale is **Chairman of Board of Studies of History** in the University since last three years.

1.1.7 Does the institution develop curriculum for any of the course offered (other than those under the purview of the affiliating university)by it? If 'yes', give details on the process ('Needs Assessment', design development and planning) and the courses for which the curriculum has been developed.

No. The institution does not develop curriculum for any of the course offered other than those under the purview of the affiliating university.

1.1.8 How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?

The institution analyzes the stated objectives of the curriculum by adopting following measures :

- i) The college conducts unit tests for assessing the performance of students in subjects.
- ii) An annual test examination is conducted on completion of syllabi of all subjects.
- iii) A feedback on teachers' evaluation by the students is conducted.

1.2 Academic Flexibility

1.2.1 Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the institution.

Skill Development Certificate courses.

- (A)The college has conducted UGC sponsored career oriented
 Certificate course in Communicative English during 2007-08 to
 2011-12.This course aims at
 - Developing English speaking among students.
 - Improving their vocabulary.
 - > Understanding concepts of grammar.
 - > Developing communicative skills.
- (B) The college has introduced self –financed Certificate courses in

 Quantitative Aptitude, ii) Reasoning Ability, and iii) General
 English under *Jeevan Shikshan Abhiyan* of Rashtrasant Tukdoji
 Maharaj Nagpur University from the session 2012-13.

These courses aim at-

- > Preparing students for competitive examinations.
- > Training them for global competence.

1.2.2 Does the institution offer programmes that facilitate twinning/dual degree? If 'yes', give details.

No. The institution does not offer programme that facilitate twinning/dual Degree.

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the following and beyond:

•*Range of Core / Elective options offered by the University and those opted by the college*

The college offers two three years undergraduate programmes i.e. Bachelor of Arts and Bachelor of Commerce. The college follows **Annual Pattern** for the courses. The students are offered **elective options** for degree courses as follows :

Courses offered	Subjects
	English (Compulsory)
	Marathi (Compulsory)
Bachelor of	Marathi Literature
Arts (07Subjects)	History
(07Subjects)	Political Science,
	Economics
	Sociology
	English(for first and second year students only)
	Marathi(for first and second year students only)
Bachelor of	Financial A/c
Commerce (15subjects)	Principles of Business Management
(15subjects)	Business Economics

Basics of Computer & Statistical Technique
MIS & Information Technology (Optional)
Dynamics of Marketing (Optional)
Cost & Management A/c
Company Law & Secretarial Practice
Monetary Economics
Income tax & Auditing
Business Law
Business Communication & Management
Indian Economics

The students of B.A. can opt for any **three subjects** out of five subjects. All subjects are compulsory as per university syllabus. However the students of Commerce faculty can opt for one subject i.e. Marketing (Group D) or MIS and Information Technology throughout the degree course.

• Choice Based Credit System and range of subject options

The R.T.M. Nagpur University has not implemented Choice Based Credit System. Hence the college does not have the System.

•Courses offered in modular form

The college offers annual pattern for the progammes as prescribed by the university .

•*Credit transfer and accumulation facility*

The college does not have Credit transfer and accumulation facility.

•Lateral and vertical mobility within and across programmes and

Courses

Students graduating under these programme can move to other institutions for higher education.

Enrichment courses

(i)The college has introduced Certificate Course in Communicative English from 2007-08 to 2011-12 for skill development of students.

 (ii) The college has introduced self –financed Certificate courses in under *Rashtrasant Jeevan Shikshan Abhiyan* of Rashtrasant Tukdoji Maharaj Nagpur University from the session 2012-13.

1.2.4 Does the institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

No. The college does not offer self-financed programmes .

1.2.5 Does the college provide additional skill oriented programmes relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.

No. The college does not offer additional skill oriented programmes relevant to regional and global employment markets.

1.2.6 Does the University provide for the flexibility of combining the conventional face-to- face and Distance Mode of Education for students to choose the courses/combination of their choice" If yes', how does the institution take advantage of such provision or the benefit of students?

No.

1.3 Curriculum Enrichment

1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?

Supplementing Curriculum

Efforts are made by the college to supplement curriculum of the University. Teaching –learning process is not confined to classroom teaching only. It also promotes a student's personality development. The college magazine gives scope to their literary talent. Programmes like industrial visits motivate them towards entrepreneurship. A general knowledge test is conducted to assess students' awareness. The library arranges a book exhibition to acquaint students with good books. Students are allowed to have newspaper cuttings of articles on current issues. Xeroxing facility is also available for them.

Promoting ICT

Use of ICT is encouraged in teaching-learning process. A paper presentation competition is organized every year to develop students' interest in subjects. Career and Counseling Cell prepares the students for competitive examinations. External faculty is invited to deliver lectures on various relevant topics.

1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?

The institution cannot modify the curriculum which is prescribed by the R. T. M. Nagpur University.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

The institution makes following efforts to integrate cross cutting issues :

Gender Issue

Gender discrimination is not allowed or supported in any way in college campus. Girl students are given equal opportunities to avail avenues of personality development. They are encouraged to participate in all curricular as well as extra-curricular activities. The college actively participates in activities related to "Save girl child mission". We have established a cell against sexual harassment in the college. We also organize law awareness camp regularly. Advocates are invited to guide the students on laws related to women's protection.

Climate change and Environmental Education

Population explosion, de-forestation, indiscriminate use of natural resources are major causes of climate change. It has disastrous effects on human life. N.S.S. volunteers in the college conduct activities like tree plantation and conservation, removal of bio-degradable waste, conservation of water resources, etc. Department of Environmental Education organizes excursion tour in adjoining forest. The Department of Economics has prepared a report on "Forest Rights and Conservation through *Gramsabha* in *Mendha*". The report is based on field survey. An audio-visual presentation of this report creates environmental consciousness among students.

Human Rights

Personal dignity of every individual must be maintained irrespective of class, creed, social and economic status. Our major efforts to uphold human rights can be summarized as follows :

- Establishment of equal opportunity centre in the college under UGC scheme aims at bringing about equality among students.
- We also conduct remedial coaching for SC/ST and OBC students to help them to overcome hurdles in academic performance.
- We have also provided conveyance allowance and stipend to students from weaker sections of society under UGC scheme during XI plan period.

These activities have supported the cause of inclusive education and Human rights also.

ICT

Information and technology has been introduced as an optional subject to Commerce faculty students. It helps the students to become familiar with computer aided technology and acquire basic skills. In view of emerging Special Economic Zone like MIHAN in Nagpur which creates employment opportunities, the college has submitted a proposal to UGC to introduce Certificate Course in "Taxation Accounting". The students are also motivated to use internet facility in the college.

- **1.3.4** What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?
 - *§* moral and ethical values
 - § employable and life skills
 - *§* better career options
 - *§ community orientation*

The institution does not conduct value-added courses/enrichment programmes. But we organize various activities to ensure holistic development of students. They can be mentioned as follows:

Employability and Life Skills

The college has introduced UGC sponsored career oriented certificate course in Communicative English from 2007-08. It has also introduced short-term certificate courses under *Jeevan Shikshan Abhiyaan* of R.T.M. Nagpur University. These courses help students for skill development.

Better Career Options

Career and Counseling Cell has been established in the college 2011-12. It prepares the students to appear for competitive examinations. The college has organized Workshops on personality development for students. These camps channelize them for better career options in future.

Community Orientation

The college organizes various community oriented activities such as -

- organizing blood donation camp
- ➤ conducting programmes on 'Save girl child mission'.
- > organizing residential camp at village level.
- organizing communal harmony week from 24th September to 2nd October.
- > celebration of national festivals and anniversaries of great leaders.

All of these programmes are organized to inculcate **moral and ethical values** among the students

1.3.5 *Citing a few examples enumerate on the extent of use of the Feedback from stakeholders in enriching the curriculum?*

We do not conduct the feedback from stakeholders for enriching the curriculum.

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

The college does not conduct enrichment programmes.

1.4 Feedback System

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

The institution has not contributed in the design and development of the curriculum prepared by the University. But one of our senior faculty ,Dr. S. P. Ghogale is the Chairman of Board of Studies in History in University.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is itcommunicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

The college conducts subject wise feedback on teachers' evaluation by students every year. It aims at assessing performance of teachers and promoting effective teaching –learning process. It also helps in enrichment of teaching-learning process in the college.

Methodology

Subject wise feedback in form of questionnaires are prepared by the teachers. The questionnaire is based on - (1) teacher's knowledge in the subject, (2) effectiveness in teaching, (3) level of communication, (4) guidance in solving difficulties,(5)completion of syllabus, (6) teachers attitude towards the subject, and (7)students' opinion about teaching-learning. The nature of feedback process is anonymous. It is conducted in the second session after the completion of syllabi of all subjects.

Evaluation

The feedback forms collected from students are analyzed by the teachers. They submit the report of the feedback before IQAC. It gives necessary suggestions to concerned teachers for improvisation.

1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?)

No new new programmes/courses were introduced by the institution during the last four years

Any other relevant information regarding curricular aspects which the college would like to include.

Nil

CRITERION II: TEACHING - LEARNING AND EVALUATION

2.1Student Enrollment and Profile

2.1.1 How does the college ensure publicity and transparency in the admission process?

One of our prime jobs at beginning of the session is to publish college prospectus. It contains detailed information about admission process, fee structure, scholarship schemes and extra-curricular activities in the college. It also mentions list of prizes for meritorious students and extension activities of the college. The prospectus ensures wide publicity of the admission process.

The nature of admission process in B. A. and B. Com. degree programme is not competitive. Hence we have adopted first- cum -first serve policy ensuring transparency in the process. An admission committee monitors the admission process under the guidance of the Principal.

2.1.2 *Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other)to various programmes of the Institution.*

Admission Process

Students having passed H.S.S.C. Examination in Arts and Commerce faculty are eligible for admission in first year. An admission committee is set up at beginning of the session. Two teachers from Arts as well as Commerce faculty are included in this committee. Students submit their application forms along with necessary documents. The committee verifies these documents and assesses student's aptitude and inclination. The intent is to see that a student is really interested in the course in which he/she wants to be admitted.

The students of Arts faculty can choose any three out of five subjects. All subjects in Commerce faculty are compulsory .However they can choose either Marketing (Group D) or MIS and Information Technology as optional paper. The admission committee guides the students in selecting proper optional subjects. The students with dubious intentions are discouraged during admission process. All admission forms are forwarded to office after the committee's verification process is complete. The admission process in the college is strictly implemented as per rules and regulations laid down by RTM Nagpur University.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

Students having minimum passing percentage i.e.35% in H.S.S.C. Examination in Arts and Commerce faculty are eligible for admission in first year. As our college is located in rural area, we have not set cut-off limit of percentage in admission process.

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?

No. The college has no mechanism to review the admission process and student profiles annually.

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

- * SC/ST
- * OBC
- * Women
- * Differently abled
- * Economically weaker sections
- * Minority community
- * Any other

Inclusive Admission Policy

Our college is located in rural area. Most of the students belong to SC/ST and OBC category. Nearly 75% students come from these categories. The number of girl students is almost equal to the number of boy students. Students from disadvantaged communities are provided GOI scholarship. The college does not charge any fees from SC students at the time of admission. The rules of eligibility for getting scholarship are clearly mentioned in the prospectus. We carefully see that a student is not deprived of benefits of scholarship schemes. The documents of all scholarship forms are scrutinized. If a student does not submit his scholarship form in time, his parents are informed about it.

The college has also provided conveyance allowance to students coming from remote villages during 2011-12. Similarly we have also disbursed stipend to

students from economically weaker sections belonging to SC/ST and OBC category. It was a part of UGC XI plan under merged schemes. The focus is on bringing marginalized students in the main stream of higher education. Students from Minority community are also given scholarships under GOI scheme.

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.

Details of various programmes offered by the college in last four years are given in following tables. The intake capacity is 120 students for B.A and B.Com. respectively :

2009-10

Programmes	Number of Applications	Number of Students Admitted	Demand Ratio
UG			
B.A	120	120	1:1
B.Com.	76	76	1:0.63

2010-11

Programmes	Number of Applications	Number of Students Admitted	Demand Ratio
UG			
B.A	120	120	1:1
B.Com	79	79	1: 0.65

2011-12

Programmes	Number of Applications	Number of Students	Demand Ratio
UG		Admitted	
B.A	120	120	1:1
B.Com.	67	67	1:0.55

2012-13

Programmes	Number of Applications	Number of Students Admitted	Demand Ratio
UG			
B.A	120	120	1:1
B.Com.	79	79	1:0.65

2013-14

Programmes	Number of Applications	Number of Students Admitted	Demand Ratio
UG			
B.A	120	120	1:1
B.Com	96	96	1:0.8

Trends of Admission

The tables given above show that number of admissions in the college has increased gradually during last five years (2009-10 to 2013-14). This is due to growing percentage of pass outs in H.S.S.C. Examination. The number of admissions in Arts faculty is more as compared to Commerce faculty. Availability of short-term professional courses outside the institution diverts the students of Commerce faculty.

2.2 Catering to Student Diversity

2.2.1 How does the institution cater to the needs of differently- abled students and ensure adherence to government policies in this regard?

The college takes care that needs of physically disabled students are fulfilled. Provision of ramp and special toilets has been made in our proposed construction of college building. They are also provided additional facilities as per university norms when they appear for university examinations.

2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

The newcomers in the college need proper guidance to acquaint themselves with new atmosphere. Hence the college conducts a programme in beginning of academic session. The principal explains the students about career oriented courses and short term courses conducted in the college. The librarian elaborates on how to access books and other sources in the library. The Director of Physical Education informs about games and sports activities at college and university level. The students are appealed to participate in all activities.

The students interested in enrolment under N.S.S., Population Education Programme and career oriented courses are required to fill up registration forms. The N.S.S. Programme officer conducts an orientation programme for newly enrolled volunteers on N.S.S. Foundation Day.

2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/Add-on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?

Strategies to bridge knowledge gap

Students in our institution hail from rural area and poor strata of the society. It has been observed that these students lack in communicative skill, writing skill and soft skills. Hence some efforts have been made to bridge the knowledge gap among them.

(i)Remedial Coaching

The college has conducted remedial coaching classes for students. Study material and question banks are provided to students. In addition to this, the college conducts personality development camps and guest speeches for orientation on different topics.

(ii)Career oriented Courses

The college has conducted career oriented course in 'Communicative English' from 2007-08 to 2011-12. The internal faculty engaged classes under this course. External faculty was invited as resource persons.

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

The college sensitizes its staff and students on issues in following ways.

(a) Gender Issue

Law awareness camp in collaboration with *Taluka Vidhi Seva Samiti* is organized. This committee is presided over by Honourable Judge of Sessions Court, Ashti. The speakers explain the students on laws against sexual harassment. The college also organizes various programmes like rally ,poster display, and guest speeches under ' **Save Girl Child Mission'.** The Population Education Committee conducts projects on trends in sex ratio.

(b) Inclusion

The college has established Equal Opportunity Center in 2011-12.It organizes lectures on various social issues. Guest speakers are also invited to enlighten the students. Following lectures were organized under this centre:

Sr.	Date	Name of Speaker	Торіс
No.			
1		Dr. Kumar Shastri	Liberty, Equality and
	18/1/2012	Seth Porwal College,	Fraternity
		Kamptee	
2	1/10/2013	Dr. Subhash Lohe	Democratic way of
	1/10/2013		Life
3		Dr. S.P.Ghogale	India's freedom
	26/11/2013		struggle and
			communal harmony
4	6/2/2014	Dr. S.D.Deshpande	Importance of
	0/2/2014		Swadeshi

(c) Environment

Environ mental education is a compulsory subject for all second year students. An excursion tour is organized in adjoining forest around Ashti .It helps in creating awareness about environment. Tree plantation programmes are organized in college campus as well as public places like Bus stand.

The Department of Economics has prepared a report on "Forest rights and conservation through Gramsabha in Mendha village". The report is based village survey. An audio-visual presentation of this report creates environmental consciousness among students.

2.2.5 How does the institution identify and respond to special educational /learning needs of advanced learners?

The teachers identify advanced learners on the basis of regular attendance and performance in unit tests. Class-wise seminars are conducted for developing presentation skill among these students. Faculty is helpful to the students whenever they approach with difficulties. The teachers provide a list of reference books and other sources for use of advanced learners. **2.2.6** How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?

The teachers of all subjects prepare an analysis of University examination results at beginning of the session in order to identify slow learners. The daily diaries of teachers and attendance registers are useful in this process. The record of performance of students in unit tests is also helpful in identifying slow learners.

Encouraging Slow learners

The teachers play a vital role through classroom interaction to communicate with slow learners. They take them into confidence and enquire about reasons behind low performance. The teachers encourage them to perform better in forthcoming examination. If the attendance of a student is low, his parents are informed by sending letter.

Efforts to reduce drop out

The college has made following efforts for giving support to disadvantaged sections :

Remedial Coaching

The college has conducted remedial coaching for slow learners and students belonging to economically weaker sections. Students have been provided study material and question banks under the scheme. Following table shows the remedial classes engaged by teachers in 2013-14.:

Sr. No	Class	Name of Teacher	Subject	No. of Lectures engaged	Beneficiary Students
1	B.A.I		English	07	20
	B.A.II	Mrs.V.V.Karmarkar	U	07	15
	B.A.III			07	15
2	B.A.I		Political	07	22
	B.A.II	Dr.S.R.Lohe	Science	07	15
	B.A.III			07	06
3	B.A.I			07	25
	B.A.II	Dr.S.P.Ghogale	History	07	19
	B.A.III			07	15
4	B.A.III	Shri.M.M.Deshmukh	Marathi	07	10
5	B.A.I	Shri Yogesh		07	11
	B.A.II	Paylimode	Economics	07	10

	B.A.III			07	05
6	B.Com.I			07	20
	B.Com .II	Mrs.V.V.Karmarkar	English	07	15
	D.Com .m			07	15
7	B.Com.I	Shri.M.M.Deshmukh	Marathi	07	25
	B.Com .II			07	15

Financial Support

In order to provide financial support to disadvantaged students, the college has implemented the UGC scheme (XI Plan) of providing conveyance allowance to students coming to college from remote areas. An amount of Rs.42100/-was disbursed to 42 students under the scheme in 2011-12.

The college has also implemented the scheme of providing stipend to students from SC/ST/OBC category under UGC scheme (XI Plan).Students who fulfilled the norms set up by UGC were provided stipend. In all an amount of Rs.40200/- was disbursed to 43 students.

2.3 Teaching-Learning Process

2.3.1 *How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)*

(a) Academic Calendar

The Principal conducts a meeting of the staff council at the beginning of the academic session. He sets up various committees for conducting various activities in the college. The In-Charge teachers of these committees prepare a tentative schedule of the programmes to be conducted throughout the year. Tentative plans of N.S.S. and Population Education Programme are also prepared. The Principal prepares an academic calendar after consideration of schedules of all committees .He places it before the IQAC for finalization. The academic calendar is implemented through collective efforts of Principal, teaching and non-teaching staff. (Note: The academic calendar of 2013-14 has been given at the end of this Criteria.)

(b) Teaching Plans

Teachers of all subjects prepare and implement their own teaching plans. The Plan includes (i) unit wise allocation of lectures to complete the syllabus,(ii) probable dates of unit wise teaching schedule, and (iii) tentative dates of conducting unit tests. It ensures that a faculty does not lag behind in completion of syllabus at the end of academic session.

(c) Maintaining Daily Schedule

Bio-metric attendance machine has been installed in the college for teaching and non-teaching staff. The college begins with recitation of National Anthem in assembly. The working hours of the college are from 7.30 a.m.to 2.30 p.m. All teachers maintain a diary which indicates their daily teaching activities. They also maintain lesson plan of every period. It contains the topic, references, resource material used for teaching the subject. Two unit tests are conducted in the first as well as second session respectively. The teachers mainly use lecture method in classroom teaching .Teachers are encouraged to use ICT based audio-visual aids in teaching process.

Evaluation

Annual test examination is conducted on completion of the syllabus of all subjects. It serves as a practicing session for all students. Students' answer papers are evaluated immediately by the faculty and they are apprised of their performance. The emphasis is on pointing out strength and weakness of students for higher outcome in university examination. The teachers prepare an evaluative report on performance students in this examination. It helps in improvising the teaching-learning process in following year.

2.3.2 *How does IQAC contribute to improve the teaching –learning process?*

The IQAC contributes to teaching learning process in following ways :

- (a) It finalizes teaching plans submitted by teachers at beginning of the session.
- (b) IQAC encourages faculty to participate in conferences and symposia.
- (c) It gives recommendations for improving infrastructural facilities in college.
- (d) IQAC insists the faculty to encourage participatory learning.
- (e) IQAC encourages use of ICT in teaching- learning process.
- (f) It invites guest faculty to enlighten students on various topics.
- (g) It analyses feedback received from the students.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

Most of the teaching process in the college is carried out by lecture method. Efforts are being made to make learning student-centric. For example, students have to prepare projects in Population Education Programme and Environmental Education. They are assigned topics for Projects. These students collect data through field survey and library resources. The projects are submitted by them at the session. The activity promotes independent learning and inquisitive temperament among students.

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

The College focuses on promoting creativeness among students through various activities. It can be summed up as follows :

- Students under Population Education Programme prepare projects on various socio-economic issues. They collect data about demographic dimensions at village level. The data is used in preparation of project writing. The students present their analysis in the classroom.
- The N.S.S. unit conducts various extension activities like Blood Donation Camp, campaign against HIV-AIDS, 'Save Girl Child' mission. The main objective is to develop scientific approach about these issues. The students work as connecting link between the government agency and the community.
- Research paper presentation competition is organized every year to promote research temperament among students. It aims at creating awareness about current issues.

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning -resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and CommunicationTechnology (NME-ICT), open educational resources, mobile education, etc.

The college has three LCD projectors, one interactive projector, and sufficient number of computers. Internet facility is available to teachers. The college has subscribed N list A/c through Inflibnet. The teachers are encouraged to use the available technology to improvise teaching-learning process. They also make use of e-resources through Internet.

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

The teachers participate in seminars and workshops to update their knowledge in the subjects. They also acquire advanced knowledge through downloading data from relevant websites. The data is used in preparing references for classroom teaching. The students also access some websites for searching data related to

preparation of competitive examinations. 63 and 31 students have used Internet
facility during 2012-13 and 2013-14 respectively. The number of teachers using
Internet is given in following table :

Sr.No.	Year	Name of Faculty
1		1.Shri.D.B.Malpe
	2011-12	2.Shri D.D.Khadgi
		3.Dr.S.D.Deshpande
		4.Shri.Y.G.Paylimode
2	2012-13	1. Dr. D.D.Khadgi
		2. Shri.Y.G.Paylimode
3	2013-14	1.Shri.Y.G.Paylimode

2.3.7 Detail (process and the number of students \benefitted) on the academic personal and psycho-social support and guidance services (professional counseling/mentoring/academic advise) provided to students?

The college promotes professional counseling through Career and Counseling cell from 2011-12. It provides proper information of various competitive examinations to students. Advertisements of recruitment are displayed on notice board from time to time. The Cell organizes General Knowledge Test for students every year. The number of students appearing for this test is as given in following table:

Year	No. of Students Appearing for test
2011-12	186
2012-13	192
2013-14	194

The Career and Counseling Cell has organized a Personality Development Workshop on 15th October 2011.The Resource Persons Shri. Nisal and Mrs. Nalini Nisal elaborated on how students should develop their mental faculties for career building. They also conducted playgroup model among students to identify their capabilities. 88 students participated in this workshop.

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

Most of the faculty use classroom lecture method in teaching. However the Department of Economics conducts field based activities. The Department has conducted a village survey on issues of unorganized sector. It studied *'the cultivation of kitchen garden and role of Gramsabha in forest conservation'*. The analysis of these surveys is presented in class room teaching. This exercise benefits a lot to students.

2.3.9 *How are library resources used to augment the teaching-learning process?*

The librarian informs the students about library resources in orientation programme held at the beginning of the session. There are 07 journals and 5923 books on various subjects in the library. The library has 3 CDs on Spoken English. The college has subscribed N-List A/c through Inflibnet.

The teachers prepare notes by using reference books. They provide the list of reference books to students also. Some useful websites (for instance <u>www.nird.org.in</u>, <u>www.censusindia.org.in</u>) are suggested to students for browsing. Some teachers browse e-newspapers for collecting current data.

Students of Population Education Programme and Environmental Education use newspaper cuttings for preparing their projects. The library provides Book Bank facility to students during examination time. It organized a book exhibition on 28-29 January 2011. The activity created awareness among students about importance of reading habit.

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

The curriculum of college is completed within planned time frame . In case a teacher is on long duration leave ,he compensates the loss by engaging extra classes.

2.3.11 *How does the institute monitor and evaluate the quality of teaching learning?*

Monitoring

The Principal remains in touch with the teachers and enquires about the progression of the syllabus. Teachers' daily diaries help them to carry on teaching unit by unit. A brief review of teaching activity is taken in staff council meetings. Normally a teachers' teaching plan lags behind when he participates in orientation/refresher course or he is on long leave for some unavoidable reason. In that case, he completes the teaching schedule by engaging extra classes on Sundays and holidays. We take care that all teachers complete their syllabus before we conduct annual test examination. The teachers pay personal attention to students' difficulties.

Evaluation

The teachers maintain a class wise record of students' performance in unit tests, annual test examination and university examination. Subject wise feedback on teachers performance by students is conducted at the end of the session. Analysis of the feedback forms helps the improvement. The students participating in extension activities and sports are given incentive marks as per university norms. Internal marks are given to students of Commerce faculty who have opted MIS and Information Technology or Dynamics of Marketing as an optional paper. The teachers submit their PBAS forms to the Principal at end of the session.

2.4 Teacher Quality

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum.

The college has adequate qualified and permanent teachers for all subjects as per UGC regulations. There are two contributory teachers in Commerce faculty. One post of Assistant Professor of English is vacant at present. The process of recruitment of this post is going on. The work load of each subject is distributed as per UGC norms. Placements of faculty under Career Advancement Scheme are also made according to UGC norms. The teachers who have completed Ph.D. or M. Phil are awarded increments as incentive under existing rules. Following table displays the availability of teachers and their qualification. :

Highest	Profes	sor	Assoc	iate	Assista	nt	Total
Qualification		Professor		Professor			
	Male	Female	Male	Female	Male	Female	
Permanent							12
Teachers							12
D.Sc.	-	-	-	-	-	-	-
Ph.D.	-	-	01	-	03		04
M. Phil.	-	-	-	-	06	-	06
P. G.	-	-	-	-	2	-	02
Temporary							02
Teachers							02
Ph.D.	-	-	-	-	-	-	-
M. Phil.	-	-	-	-	-	-	-
P. G.	-	-	-	-	-	02	02
Part-Time							
Teachers							-
Ph.D.	-	-	-	_	_	-	-
M. Phil.	-	_	-	-	-	-	-
P. G.	-	-	_	-	-	-	-

 Table: Availability of Teacher and their qualification

2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes / modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

The college has not introduced any new programme since last three years.

2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

a) Nomination to staff development programmes

Academic Staff Development Programmes	Number of faculty nominated
Refresher courses	07
HRD programmes	00
Orientation programmes	02
Staff training conducted by the university	00
Staff training conducted by other institutions	03
Summer / winter schools, workshops, etc.	00

Table: Staff Training conducted by the Other Institutions

Sr. No	Name of the Teacher	Name of the Institution	Theme/Course	Duration
1	Shri.Yogesh G. Paylimode	National Institute of Rural Development (NIRD), Hyderabad.	Research Methodology in Rural Development Professionals(RMRDP)	13th-22nd May, 2013.
2	Shri.Yogesh G. Paylimode	National Institute of Rural Development (NIRD), Hyderabad.	Information Technology & Data Management Analysis (ITDMA)	21 st to 25 th Oct.2013
3	Shri P.M. Jadhav	N.S.S. State Level Workshop by Higher and Technical Deptt. Mumbai & Govt. of India,	Workshop for area Coordinator for N. S. S.	18 th to19 th Feb. 2011
4	Shri P.M. Jadhav	Chancellor's Brigade N.S.S. Wing Solapur University	Training Camp on Disaster Management	6 th to 15 th June 2011
5	Shri P.M. Jadhav	Dhanwate National College, Nagpur	Research Methodology	16 th to 22 nd April, 2012
6	Dr.S.P. Ghogale	Dhanwate National College, Nagpur	Research Methodology	16 th to 22 nd April, 2012

Strategy for Staff Development Programme

- The faculty is encouraged to complete required number of Refresher/Orientation Courses as per UGC guidelines. Most of the teachers have completed Orientation Courses and Refresher Courses. They are also encouraged to participate in short-term courses for skill development.
- Four teachers in Arts faculty have obtained Ph.D. degree from Rashtrasant Tukdoji Maharaj Nagpur University. Three teachers have obtained M. Phil. Degree from Yeshwantrao Chavan Maharashtra Open University, Nasik during last five years.
- The college always promotes teachers for research activities. For that, the faculty is encouraged to participate and present papers in conferences/seminars/symposia/etc. organized by external professional agencies at state as well national level.

Following table shows % of teachers attending conferences and making paper presentation:

	Table					
Year	% of Participation	% of Paper presentation				
2009-10	62	31				
2010-11	62	46				
2011-12	54	46				
2012-13	69	61				
2013-14	77	23				

b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teachinglearning

- *v* Teaching learning methods/approaches
- *v* Handling new curriculum
- *v* Content/knowledge management
- \boldsymbol{v} Selection, development and use of enrichment materials
- v Assessment
- v Cross cutting issues
- v Audio Visual Aids/multimedia
- ν OER's
- vTeaching learning material development, selection and use

No. The institution has not organized Faculty Training programmes.

c)Percentage of faculty

* invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies

Nil

* participated in external Workshops / Seminars / Conferences recognized by national / international professional bodies

Nil

* presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies

Nil

2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications, teaching experience in other national institutions and specialized programme, industrial engagement etc.)

The college has not so far set up any of the systems to recharge the teachers. However as a part of policy, a teacher shall be availed facilities for recharging in future.

2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

Nil

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

The evaluation of teachers by students at the end of academic session. Feedback forms about teacher's evaluation are circulated among the students. They fill up the questionnaires and evaluate the teachers. These feedback forms are collected and analyzed. Conclusions drawn after the analysis are conveyed to the respective teachers. This helps the teachers to improve themselves.

2.5 Evaluation Process and Reforms

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

- The faculty informs the students about changes in syllabus and pattern of question paper from time to time.
- The university evaluates the students by conducting annual examinations. The question paper pattern for B.A. and B. Com. is theoretical. There are 20 internal marks only for the optional subjects in Commerce faculty i.e. Marketing and Information Technology. This internal evaluation is done on basis of attendance of students and their performance in practical/viva voce.
- The college conducts two units test in the first as well as second session respectively. Annual test examination is also conducted after the completion of the syllabus. The main objective of conducting such activities is to find out the students' strengths and weaknesses.
- Spot valuation conducted by the university is transparent. If the students are not satisfied with evaluation, they can apply for revaluation and can also demand Photostat copy of the answer sheets.
- The college is a recognized university examination centre since its establishment.

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

The college is affiliated to R. T. M. Nagpur University. The college conducts University examinations as per annual pattern. The University has prerogative to make reforms in evaluation process.

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

The college implements the evaluation reforms of the university from time to time.

2.5.4 *Provide details on the formative and summative assessment approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.*

The formative assessment of students is done through unit tests periodically. The unit test are conducted after completion of every unit of syllabus by all teachers. The annual test examination is conducted before the commencement of University examination. The college displays the results on notice board. The teachers return the evaluated answer sheets to students with suggestions for improvement. It helps them to realize their weakness in subjects and perform better in university examination. The summative assessment is done through university theory examination.

2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.

There are 20 internal marks for two optional subjects in Commerce faculty i.e. Marketing and MIS/Information Technology. This internal evaluation is done on basis of regularity in attendance of students and their performance in practical examination /viva voce.

2.5.6 What are the graduate attributes specified by the college/ affiliating university? How does the college ensure the attainment of these by the students?

The graduate attributes desired by the college are :

1) Students should become self-reliant.

2) They should be capable to face global challenges, and

3) They should become ideal citizens.

The college ensures that teaching – learning process is satisfactory for students. It conducts short-Term Certificate courses for skill development. Extension activities encourage students to become ideal citizens. Career and counseling cell helps them to explore career opportunities.

The university conducts spot valuation of all theory examinations. If a student is not satisfied with evaluation in a particular subject, he can apply for revaluation through college. He can also demand photostat copy of the answer sheet. The college has forwarded applications of students seeking revaluation in time.

2.6 Student performance and Learning Outcomes

2.6.1 Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?

The college has following learning outcomes :

1) Student should be life oriented.

2) He should become employable.

3) He should attain over all development.

An orientation programme for newly admitted students is organized in beginning of academic session. The principal explains them the vision and mission of the college and appeals them to maintain discipline in college premises. He encourages the staff to be committed to achieve the goals.

2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the students results /achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

The institution monitors and communicates the progress and performance of students through following ways :

- a)Frequent interaction takes place between teachers and students in and out of classrooms. Informal discussions help them to solve difficulties
- b) A careful analysis on students' performance in unit tests creates awareness about curricular achievement.
- c) Appraisal of students' performance in annual test examination provides ways for improvement to them.
- d) The college informs the parents if their wards are consistently absent in classrooms
- e) The college emphasizes on overall discipline in curricular and co-curricular activities.

The overall performance of students in University examinations held in last five years is displayed in following table.

B.A.	U. G.					
	1	2	3	4	5	
Year	2009-10	2010-11	2011-12	2012-13	2013-14	
Number of 1 st Classes	01	-	-	-	2	
Number of distinctions	-	-	-	-	-	
Rank (if any)	-	-	-	-	-	
Pass (%)	16.08	11.68	17.26	19.80	22.33	
B.Com.			U. G.			
	1	2	3	4	5	
Year	2009-10	2010-11	2011-12	2012-13	2013-14	
Number of 1 st Classes	01	-	-	-	2	
Number of distinctions	01	-	-	-	-	
Rank (if any)	-	-	-	-	-	
Pass (%)	12.14	23.77	20.49	23.58	31.10	

showing Faculty wise Results in Last Five Years

Analysis

The table shows that there has been gradual increase in pass out % of students in last five years. The pass out % of Commerce faculty is more than that of Arts faculty.

2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

The college has following strategies to facilitate the achievement of the intended learning outcomes :

- (a) The college provides good library resources to students .Text books are purchased in sufficient number according to syllabi of the subjects.
- (b) Book bank facility is provided to students during examination period.
- (c) Remedial coaching is conducted for slow learners.

- (d) Study material and question bank are provided to students.
- (e) Career oriented course on 'Communicative English' is conducted for improving students' expression skill.
- (f) Internet facility is provided to students.

2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

The college has taken following measures taken up to enhance the social and economic relevance .:

- (a) Short term certificate course under '*Jeevan Shikshan Abhiyan*' has been introduced from 2012-13.
- (b) A workshop on Career opportunities was conducted on 28th Feb to 2nd March,2013in collaboration with National institute for Banking Education and Research, Pune.
- (c) A workshop on Self-employment was organized on 30th Jan.2013 in collaboration with Bank of India and Star Self-employment Training Institute, Wardha.
- (d) The career and counseling cell conducts General Awareness Test every year.
- (e) Books and study material on competitive examinations are purchased in college library. The college subscribes three magazines for preparation of these examinations.
- (f) The Career and Counseling Cell displays information regarding advertisements of recruitment in various sectors.
- (g) The Cell has facilitated registration of 16 students in District Employment and Self-employment Bureau, Wardha .
- (h) The college organizes Research paper presentation for students every year.
- (i) Students under Population Education Programme collect data for preparation of projects. The activity promotes analytical skill in students.
- **2.6.5** How does the institution collect and analyze data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

The barriers of learning are as follows-

- (a) Low attendance of the students.
- (b) Low passing percentage.
- (c) Significant drop-out rate.
- (d) Less awareness of parents about the performance of students.

Plans for overcoming barriers -

- (a) To conduct unit tests and annual test examination in the college.
- (b) To conduct staff council meeting for the assessment of unit test.
- (c) To inform parents about absentee of wards by sending letters.
- (d) To conduct parents meet every year.
- (e) To conduct remedial coaching classes for upgrading the performance of slow learners.
- (f) To use new methods like ICT of classroom teaching-learning process.

2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?

The college monitors achievement of learning outcomes in following ways :

- (i) The principal reviews implementation of teaching plans by teachers.
- (ii) The college conducts session wise unit tests.
- (iii) The review of performance of students in unit tests is taken by teachers.
- (iv) Remedial coaching is conducted for slow learners.
- (v) The teachers engage extra classes for completion of syllabus if necessary.
- (vi) Annual test examination is conducted every year.

2.6.7 Does the institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.

The teachers make an analysis of performance of students in university

examination. The analysis includes the number of students securing first, second and third division and list of students who have scored 60%+ marks in the examination. The teachers use this analysis to improve the performance of promising students in next year. The process has helped in improving the overall result of the college. For example, the percentage of passing in university examination was 14% in 2009-10. This percentage has gone up to 27% in results of 2013-14. A few examples of improvement of students' performance can be cited as below

Sr. No.	Subject	No of Students having above 60% marks	No of Students having above 75% marks
1	History	05	01
2	Marathi	03	
3	Marathi Literature	01	
4	English	01	
5	Political Science	01	
6	Economics	01	

The Results of Arts Faculty (B.A.III)

The Results of Commerce faculty (B.Com. III)

Sr. No.	Subject	No of Students having above 60% marks	No of Students having above 75% marks
1	Financial A/c III	16	12
2	Indian Economics	06	
3	Business Law	05	
4	Industrial Marketing	05	12
5	MIS & Information	16	
	Technology		

Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include.

No

Event	Date		
June			
Beginning of the Academic session	17 June, 2013		
July			
Preparation of teaching plans	1- 5 July		
World Population Day Progamme	11 July		
University Result Analysis	25 to 30 July		
August			
Enrolment under N.S.S. and population education programme	5 -10 August		
Independence Day programme	15 August		
Publication of college magazine "Zep"	26 August		
First unit test	20 - 30 August		
September			
World Literacy Day Programme	8 September		
Second unit test	20 - 24 September		
Commencement of Short term certificate	28 September		
course			
Communal Harmony week	24 Sept 2 October		
October			
Lecture series under Equal opportunity centre	15 to 20 October		
Winter vacation	1 Nov1 December		
Residential N.S.S. camp	20 - 26 November		
December			
World AIDS day Programme	1 December		
Third unit test	15 - 20 December		
January			
Savitribai Phuley Jayanti	3 January, 2014		
Yuva Din	12 January		
General knowledge test	17 January		
Cultural and sports festival	23 - 26 January		
Republic day programme and prize	26 January		
distribution to meritorious students			
Fourth unit test	27 -31 January		

Academic Calendar of 2013-14

February	
Evaluation and submission of population education projects	12 February
Students' feedback	17 -20 February
Research paper presentation competition	21-22 February
Exam. of Short term certificate course	25 February
March	
Annual test examination	27 February - 7 March
Evaluation of test examination	1 - 10 March
Farewell to final year students	8 March
Parents meeting	12 March
April	
Report submission by various commitees	15 - 20 April ,2014
End of session	30 April ,2014
University examination	15 March - 30 May,2014

CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

3.1Promotion of Research

3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?

No. The college does not have recognized research center of the affiliating University or any other agency/organization.

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

A Research Committee has been established in the college in 2010-11. The composition of this committee is as follows:

1) Dr. H. M. Khanzode, Principal	 Chairman
2) Dr. S. P. Ghogale, Asso. Professor in History	 Convener
3) Shri. A. R. Bhagat, Asso. Professor in Commerce	 Member
4) Dr. Sanjay Deshpande Asst. Professor in Sociology	 Member

The committee encourages the faculty to undertake research activity .Six teachers have conducted research for M. Phil. degree and four teachers have completed Ph.D. research work .One teacher in Deptt. of Marathi has completed a minor research project .

3.1.3What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/projects?

§ autonomy to the principal investigator

The teachers are given liberty to conduct research activity.

§ timely availability or release of resources

The grant and resources are made available to teachers in time.

Adequate infrastructure and human resources are available in the college. Good reference books are made available to teachers in college library for research purpose

§time-off, reduced teaching load, special leave etc. to teachers The teachers are given time-off for research pupose.

§ support in terms of technology and information needs

Internet facility and Inflibnet is available in the college.

§ facilitate timely auditing and submission of utilization certificate to the funding authorities

The accounts of funding are audited and utilization certificates are submitted in time.

§any other No

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

The Research committee annually arranges faculty-wise Research Seminar Competition for students to inculcate research temperament among them. All participants are encouraged to make Power point presentations. The winners are awarded mementoes and certificates. This activity enables the students to prepare a topic thoroughly. The topics selected for research papers are related to their syllabi. Besides this, students have participated in intercollegiate seminar competition '*Aavishkar*' organized by Rashtrasant Tukdoji Maharaj Nagpur University, Nagpur.

3.1. 5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.

Dr. H. M. Khanzode, Principal and Dr. S. P. Ghogale, Associate Professor in History are recognized as research supervisors by social science faculty of R.T.M. Nagpur University, Nagpur. Two researchers are working on doctoral thesis under the guidance of Dr. Ghogale. **3.1.6** Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

The college has not organized such workshops/ training programmes/ sensitization programmes so far.

3.1.7 *Provide details of prioritized research areas and the expertise available with the institution.*

The prioritized research area identified by teachers for research purpose can be listed in following table .:

Sr.	Name and Department	Research Area
No.	of the Departent	
1	Dr.H.M.Khanzode	Political Theory
	Deptt.of Politcal Science	
2	Dr.S.P.Ghogale	Moden Indian History
	Deptt. of History	
3	Dr.S.D.Deshpande	Ancient Indian Philosophy
	Deptt. of Sociology	
4	Dr.D.D.Khadgi	Folk literature in Marathi
	Deptt.of Marathi	
5	Dr.S.R.Lohe	Panchayat Raj
	Deptt.of Politcal Science	
6	Shri.A.R.Bhagat	Agricultural Economics
	Deptt.of Commerce	
7	Shri.P.M.Jadhav	Agricultural Economics
	Deptt.of Commerce	

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

The college has not so far invited researchers of eminence to visit the campus and interact with teachers and students.

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

There is no provision for Sabbatical leave in undergraduate college. However teachers are granted duty leave to participate in seminars, conferences and symposia.

3.1.10 Provide details of the initiatives taken up by the institution in awareness/advocating /transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

The Department of Economics conducts field based activities around the villages. It prepared a field study report on "Contribution of women in Empowerment of Farmers" during 2012-13. It shows that women are cultivating kitchen garden in attaining empowerment in agricultural sector in Wardha district. The report has importance in view of large number of farmers' suicide in Vidarbha region. It was published in 'Sharad Krishi' (August 2013, Pune), a Marathi magazine dedicated to agricultural sector.

The Department also conducted a field study on "the Role of Gramsabha in forest conservation". in Mendha village of Gadchiroli district. It shows that Gramsabha plays an important role in forest conservation through participatory democracy. The report was published in "*Vanrai*", a Marathi magazine published from Pune.

3.2 Resource Mobilization for Research

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

The college does not have allocation of funds for research. The faculty conducts research out of funds received from UGC. Infrastructure for conducting research is available in the college. The Principal encourages the faculty to undertake research projects. Dr. D.D. Khadgi from Department of Marathi has completed a minor research project in 2011.

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

The college does not provide seed money for research.

3.2.3 What are the financial provisions made available to support student research projects by students?

There is no financial provision made available to support research projects by students. However the college provided financial assistance to students for participating in Inter collegiate seminar competition organized by R.T.M. Nagpur University.

3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

Various departments of the institute have not under taken interdisciplinary research so far.

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

The college has a good library as resource for research. There are 5923 books and reference books .We have also subscribed E journals via INFLIBNET. Computers with Internet facility are available to faculty for research activity.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.

No. The institution has not received any special grants or finances from the industry or other beneficiary agency for developing research facility.

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.

Nature of	Duration Title of Year the		Title of Name of the	Total Grant		Total grant received till	
the Proje	From To project funding agency	From To project f	funding agency	Sanctioned	Received	date	
Minor projects	2009 to 2011	Tamasha Lok natyatiil Tmashanche Vargikaran (Marathi)	UGC	60000/-	45000/-	45000/-	
Major projects							
Interdisciplinary projects							
Industry sponsored							
Students' research projects							
Any other (specify)							

3.3 Research Facilities

3.3.1What are the research facilities available to the students and research scholars within the campus?

The college has following research facilities for students and research scholars :

- (i) 281 reference books and 12 journals in library.
- (ii) Inflibnet facility for e-resources.
- (iii) Internet facility for browsing useful websites.

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

We plan to purchase more number of reference books to meet the growing need of researchers in the new and emerging areas of research. New journals would also be subscribed. A lecture of expert resource person would be organized to guide the teachers on new research methods and techniques.

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities? If 'yes', what are the instruments / facilities created during the last four years.

No. The institution has not received any special grants or finances from the industry or other beneficiary agency for developing research facilities.

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

The college has not so far made research facilities available to the students and research scholars outside the campus .

3.3.5 *Provide details on the library/ information resource center or any other facilities available specifically for the researchers?*

Information resource center is not available for researchers in the college.

3.3.6 What are the collaborative research facilities developed/ created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.

The college has not developed collaborative research facilities.

3.4 Research Publications and Awards

3.4.1 *Highlight the major research achievements of the staff and students in terms of*

* Patents obtained and filed (process and product) Nil

* Original research contributing to product improvement Nil * Research studies or surveys benefiting the community or improving the

Services

Nil

* Research inputs contributing to new initiatives and social development

Nil

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

No

3.4.3 *Give details of publications by the faculty and students:*

* Publication per faculty

The details of teachers publishing research papers in conference proceedings in last five years are given in following table :

Sr.	Name of the	Department	No. of	Level		
No.	Faculty		papers published by faculty	Inter National Sta national		State
1	Dr.S.P.Ghogale	History	3	1	2	
2	Shri .M.M.Deshmukh	Marathi	1		1	
3	Shri. A.R.Bhagat	Commerce	6		4	2
4	Shri.D.B.Malpe	Commerce	6		3	3
5	Mrs.V.V.Karmarkar	English	1		1	
6	Dr.S.R.Lohe	Political Science	4		2	2
7	Dr.D.D.Khadgi	Marathi	4		3	1
8	Shri P.M. Jadhav	Commerce	16	1	8	7
9	Shri.Y.G.Paylimode	Economics	2		2	

* Number of papers published by faculty and students in peer reviewed journals (national / international) Nil * Number of publications listed in International Database (for Eg: Web of

Science, Scopus, Humanities International Complete, Dare Database

International Social Sciences Directory, EBSCO host, etc.)

Nil

- * Monographs Nil
- * Chapter in Books Nil
- * Books Edited Nil
- * Books with ISBN/ISSN numbers with details of publishers

Sr.No.	Title	Author	Publisher	Year
1	'Rajkiya Siddhant'	Dr.H.M.Khanzode	Pearson Education	2011
	(Marathi)		New Delhi.	

* Citation Index	Nil	* SNIP	Nil
* SJR	Nil	* Impact factor	Nil
* h-index	Nil		

Provide details (if any) of

* research awards received by the faculty Nil

* recognition received by the faculty from reputed professional

bodies and agencies, nationally and internationally Nil

* incentives given to faculty for receiving state, national and international Recognitions for research contributions.

The teachers having achievements in research are felicitated by the college.

3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

The college, being a small unit having undergraduate education in Arts and Commerce faculty, has not developed strategy for establishing instituteindustry interface. However there is a scope for interaction with Industry in view of Commerce faculty linkage.

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

The college has not developed mechanism for consultancy. The teachers and college are ready to offer their consultancy service to community in future.

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

The teachers are invited as guest speakers at various programmes in other institutions. The Principal encourages the faculty to utilize their expertise and knowledge in speeches in such programmes.

3.5.4 *List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.*

The N.S.S. unit conducts livestock diagnostic camp at village level every year in collaboration with the Veterinary Department of Panchayayt Samiti ,Ashti. The service is provided to farmers free of cost.

3.5.5 What is the policy of the institution in sharing the income generated

through consultancy (staff involved: Institution) and its use for institutional development?

As the college is located in rural area, it does not charge any fees for consultation in community service.

3.6 Extension Activities and Institutional Social Responsibility (ISR)

3.6.1 How does the institution promote institution - neighbourhoodcommunity network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

The institution promotes institution-neighbourhood- community network and student engagement in following ways :

(a) Residential camps in villages by N.S.S.:

A special seven day '*Shram Sanskar Shibir*' is organized every year in nearby villages. The camp is full of social activities. It includes village cleanliness drive, sickle cell diagnostic camp, blood donation camp, AIDS awareness campaign. disaster management training, etc.

(b) Maintaining of Shahid Smarak at Khadki village:

The institution shoulders the responsibility of maintaining *Shahid Smarak* located at village Khadki near Ashti. The place was in a neglected state for a long time. The District Collectorate has entrusted the responsibility of maintenance of the *Smarak* to our college. The NSS unit looks after the premises as homage to freedom fighters of the village.

(c) Maintaining premises around Annabhau Sathe's statue

Lokshahir Annabhau Sathe's statue is situated a kilometer away from the college near Ashti Bus Stand. But it was in a neglected state. The NSS volunteers maintain the premises around the statue and promote social cause.

3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

The Principal and faculty encourage the students to involve themselves in social activities. A few examples of this are given as below. :

1. Students of Commerce faculty and NSS volunteers approached the villagers in nearby villages and informed them about benefits of savings through banks.1500 accounts were opened in Bank of Maharashtra, Talegaon Branch through these efforts. The villagers were informed about financial planning and various types of savings.

2. A large number of devotees gather every year at *Kapileshwar (Lord Shiva)* temple on the eve of *Mahahashivratri* in Ashti. The NSS volunteers make efforts to maintain cleanliness in the temple on that day. They also provide drinking water facility to the pilgrims .This initiative is being followed for years together.

3.The college encourages students to play the facilitators' role in various public awareness programmes of State and Central Government. For example, voter registration campaign, pulse polio mission, etc.

4.N.S.S.volunteers participate in disaster management training organized by other institutions in the state.

5.The N.S.S. Programme officer encourages the volunteers to co-operate in socio-cultural activities organized by Nehru Yuva Kendra, Ashti.

3.6.3 *How does the institution solicit stakeholder perception on the overall performance and quality of the institution?*

The institution considers the views of its stakeholders on its performance. When the stakeholders suggests some programmes, the institution organizes it with due justification and promtness. A few examples of initiatives suggested by the stakeholders can be cited as follows. :

(a) Management

The parent society organized an eye checkup camp in the college in 2009. The staff and students co-operated in making this camp successful. The society suggested that blood donation camps in college should be in collaboration with Dr. Hedgewar Blood Bank, Nagpur. It also takes initiative in inviting eminent speakers in the college. The society suggested to celebrate the 150th birth anniversary of Swami Vivekanand in 2013-14. The college organized various programmes to celebrate the event. The members of society heartily participated in the event.

(b) Staff

The staff members make valuable suggestions for overall institutional development in staff council meetings. For example, the Department of Economics suggested to introduce short term courses for career guidance. The editorial board of college magazine suggests changes in order to improvise the magazine.

(c) Students

The students express their views and expectations on college activities in Student Council meetings. The council spontaneously passed a resolution to introduce dress code in the college. The college conducts students' feedback on various programmes. The opinions of students in feedback are considered for further improvement. The girl students suggested to allot a separate timeslot for accessing Internet facility. The Principal and the staff remain in touch with the students. It helps in knowing students' problems.

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

The Programme Officer of N.S.S. unit invites a meeting of its advisory committee at beginning of the session. After reviewing the previous year's achievements 'the committee chalks out a tentative calendar of activities of the year. The calendar is finalized by IQAC.

Year	Amount Allocated (in Rs.)			
	Regular	N.S.S.	Shahid Smarak	
	Prgrammes of	Residential	Maintenance Fund	
	N.S.S.	Camp		
2010-11	27502/-	16875/-	3621/-	
2011-12	27125/-	17400/-	1670/-	
2012-13	50025/-	20250/-	6912/-	
2013-14	43650/-	27000/-	7937/-	

The budgetary details for last four years of N.S.S. are as follows :

The NSS unit of the institution actively organizes various programmes throughout the year. A special seven day '*Shram Sanskar Shibir*' is organized every year in nearby villages.. It includes village cleanliness drive, sickle cell diagnostic camp, blood donation camp, AIDS awareness campaign. Disaster Management Training, etc. The unit has been consistent in organizing blood donation in special camps.

Year	Place of Special	Duration
	Camp	
2009-10	Manik nagar	22-29 December 2009
2010-11	Bharaswada	13-19 December 2010
2011-12	Tekoda	25-31December 2011
1012-13	Khambit	16-22 December 2012
2013-14	Anandwadi	20-26 November 2013

The list of special camps an held in nearby village in last five years is given in following table :

Some of programmes organized by N.S.S. unit are in last five years are given as follows :

2009-10

> Special Eye Check-up camp :

Shri Samarth Shikshan Prasarak Mandal, Ashti organized an eye check-up camp on 15th February,2009 under Health Marathon campaign. It was in joint collaboration with Matoshree Sevashram, Mumbai, *Saksham* (NGO) Wardha and District Health Centre. 536 patients were examined and 307 spectacles were distributed free of cost.

- A rally was organized on World Literacy Day .A symposium was also organized on' Importance of Literacy'.
- NSS unit celebrated 'Sadbhavana Saptah' (National Harmony week) from 24th September to 2nd October 2009. Various programmes on cleanliness, literacy campaign, pollution, etc were organized.
- A programme on Women Empowerment was conducted on 20th November 2009. The chief guest Dr. Mamta Durge suggested the students to adopt the technical knowledge and scientific approach for progress.
- Law Awareness camp was organized under Taluka Vidhi Seva Samiti, Ashti on 16th Nov.2009. Justice Shri. Tamhnekar presided over the function. He highlighted on acts related to anti ragging, consumer protection and right to information.
- Two NSS volunteers were awarded as 'Best Volunteers 'at University level NSS camp organized at Bharsinghi (Distt : Nagpur) during 2009-10.

2010-11

- > A rally was organized to create awareness about AIDS on 1^{st} December.
- Sickle cell diagnostic camp was organized in collaboration Primary Health Centre, Ashti. Blood samples of 82 students were examined.

\triangleright

2011-12

National Adventure Foundation Nagpur organized an adventure camp at Anji (Distt: Wardha) during 3rd to 9th December 2011. 8 NSS volunteers from our college participated in the camp.

2012-13

- 'Save Girl Child' mission was initiated in the college on 22nd September.
 A poster competition was organized on this occasion.
- Cleanliness drive was organized on 27th September. The volunteers cleaned premises of S.T. Bus stand, market and college campus.
- A rally was organized on World Disaster Management Day on 12th October to create awareness among villagers.
- A general awareness test on Indian Constitution was organized on 6th December to commemorate *Mahaparinirvan Din* of Dr. B.R. Ambedkar.

2013-14

- A speech by eminent speaker Adv. Hon'ble Aparna Ramtirthkar was organized on 19th August as a part of 'Save Girl Child Mission'.
- Law Awareness Camp was organized on 31st August in collaboration with *Taluka Vidhi Seva Samiti, Ashti*. Justice Shraddha Hingse presided over the function. She guided the students on laws to prevent eve teasing and harassment.
- 13 NSS volunteers of our college participated in symposium on deaddiction held on 2nd and 3rd October 2013 at Nagpur. It was jointly organized by RTM Nagpur University and Department of Social Justice, Maharashtra Government.
- A rally to commemorate 150th birth anniversary of Swami Vivekanand was organized on 12th January.
- Road Safety campaign was organized on 15th January. The NSS volunteers distributed pamphlets on main road and appealed the citizens to follow traffic rules. Police Sub Inspector of Ashti Shri. Pachkawde and his staff co-operated in the mission.

Voter Registration campaign was organized for students on 8th March. 110 students registered as voters under this programme.

Special Achievement

- It is a matter of pride for us that our student Ms. Sarika Uikey (B.A.II) has honour of participating in pre Republic Day Parade at Mumbai in 2011. She represented N.S.S. unit of R.T.M. Nagpur University.
- She was adjudged as the "Best NSS Volunteer of 2011-12" at University level. She was honoured at the hands of Nilima Mishra, recipient of Padmashree and Ramen Magsaysay Award at Nagpur.
- > She is presently in service of Maharashtra State Police.

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/International agencies?

The institution promotes the participation of students and faculty in extension activities in following ways:

(i) The students of N.S.S. unit are given incentive marks as per university norms.

(ii) The best N.S.S. volunteer among girl and boy students are given prizes by the college.

(iii) An orientation programme of students is held on N.S.S. foundation day.

(iv) The teachers participate in various activities of N.S.S.

- (v) They also deliver lectures on social issues in special camps.
- (vi) N.S.S. Programme officer has participated in orientation programme held during 14 to 30 March 2013 at Ahmadnagar.
- (vi) N.S.S. volunteers are encouraged to participate in training camps conducted by other institutions.

The following table our students' participation in disaster management camps in last five years.

Year	No. of	District/State	Venue	Duration
	Students	level Camp		
	Participating			
2011-12		State	Solapur University,	6-15 June
	08		Solapur	2011
			Mahatma Phuley	
	10	State	Agricultural University,	7-16 June
2012-13			Rahuri	2012
			(Distt: Ahmednagar)	
		District	Manav Seva Ashram,	5-6 December
	07		Talegaon	2012
2013-14		State	Swami Ramanand Tirth	2-11 June
	08		University, Nanded	2013

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

The students under Population Education Programme conduct field based projects on problems like unemployment at village level. The N.S.S. also conducts sickle diagnostic checkup of all students. It helps to identify the patients of the disease. The unit also organizes programmes on AIDS awareness in collaboration with Red Ribbon Club.

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

The overall impact of extension activities on students is encouraging. It can be elaborated as follows :

- a) The activities inculcate a sense of moral and ethical values.
- b) The students develop a civic sense of responsibility.
- c) They become aware of their social obligations.
- d) Students of the college take initiative in *"Swacch Bharat"* mission in villages.
- e) They realize that learning is a continuous process in true sense.

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

The initiatives of the institution that encourage community participation in its activities are :

- (i) The NSS Programme Officer visits the village where special camp is proposed to be held. He meets the Head and other members of Gram Panchayat and solicits their co-operation in conducting the camp.
- (ii) He also contacts the teachers of Head master of the school for residential Facility during camp.
- (iii) The Programme Officer contacts officials of concerning Govt.Deptt. like Primary Health Centre, Veterinary Deptt. etc.
- (iv) The students in the camp make door to door visits to involve people in social activities. The efforts are more important in reference to blood donation.

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

The college co-operates Nehru Yuva Kendra, Ashti in organizing sociocultural programmes.

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

We are proud to mention that our college has been adjudged as "**Excellent College**" by R.T.M. Nagpur University for its contribution to social work during 2013-14. The University has also awarded our N.S.S. Programme officer Shri Prashant Jadhav as "**Excellent Programme Officer**" for his contribution to N.S.S. work during 2013-14.

3.7 Collaboration

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives – collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

The college has not taken such initiatives .However we would like to develop such activities in future.

3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution

The college has not the MoUs /collaborative arrangements.

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support ,infrastructure facilities of the institution viz. laboratories /library/ new technology /placement services etc.

At present we have not developed mechanism placement services. But efforts would made to explore possibilities in that direction.

3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events ,provide details of national and international conferences organized by the college during the last four years.

The college has not organized conference during last four years.

3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated -

a) Curriculum development/enrichment

b) Internship/ On-the-job training

c) Summer placement

d) Faculty exchange and professional development

e) Research

f) Consultancy

g) Extension

h) Publication

i) Student Placement

j) Twinning programmes

k) Introduction of new courses

l) Student exchange

m) Any other

The college does not have linkages/collaborations in all of these fields.

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations. Nil

Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.

No

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

4.1Physical Facilities

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

The institution has a lot of scope for creation and enhancement of infrastructure in future. Hence we emphasize on getting financial resources for development in future. More attention would be paid to enhance ICT based teaching-learning process and creating good sports facilities.

4.1.2 Detail the facilities available for

a) Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.

b) Extra –curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.

a) Facilities for Curricular and co-curricular activities

- (i) There are seven classrooms to engage classes in the college.
- (ii) New text books and reference books are purchased. At present, the college has 5923 books and 9 journals in the library.
- (iii) Four Multimedia projectors with tripod screens are available for Power point presentation.
- (iv) A fully equipped Ahuja sound system is available for guest lectures and other programmes.
- (v) Study material is provided to students. Xeroxing facility is also available.
- (vi) Book bank facility is available for students.

b) Facilities for Extra -curricular activities

- (i) A play ground admeasuring approximately 8000 sq. metres is available for outdoor games.
- (ii) Playgrounds for Kabaddi, Volley ball and Kho Kho are available.
- (iii) Equipments for track and field events like javelin throw, shot put throw, long jump and disc throw are also available.

- (iv) Internet facility with Broadband and VPN connection is available for students and the faculty.
- (v) Computer laboratory with 20 computers is available for general computer education of students.

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).

There are two bodies which look after the development of the College. Firstly, the Local Managing Committee headed by Shri. S.M. Gupta looks after the infrastructural needs of the college. It makes suggestions to the parent society about steps to be taken for enhancement of infrastructure. Secondly, the building committee of the college shoulders the responsibility of looking after the construction work in the college.

Specific examples of the facilities augmented and the amount spent during last four years are given in following table :

	Amount (in Rs.)		
Year	Purchase of Equipments	Building Construction (ladies Hostel)	
2010-11	36500/-		
2011-12	484022/-		
2012-13	514515/-	2018812	
2013-14	75050/-	2078447	

The Master Plan of the Institution and map indicating the existing physical infrastructure is enclosed in Annexure.

4.1.4 *How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?*

The admission of student with physical disabilities is rare. But our institution takes care that proper attention is given to physically disabled students. We have made provision for ramp for such students in our building projects. These students are given special facilities as per the rules during university examination.

4.1.5 Give details on the residential facility and various provisions available within them:

• Hostel Facility – Accommodation available

The construction of women's hostel is under progress within institutional premises. The proposed hostel can provide accommodation to 24 girl students. There is a provision for 2 students with physical disabilities. There are 10 living rooms in the hostel. Provision for common room and reading room for recreation has been made. Toilets are available in sufficient number. The total construction area of the hostel is 854 sq. meters.

•Recreational facilities, gymnasium, yoga center, etc.

Spacious playground of the college is used for Yoga sessions and performing Surya Namaskars by the students.

•*Computer facility including access to internet in hostel*

Internet facility in the college is approachable from hostel premises.

•Facilities for medical emergencies

- 1. There is also a provision of sick room in the hostel.
- 2. A First –aid box is always ready in the Department of Physical education.
- 3. Mrs. V. V. Karmarkar ,Associate Professor in English looks after the emergency problems of girl students ,if any.

•Library facility in the hostels

The proposed hostel would have library facility.

•Internet and Wi-Fi facility

The Internet facility is provided to students. We do not have Wi-Fi facility.

•Recreational facility-common room with audio-visual equipments

A fully equipped Ahuja sound system is available for organizing recreational programmes

•Available residential facility for the staff and occupancy

The college does not have residential facility for the staff.

• Constant supply of safe drinking water

The college has provision of safe drinking water to hostel residents..

•Security

The watchman living within college premises looks after the security of the college.

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

Medical checkup of all students is done by the Department of Physical Education as per university norms. In addition to this, the college organizes health awareness programmes for students. They include blood group checkup, Hemoglobin testing, sickle cell diagnostic camp, AIDS awareness lecture, etc.

4.1.7 Give details of the Common Facilities available on the campus –spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counselling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

a). IQAC work is mainly done in the office and library.

b). Principal's office is used for solving student's grievances.

c). The Women's Cell works in girls common room.

d).Career Counseling Cell is accommodated in the library.

e). The college provides safe drinking water to all students.

4.2 Library as a Learning Resource

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

The library has an advisory committee. The composition of this committee is follows :

- 1. Dr. H. M. Khanzode, Principal ---- President
- 2. Shri S. M. Gothane, Librarian ---- Secretary
- 3. Dr. S. R. Lohe, Asst. Professor ---- Member
- 4. Shri A.R. Bhagat, Asso. Professor ---- Member
- 5. Shri Y. G. Paylimode, Asst. Profesor ---- Member
- 6. Mrs. V.V. Karmarkar, Asso. Professor ---- Member

The committee fulfills following responsibilities. :

- Recommending purchase of new text books as per changing syllabus in all subjects.
- Recommending purchase of new reference books under UGC schemes.
- Subscribing of new journals and magazines in the library.
- Arranging a book exhibition of new books in the library.
- Conducting annual stock verification of all books in the library.

4.2.2 *Provide details of the following:*

* *Total area of the library (in Sq. Mts.)* The total area of the library is 616 sq. ft.

* Total seating capacity

The reading room can accommodate 10 students at a time.

* Working hours (on working days, on holidays, before examination days, during examination days, during vacation)

The working hours of the library are -

Monday to Friday - 7.30 a.m. to 2.30 p.m.

Saturday - 10.00 a.m. to 5.00p.m.

The library follows these working hours during examination time and vacations also.

* Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)

There are six computers in library with Internet facility.

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

The Library Advisory Committee reviews the availability of text books ad reference at the beginning of the session. Before going for actual purchasing, two points are taken into consideration :

(a). The number of students in faculties during last year is considered to ensure availability of books to all students.

(b). It is possible that major changes in syllabi of various subjects may affect the usefulness of a book.

The teachers are asked to give an updated list of current text and reference books. The book purchasing is made out of Library fee collected from students and UGC funds, if available. The subscription fees of journals and INFLIBNET is paid up regularly to avoid lapse.

The following table shows the amount spent on procuring new books, journals and e-resources during the last four years.

lable								
Library holdings	201	0-11	201	1-12	20	12-13	201.	3-14
	Number	Total Cost	Number	Total Cost	Number	Total Cost	Number	Total Cost
Text Books	1968	244133	1976	246558	2015	257453	43	12135
Reference Books	97	57509	273	206531	275	207376	6	2870
Journals / Periodicals	7	8135	12	19020	12	19020	7	15835
e-resources			01	5000				
Any other (General reading books)	2474	418607	2824	523798	2927	554013	417	108197

Table

4.2.4 *Provide details on the ICT and other tools deployed to provide maximum access to the library collection?*

* OPAC

The library does not have OPAC.

* *Electronic Resource Management package for e-journals* The library does not have Electronic Resource Management.

* Federated searching tools to search articles in multiple databases

The Library does not have federated searching tools.

* Library Website

The library does not have its website. The information about library is given in college website.

* In-house/remote access to e-publications

There is no such facility.

- * Library automation
 - Library automation software has been installed.
- * *Total number of computers for public access* The college does not allow public access to computers.
- * Total numbers of printers for public access There are no printers for public use.
- * Internet band width/ speed 2mbps 100 mbps $\sqrt{-1}$ gb
- * *Institutional Repository* The college does not have Institutional Repository.
- * Content management system for *e-learning* The college does not have Content management system.
- * Participation in Resource sharing networks/consortia (like Inflibnet)

No

4.2.5 *Provide details on the following items:*

* Average number of walk-ins

The average number of walk-ins is 40.

- * Average number of books issued/returned The average number of books issued/returned is 30.
- * Ratio of library books to students enrolled. The ratio of library books to students enrolled is 12 :1.
- * Average number of books added during last three years The average number of books added during last three years is 678.
- * Average number of login to opac (OPAC) Nil
- * Average number of login to e-resources Nil
- * Average number of e-resources downloaded/printed Four downloads per month.

- * Number of information literacy trainings organized Nil
- * Details of "weeding out" of books and other materials

The annual stock verification of books is conducted at the end of academic session every year. Damaged but useful books are preserved through binding. A list of damaged and outdated books is prepared. The library committee passes a resolution to write off outdated books. The Local Managing Committee endorses the resolution of library committee. Then these books are written off.

- **4.2.6** Give details of the specialized services provided by the library
- * *Manuscripts* The library does not have manuscript section.
- ** Reference* The library has 281reference books.
- * *Reprography* Xeroxing facility is available for teachers and students.
- * ILL (Inter Library Loan Service) The library does not provide ILL.
- * Information deployment and notification The notices of library are displayed on library notice board .
- * *Download* The students can download useful data from Internet.
- * *Printing* There is no printing facility in the library.
- * *Reading list/ Bibliography compilation* Bibliography compilation is available.
- * In-house/remote access to e-resources Nil

* User Orientation and awareness

The librarian informs students about library services at beginning of the session. A book exhibition is organized to create awareness among students.

* Assistance in searching Databases No.

* INFLIBNET/IUC facilities

The college has subscribed N-list A/c through INFLIBNET.

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

The library staff is co-operative and ready to help students and teachers. Book bank facility is provided to students promptly during examination time. The students of environmental education and population education can avail newspaper cuttings for preparing projects.

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

There have been no admissions of physically challenged students in the college. But we are ready to provide help to such students.

4.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)

The library has not set up feedback mechanism yet. But such feedback would be introduced from next academic session.

4.3 IT Infrastructure

4.3.1.*Give details on the computing facility available (hardware and software) at the institution.*

•Number of computers with Configuration (provide actual number with exact configuration of each available system)

The configuration of all computers in the college is as follows :

Sr.	Configuration of System	Brand	Year of	No. of
No.			Purchase	Items
	Intel Pentium Dual Core 1.6 GHz		2005.00	2
	processor, 512MB DDR2 RAM,	HCL	2007-08	3
1	160GB HDDsata,18.5TFT Monitor,			
	ATX Cabinet DVD ROM ,			
	Keyboard and Mouse			
	Intel Dual Core 2.2 GHz processor,			
	Intel original DG-31 motherboard, 1			
	GB DDR2 RAM, 160GB	Intel	2008-09	1
2	HDDsata,18.5TFT Monitor, ATX			
	Cabinet, Multimedia Keyboard and			
	Mouse			
	Intel Dual Core 2.6 GHz			
	processor,2GB DDR2 RAM, 320GB			
3	HDD(sata),18.5TFT	HP	2009-10	03
	Monitor(HP),ATX Cabinet(HP),	Pavilion		
	DVD writer ,Keyboard and Mouse	6310		
	Intel Dual Core 2.6 GHz processor,			
	Intel original 4I RQI			
4	motherboard,2GB DDR2 RAM,			
	320GB HDD(sata), 18.5TFT	Intel	2009-10	02
	Monitor, ATX Cabinet, DVD writer			
	,Keyboard and optical Mouse			
	Intel Quad Core 2.6 GHz processor,			
	Intel original 4I RQI			
	motherboard,2GB DDR2 RAM, 320	HP Proliant	2009-10	01
5	GB HDD(sata), 18.5TFT	ML 110		
	Monitor(HP), ATX Cabinet(HP),			
	DVD writer ,Keyboard and optical			
	Mouse.			

6	Intel core i3(II gen),2.2GHz,2GB	Dell		
	DDR3RAM,320 GB HDD	Inspiron	2011-12	01
	(sata),15.6" screen ,wireless LAN.	N 5050		
	integrated speaker, DVD Rewriter	Laptop		
	Intel Dual Core 3.2 GHz			
7	processor,2GB DDR3 RAM, 500GB	HCL	2011-12	
	HDD18.5TFT Monitor, ATX			08
	Cabinet DVD writer ,Keyboard and			
	Mouse			
	Intel Dual Core 3.2 GHz			
	processor,2GB DDR3 RAM, 500GB			
8	HDD18.5TFT Monitor, ATX	HCL	2012-13	12
	Cabinet DVD writer ,Keyboard and			
	Mouse, Free DOS			
	Intel Dual Core 3.2 GHz			
	processor,2GB DDR3 RAM, 500GB			
9	HDD18.5TFT Monitor, ATX	HCL	2013-14	02
	Cabinet DVD writer ,Keyboard and			
	Mouse, Free DOS			

• Computer-student ratio

The Computer-student ratio is 1:12

•*Stand alone facility* We have not Stand alone facility

•*LAN facility* There is LAN facility in the college.

•*Wifi facility* We do have not Wifi facility

•Licensed software

Following softwares are licenced:

- 1. Master's software for office and library automation.
- 2. Ankur Multilingual Office suite.
- 3. Quick Heal Anti Virus software.

•*Number of nodes/ computers with Internet facility* There are ten computers with Internet facility

•Any other No

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

Six computers with Internet facility are available for faculty and students. Six computers with LAN facility are installed in the office. Twenty computers have been installed in computer for students for computer literacy education.

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

The college has following strategy for deploying and upgrading the IT infrastructure. :

- (a)We have installed Broadband and VPN connection for Internet facility to students.
- (b)More number of computers with Internet facility would be installed. That would help to increase computer student ratio.
- (b)We are planning to purchase smart boards in future for extensive use in teaching-learning process.

4.3.4 Provide details on the provision made in the annual budget for procurement, up-gradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

The computers in the institution are maintained from time to time. There is a provision of Rs. 10,000/- in our annual budget for maintenance of computers. The details of provision and expenditure on maintenance computer and other instruments is as follows. :

Year	Budget (in Rs.)	Expenditure
2010-11	10000/-	4145/-
2011-12	10000/	12680/-
2012-13	10000/	14640/-
2013-14	10000/	11000/-

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

Class wise time slots have been allotted to students for accessing Internet facility .The teachers and students can download and take printouts of required data. The Department of Environment Education makes extensive use of power point presentations in teaching –learning process.

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching- learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

The college organizes Paper presentation competition for students. Power point presentations are compulsory for students participating in the competition. The teachers play a facilitator's role by helping students to prepare the presentations by using computers. They also hold a practice session for students before the competition.

The faculty in Economics makes use of some websites (for instance <u>www.nird.org.in</u>, <u>www.censusindia.org.in</u>) for references. Some teachers browse e-newspapers for collecting current data.

4.3.7Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

No. The Institution does not avail of the National Knowledge Network connectivity.

4.4 Maintenance of Campus Facilities

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

Sr.	Item	Budgetary Allocation(in Rs.)			
No	Item	2010-11	11-12	12-13	13-14
a	Building				
b	Furniture	5000	5000	8000	5000
c	Equipments				
d	Computers	5500	7000	10000	12000
e	Vehicles				
f	Any other				

The budgetary allocation for maintenance of campus facilities is as follows . :

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

The institution does not appoint staff for maintenance and repair. Maintenance of equipments like computers, software, projectors, inverters, etc is done through outsourcing of services on call basis. However one of our peons is well trained in looking after electrical maintenance and repair

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/ instruments?

As the college does not have science degree course, scientific apparatus are nt available the college.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

Voltage stabilizers have been set up to avoid equipment damage.

Any other relevant information regarding Infrastructure and Learning Resources which the college would like to include. No

CRITERION V: STUDENT SUPPORT AND PROGRESSION

5.1Student Mentoring and Support

5.1.1 *Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?*

Yes. The institution publishes its prospectus every year at the beginning of academic session. It contains information about rules, fee structure, various activities, facilities and schemes in the college. The prospectus is updated every year with required amendments in rules or information about new schemes and facilities for students. Academic calendar of the college is also published in the prospectus.

5.1.2 Specify the type, number and amount of institutional scholarships / freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?

Although we do not sponsor institutional scholarships, we carefully disburse all types of scholarships received from state government, central government and other national agencies. The following table the disbursement of Government India scholarships in last five years.

Year	No. of	Type of	Scholarship
	Students	scholarship	Amount
	Receiving		(in Rs.)
	scholarship		
2009-10	258		784424/-
2010-11	266		697084/-
2011-12	234	GOI	789038/-
2012-13	272		795413/-
2013-14	382		968258/-

5.1.3 What percentage of students receive financial assistance from state government, central government and other national agencies?

Category	Year	2010-11	2011-12	2012-13	2013-14
	No. of beneficiaries	42	47	44	62
	% out of total students	16%	20%	17%	16%
SC	Scholarship disbursed	147420	226684	186874	237715
	No. of beneficiaries	22	14	24	23
(T	% out of total students	8%	6%	9%	6%
ST	Scholarship disbursed	78654	65408	117605	
	No. of beneficiaries	163	135	151	218
ong	% out of total students	61%	58%	55%	57%
OBC	Scholarship disbursed	469225	388530	364096	537664
	No. of beneficiaries	12	11	20	38
ana	% out of total students	5%	5%	7%	10%
SBC	Scholarship disbursed		30152	47150	88377
	No. of beneficiaries	27	27	33	41
NT	% out of total students	10%	11%	12%	11%
	Scholarship disbursed	1785	78264	79688	145002

The percentage of students receiving scholarships under various categories is given below.

5.1.4 What are the specific support services/facilities available for

✓ Students from SC/ST, OBC and economically weaker sections

The college provides support to Students from SC/ST, OBC and economically weaker sections in following ways. :

(*i*) Students from these categories coming to college from remote villages were disbursed an amount Rs.42100/- as conveyance allowance during 2011-12 under UGC scheme. 42 students benefitted through this scheme.

(ii)The college also disbursed Rs. 40200/- as stipend to students belonging to SC / ST, OBC and economically weaker sections under UGC XI Plan. 43 students benefitted under this scheme.

(iii)The institute also conducts remedial coaching classes for these students.83 students participated under the scheme.

✓ Students with physical disabilities

Students with physical disabilities are provided facilities. Provision of ramp has been made in proposed college building as well as ladies hostel.

✓ Overseas students

There are no overseas students in our college.

Students to participate in various competitions/National and International

Students are encouraged to participate in various competitions at various Levels. The college provides them necessary facilities.

✓ Medical assistance to students: health centre, health insurance etc.

Medical checkup of all students by Registered Medical Practitioner is conducted every year. First –aid box is available in Deptt. of Physical education.

✓ Organizing coaching classes for competitive exams

The college has established Career and Counseling Cell in 2011-12. It guides the students to prepare for competitive examinations.

✓ Skill development (spoken English, computer literacy, etc.,)

The college introduced certificate course in 'Communicative English' 2007-08 under UGC XI plan. It helps the students in increasing vocabulary, improving grammar and expression skill.

✓ Support for "slow learners"

The institute also conducts remedial coaching classes for these students.83 students participated under the scheme. Students are study material and question banks under these schemes.

✓ Exposures of students to other institution of higher learning/ corporate/business house etc.

Some students of Commerce faculty have joined to corporate/business firm for acquiring the knowledge of Accounting.

✓ *Publication of student magazines*

The institution publishes students' magazine ZEP every year. It gives platform for students' literary talent.

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

The college organized a workshop on opportunities in self-employment in collaboration with Bank of India and Star Self-employment Training Institute, Wardha on 30th January 2013.It focused promoting self employment opportunities with financial assistance from bank.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co- curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

Encouraging extra-curricular activities

The institution always encourages students to participate in extra- curricular activities. Cultural and sports festival is organized every year from 23rd to 26th January every year. The cultural activities include Quiz, debate, elocution contest, Rangoli competition, dance competition and one act play. Inter class Kabaddi, kho kho and volley ball are arranged. Besides this, boys and girls students also participate in Inter-collegiate events organized by the R.T.M. Nagpur University.

* additional academic support, flexibility in examinations

Department of physical education gives incentive marks to students who participate in various inter collegiate and university level competition. These incentive helps student in their academic progress.

* special dietary requirements, sports uniform and materials

The students participating in games and sports are given supplementary diet during practice sessions. They are also provided sports uniform and other necessary material.

* any other No **5.1.7** Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.

The list of students qualifying various competitive examinations in last five years is given below.:

Sr.	Name of Student	Year	Qualified Exam.
No.			
1	Amar Kadu	2011	Indian Army
2	Ku.Shalu Waghade	2011	Maharashtra State
			Police Service
3	Ku.Suvara Nimbhorkar	2012	Maharashtra State
			Police Service
4	Ku.Ashwini Wankhade	2012	Maharashtra State
			Police Service
5	Vaibhav Gawande	2013	Maharashtra State
			Police Service
6	Kuldip Zatale	2013	Indian Army
7	Mangesh Kurwade	2013	Indian Army
8	Chandrashekhar Uikey	2013	Maharashtra State
			Forest Service
9	Amol Kathane	2014	Maharashtra State
			Police Service
10	Ku.Sarika Uikey	2014	Maharashtra State
			Police Service

The list of students appearing in various competitive examinations in last two years is as following :

Sr. No.	Name of Student	Year	Appeared in Exam.
1	Suraj Adkane		
2	Pritam Baswante	2014	Institute of Banking Personnel
3	Ku.Sushma Manohare		Selection, Mumbai
4	Sagar Gawli		Maharashtra Public Service
5	Nitesh Dolas	2013	Examination (Prelims.)

5.1.8 What type of counselling services are made available to the students (academic, personal, career, psycho-social etc.)

- (i) Career Counseling Cell has been established in the college in 2011-12.
- (ii) It displays advertisements of recruitment in Govt. Departments on notice board.
- (iii)The cell organizes personality development workshops for overall progress of students.
- (iv) A workshop on" Opportunities in Banking Sector was organized on 28th Feb. to 2nd March 2013 in collaboration with National Institute of Banking Education and Research, Pune.
- (v) The Cell conducts General Knowledge Test of all students every year.
- (vi) Career oriented course has been introduced for preparation of competitive examination.

The cell introduced short term certificate course under *Jeevan Shikshan Abhiyan* from 2012-13.It conducts coaching classes for preparation of competitive examination. Guest faculty is invited for guidance to students. Students are provided study material. The number of beneficiaries under these courses in last two years is given below :

Sr.	Year	Name of Course	No. of
No			Beneficiaries
1	2012-13	Certificate course in	50
		Quantitative Aptitude	
2	2013-14	Certificate course in	24
		Reasoning Ability	

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

The Career and Counseling Cell provides services about competitive examinations and helps them for preparation. Though the college does not have a placement cell so far, we would establish it in future course of action. **5.1.10** *Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.*

There is a grievance redressal cell in the institution. However students' grievances are solved amicably by the Principal and senior faculty members. There were no major grievances in last five years.

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

There is a Committee constituted for prevention/ action against sexual harassment of girl students in the institution. The committee comprises of two female teachers and one male teacher as members. The Principal is ex - officio chairman of the committee. There have been no major grievances so far. Minor complaints are attended and sorted out immediately.

5.1.12 *Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?*

The atmosphere in the college is healthy and not prone to activities like ragging. However disciplinary committee in the college is alert to curb such activities.

5.1.13 Enumerate the welfare schemes made available to students by the institution.

The institution has students' aid fund for helping the poor and needy students. The students who do not receive any scholarship are helped through this fund. In case of any casualty also, there is a provision of financial aid to students.

5.1.14 Does the institution have a registered Alumni Association? If yes', what are its activities and major contributions for institutional, academic and infrastructure development?

Alumni Association in the college is as follows :-

- 1. Dr. H. M. Khanzode President
- 2. Shri. Vinod Lohkare- Convener
- 3. Ms. Gaytri Kadwe member
- 4. Shri Girish Ajne member

An alumni meet is organized every year. The response of the alumni to these meetings is moderate. Some of alumni also participate in blood donation camps organized by the NSS unit.

5.2 Student Progression

5.2.1 *Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.*

Student progression	%
UG to PG	10
PG to M. Phil.	
PG to Ph.D.	
Employed	
Campus selection	
• Other than campus recruitment	10 students

Nearly 10% of the students progress to higher studies and employment every year. There are three major reasons behind low progression of students to higher education:

- (a) low percentage of passing at undergraduate level,
- (b) inadequate awareness about job opportunities , and
- (c) less inclination of parents to send their wards to higher education.

The following table shows the percentage of progressing to higher education.

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

The percentage of pass outs in the college has gradually increased in last four years. We have compiled a comparative data of university examination results in four colleges located in tehsil places adjoining Ashti. The analysis shows that the passing out percentage in our college is comparatively more than other colleges during 2009-10 and 2010-11.

(Note : The analysis is enclosed in hardcopy of the SSR.)

5.2.3 *How does the institution facilitate student progression to higher level of education and/or towards employment?*

The faculty guides the students for progression to higher level of education.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

The college takes up following measures to reduce dropout rate.:

- (i) Parent meet is organized every year at village level. Parents are asked to encourage their wards to participate in academic as well as extra – curricular activities. They are also asked to look in whether their wards attend the college regularly.
- (ii)The teachers take a follow up of attendance and prepare a list of absent students in the college. The concerned parents are informed about their wards' absence by sending letters.
- (iii) Remedial courses are also conducted as special support.

5.3 Student Participation and Activities

5.3.1 *List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.*

A range of extra-curricular activities are organized in the college. Students participate in intercollegiate and university level games and sports. The college organizes cultural festival every year.

Student Participation in Sports

The details of major student participation and achievement in sports activities at different levels for last four years is as follows :

2010-11 :

- Girls team in Kabaddi bagged runners cup in zonal Semi-final of Inter-collegiate tournament of R.T.M. Nagpur University.
- Following girl students appeared for University level selection trials in various events. :
 - 1. Ms. Mamta Hirurkar Kabaddi
 - 2. Ms. Vaishali Ghotkar Kabaddi
- Following boys students appeared for University level selection trials in various events :
 - 1. Vilas Bhange Volley Ball
 - 2. Umesh Sonone Kabaddi
 - 3. Amol Kathane Kabaddi
- Girls and boys teams participated in Inter-collegiate events i.e. Volley Ball, Kho-Kho and Badminton.

2011-12:

- Following girl student was selected in University level team.:
 1. Ms. Sapna Chaudhari –Kabaddi
- Following boy student was selected in University level team
 - 1. Amol Kathane Kabaddi

2012-13

- College boys Kabaddi team won the first round of intercollegiate matches against Lok Mahavidyalaya, Wardha.
- Three college students :
 - 1.Amol Madavi
 - 2.Sharad Gadhave
 - 3.Pankaj Kande

secured third position in 100 & 200 mtr. running event at university level.

• Kho-Kho and Kabaddi team (Girls) won semifinal matches in the D zone at inter-collegiate level.

2013-14

- One student, Vaibhav Shirbhate (B.Com I) was selected for University level trials in Kabaddi.
- Girls as well as boys teams participated in Intercollegiate Kabaddi and Volley ball tournaments held at Wardha.

Cultural Activities

Cultural and sports festival is organized in the college every year from 24th to 26th January. Various activities like quiz, debate, elocution contest, one act plays, group dances, Rangoli, etc. are organized during this festival. Sports events are also organized. Prize distribution ceremony is held on Republic Day. The toppers in various subjects in previous university examinations are also awarded in this ceremony. A farewell programme for final year students is organized by students of first and second year at the end of annual test examination.

Cultural and Physical Activities Calendar

Date	Name of Activity	
15 th July2013	ly2013 Organizing committees for sports and cultural activities	
30 th July	Team Selection for participation in Inter collegiate level tournament	
1 st August	Preparation of time table of Physical education	
10 th August	Orientation of students by Department of Physical Education	
26 th August	Publication of Special issue on eve of Swami Vivekanand's 150 th Birth Anniversary	
September and October	Participation of college teams in Inter collegiate level tournament	
5 th September	r Programme on Teacher's Day	
2 nd October	Programme on Gandhi Jayanti	
27 th December	Youth Symposium on eve of Swami Vivekanand's 150 th Birth Anniversary	
2 nd January2014	Speech by Dr. Arvind Khandekar on "Contribution of youth in nation building".	
10 th January Medical Test of students by Deptt. of Physical Edu		
20 th January	Physical fitness test of students by Deptt. of Physical Education	
23-25January Cultural and Sports Festival		
26 th January	Prize distribution ceremony	
10 th March	Submission of incentive marks to students in sports activities	
10 th April	Stock verification of Physical Education Deptt.	

5.3.2 Furnish the details of major student achievements in cocurricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

The Department of Physical Education promotes sports facilities to students. It also encourages them to participate at Inter collegiate and university level events. Four students have participated at **university level in Kabaddi** in last four years as given below. :

Sr. No.	Name of Student	Year	Place of Participation
190.			
1	Amar Kadu	2009-10	Sant Gadgebaba Amravati University
2	Ku.Smita	2011-12	North Maharashtra University
	Chaudhary		,Jalgaon
3	Amol Kathane	2011-12	Vasantrao Naik Krushi Vidyapeeth,
			Parbhani.
4	Amol Shirbhate	2013-14	Kakatiya University, Warangal

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

The members of managing society of our college make suggestions for improving institutional provisions .For example :

- (i) The members suggested that the students' feedback of teachers should be more subject-oriented.
- (ii)They suggested that the teachers should work as mentors of students.
- (iii)The management also suggested that the library should purchase Govt. publications and reports.

The college makes efforts to follow these suggestions.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

Encouraging for publication

Four issues of wall magazine "**Zep**"(Marathi) are displayed throughout the year in the college. An annual issue of "**Zep**" is also published. It is edited by a team of students .The faculty guides them in this task. This activity gives a good platform to explore students' literary talent. The college has published a special issue to commemorate Swami Vivekanand's 150th Birth Anniversary.

υ	1 1		0 0
Year	Total No. of Participants	No. of Poems	No. of Articles and other collections
2009-10	40	28	12
2010-11	56	39	17
2011-12	76	57	19
2012-13	23		23
2013-14	79	66	13

Following table shows the participation of students in college magazine :

5.3.5 *Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.*

Students' Representative Council is established every year as per University rules and regulations at beginning of the academic session. Six class representatives are selected on merit basis.

Sr.	Name	Designation
No.		
1	Dr.H.M.Khanzode	Principal and Chairman of the
		Council
2	Ku.Chaitali Dudhane	Secretary and College
	(B.Com II)	Representative
3	Ku.Sonali Keche (B.A. I)	Class Representative
4	Ku.Shruti Rewatkar (B.A.II)	Class Representative
5	Ku . Sneha Kakpure (B.A.II)	Class Representative
6	Ku.Shahin Sheikh (B.Com I)	Class Representative
7	Nikhil Patangrai (B.Com III)	Class Representative
8	Sharad Gadhve (B.A. II)	Sports Representative
9	Dhirendra Raut (B.A. II)	N.S.S. Representative
10	Amol Gulakhe (B.A I)	Cultural Representative

The composition of the Students' Council in 2013-14 is as follows :

11	Ku.Vaishali Khandale (B.A.I)	Girls' Representative
12	Ku.Priyanka Taywade	Girls' Representative
	(B.Com I)	
13	Shri.M.M.Deshmukh	Teacher-in charge
14	Shri R.T.Sawai	Director of Physical Eduaction
15.	Shri.P.M.Jadhav	Programme officer of NSS
16	Dr. D.D. Khadgi	Cultural committee-in- charge

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

Various academic and administrative bodies have student representatives on them. They can be enlisted as follows :

- (a) There are students' representatives in NSS advisory committee.
- (b) The Students' Representative Council in the institute is active throughout the year.
- (c) Students are appointed on magazine committee. They actively contribute in process of publishing college magazine.
- (d) Girl students have been given representation in Cell against sexual harassment.

5.3.7 *How does the institution network and collaborate with the Alumni and former faculty of the Institution.*

Collaborating with former faculty

The college is proud to mention that former Principal Shri W.B. Rajderkar is presently Vice President of executive body of management. Our first Principal Shri. L. M. Moroney is also a patron of the management. The suggestions given by these senior personalities have been valuable to us. Alumni meet is conducted every year. Although the response of the alumni to these meetings is moderate, efforts are going on to create a network among them by collecting their bio data, contact numbers and e-mail address .

Any other relevant information regarding Student Support and Progression which the college would like to include.

No.

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

The Vision of our Institution is-

- -To inculcate sincerity, integrity and discipline.
- -To achieve academic excellence.
- -To train students for global competence.
- -To impart education so as to prepare ideal citizens.

The Mission of our Institution is-

- -To create ambience for healthy teaching-learning process.
- -To create infrastructural facilities for students.
- To promote research temperament among students and teachers.
- -To run career and skill oriented programmes.
- -To encourage sports and extra- curricular activities.
- -To strengthen the process of women empowerment.

Vision for the Future

- (a) The college should become an ideal centre of effective teaching-learning process.
- (b) The teachers should enrich their knowledge through research work.
- (c) They should contribute to the society through extension activities.

6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

Role of Management

The founders of Shri Samarth Shikshan Prasarak Mandal established Lokmanya Vidyalaya on 23rd July 1956 i.e. on the eve of Lokmanya Tilak's birth anniversary with noble mission to spread education in rural area around Ashti. The founder members also worked as teachers in the school with commitment, perseverance and devotion. The strength of the school today is over 1500 students. The society also established a public library "Shri Samarth Wachnalaya" in Ashti in 1968. Today this library has a rich collection of good and valuable books. It has become a source of information and knowledge for citizens in and around Ashti. The library also organizes a lecture series by

eminent speakers every year. The management established this college in 1989 to facilitate higher education to rural society.

Honorable management members are keen to see that the teaching –learning process in the institution is effective and smooth. As the new academic session begins the management committee enquires about the previous university exam results and gives suggestions to teachers for improvement in future. The management also encourages research activity. It felicitates the teachers who acquire Ph.D. degree. It also emphasizes on enhancing infrastructural support to the college.

Role of Principal

Head of the institution is the vital link among the management, students, faculty as well as non-teaching staff. The principal looks after overall academic and infrastructural development of the institution with support of the Management. He also takes care that ambience and discipline should be maintained in the institution. The principal is also watchful that various funds and scholarships given by UGC and the State Govt. are utilized properly for the right purpose. He plays lead role in organizing various activities and programmes in the institution. The Principal always insists that the teachers should adopt new techniques and methodologies for effective teaching-learning.

Role of Faculty

The faculty is energetic and co-operative. It always guides students and solves their academic as well as personal problems. It works collectively to make all curricular and extra-curricular activities successful.

6.1.3 What is the involvement of the leadership in ensuring :

•the policy statements and action plans for fulfillment of the stated Mission

The executive committee of management and Local Managing Committee hold regular meetings to review the decisions in the past .It also plans for the future development of the college.

•formulation of action plans for all operations and incorporation of the same into the institutional strategic plan

Formulation of action plans

Decentralization is done by forming various committees to implement the academic calendar. A meeting of Staff Council is held in the beginning of the session. The Principal assigns responsibilities of various committees to teachers. They are as follows :-

(1)Prospectus Committee, (2) Admission Committee, (3) Library Advisory committee, (4) Students Representatives Council, (5) Cultural Committee, (6) Sports Committee, (7) Examination Committee,
(8) Research Committee, (9) Alumni Committee, (10) Parent-teacher Interface Committee, (11) Population Education Committee, (12) N.S.S. Advisory Committee.

All these committees prepare their action plans in the beginning of the session. The committees finalize these plans after discussion with the Principal in staff council meetings. All teachers –in –charge of committees fulfill activities according to action plans. They submit their reports to the Principal at end of the session. The management advises and guides in the process as and when needed.

• Interaction with stakeholders

The Principal is the vital link among all stakeholders of the college. He interacts with all stakeholders in following ways :

Management

The Principal informs the management about various plans and activities of the college from time to time. He seeks guidance from them during meetings and implements the decisions with the help of the teaching and non – teaching staff.

Students

The Principal remains personal contacts with the students to realize their needs and problems. He solves their problems with co-operation from the staff. He seeks advice and guidance of the management if necessary.

Alumni and Parents

Alumni and parent meets are held regularly. But their response to the meetings is low. However the college seeks the opinion of parents and alumni through feedbacks .A valuable suggestion by a parent is given due consideration.

• Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders

Opinion of all stakeholders especially students are taken into consideration in implementing policy and planning. For example,-

- Short term certificate in 'Quantitative aptitude and Reasoning ability' was introduced on suggestions by students.
- The Students Council has spontaneously passed a resolution to implement dress code in 2013-14.

•*Reinforcing the culture of excellence*

The Principal monitors the activities and programmes for effective implementation. The Staff collectively makes efforts for making all activities successful. Promising and meritorious students are awarded by the management and teachers.

• Champion organizational change

The post of Principal in the college remained vacant during 2004 to 2006.Hence the college could not channelize its efforts for inclusion under section 12B of UGC Act. The post was recruited in April 2006.Cosequently the college could get itself under section 12B in October 2006.The college could get many of the schemes of financial assistance under XI and XII plan. This has an overall effect on bringing about institutional development.

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

Meetings of Internal Quality Assurance Cell, Local Managing Committee and Staff Council are held regularly. Follow-up of activities and action plans in the college is taken in these meetings.

6.1.5 *Give details of the academic leadership provided to the faculty by the top management?*

Some examples of the academic leadership provided to the faculty by the top management are as follows :

- (a)The management always insists that teachers should pursue research work for academic development. The work should focus on local issues.
- (b) It insists that quality books should be purchased in college library.
- (c) It has encouraged to introduce short term certificate courses. The members take a review of these courses from time to time.

6.1.6 How does the college groom leadership at various levels?

The college grooms leadership at various levels in following ways :.

(a)Students are provided various platforms to express their talent .The NSS plays a remarkable role in grooming leadership of students by giving them ample opportunities.

(b) The principal encourages the faculty to participate in activities in and outside the college campus. For example, one of our faculty, Shri P. M. Jadhav has been adjudged as "Excellent Programme Officer" by R.T.M .Nagpur University for 2013-14. This is a highlighting example of developing leadership.

6.1.7*How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?*

Various responsibilities are decentralized in the college. Committees are given full liberty to discharge their responsibilities. They are provided manpower and resources to conduct the activities.

6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.

Yes. The college encourages participative management at all levels. There are student representatives in students' council, magazine committee, NSS Advisory committee. Students' opinions are considered in policy implication. The college takes cognizance of suggestions given by the alumni and the parents.

6.2 Strategy Development and Deployment

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

The Institution has a stated quality policy. It is mentioned in its vision and mission. The college has inherited the quality policy from the parent society i.e. Shri Samarth Shikshan Prasarak Manadal, Ashti. We are marching ahead to continue in future also. Various initiatives and programmes in the institution are chalked out according to the stated policy. The Principal makes frequent interaction with the parent society and apprises them of future perspective development of the college. The Society reviews the present status and facilitates way for future development of the college.

6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

Perspective Plan

The perspective plan of the college includes :-

- (a) Strengthening and maintaining the existing infrastructure.
- (b) Construction of a spacious library hall with reading room.
- (c) Enhancing sports facilities in future. We propose to develop a good sports track and a gymnasium for students.
- (d) Construction of a seminar hall for conducting various programmes .
- (e) Introduction of coaching classes for SC/ST and OBC students aspiring to join various civil services.
- (f) Recruitment for vacant posts in teaching and non- teaching staff.

6.2.3 Describe the internal organizational structure and decision making processes.

Organizational Structure

The institution has four committees which play an important role in achieving stated mission. : (a) Local Managing Committee looks into administrative and academic issues, (b) IQAC monitors the functioning of various activities and gives suggestions for improvement, (c) Staff Council implements various action plans, and (d) Building Committee looks after construction work in the college.

6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following

• *Teaching & Learning*

The faculty emphasizes on consistency and continuity in this process. They prepare annual teaching plans and diaries for noting daily activities in the campus. Besides this, they prepare abstracts of the lectures throughout the academic year. The faculty should make more use of reference books in the library. It is encouraged to update their knowledge by participating in short term courses. They should apply new techniques and methodologies in teaching- learning process. They are encouraged to make more use of ICT.

•*Research & Development*

We make efforts to create research temperament among faculty and the students also .The faculty is encouraged to conduct research projects. The classroom teaching should be research oriented.

•*Community engagement*

The N.S.S. unit channelizes the energy of the students. It offers community Services through various activities. A residential camp is organized every year at village level.

• Human resource management

Non teaching staff needs to participate in administrative workshops for enhancing technical skill. The faculty should participate in short term courses to acquire new teaching skills and methods. One post of Assistant Professor in English is vacant. Process is going on to fill up this post. There are students' representatives on the editorial board of college magazine. Students' council shoulders responsibility of conducting cultural events in the college. This helps in grooming a student's personality.

Industry interaction

Commerce faculty conducts study tour to visit industries. It aims at understanding various dimensions of organizational structure and operation in industry. The college will make efforts to establish linkage with industry for training and skill development of students in future course of action. **6.2.5** How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution.

The Principal is vital link among all stakeholders. He constantly remains in touch with the management and informs them on issues of development. The meetings of Local managing Committee are also a good medium of exchange of information and suggestions. The Principal presents the annual report of the college in general meeting of the management every year.

The Principal organizes an orientation programme for newcomers at the beginning of the session. He informs the students about all activities to be conducted throughout the year. He always holds interaction with students to realize their problems. He seeks co-operation from teaching and non-teaching staff to solve students' difficulties. Alumni and parent meet is conducted every year. The principal addresses them about the development of the college and perspective plan in future. The suggestions given by them taken into consideration.

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

The Management always encourages the teaching and non-teaching staff for progress . A few examples can be summarizes as follows :

- (i) It has humanitarian approach about welfare of the employees.
- (ii) It is committed for overall institutional development. The Management has allotted 1.21 Hectares of land for construction of college building, ladies hostel, development of playground and other facilities.
- (iii)The management availed two resource persons for engaging sessions under short certificate course.
- (iv)The management takes initiative to invite eminent speakers on various occasions. It alerts the college to be cautious about safety of girl students in and out of campus.
- (v) It suggests that placements of the faculty should be done as per existing norms.

6.2.7*Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.*

The Management Committee of Shri Samarth Shikshan Prasarak Mandal ,Ashti made following resolutions . They are :-

(a) The committee shall hand over 1.21Hectres of land for construction of college building, ladies hostel and development of play ground.

(b) It shall make provision of loan facility for construction purpose, if necessary.

The resolutions have been implemented and the construction of ladies hostel is going on.

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?

No. The Institution has not made efforts for obtaining autonomy.

6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?

There are two committees in the college to attend students' complaints. (1) Grievance redressal cell and (2) Cell against sexual harassment. These committees take cognizance of complaints by students and solve them immediately. The Local Managing Committee amicably solves the grievances of the employees if any.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?

There had been no instances of court cases filed by and against the institution in last five years.

6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

Students' feedback on teachers' evaluation is taken every year. It is in the form of questionnaires. The questionnaires are collected and analyzed. The analysis is conveyed to the concerning faculty, which uses it for improving performance.

6.3 Faculty Empowerment Strategies

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

The institution always supports the faculty in its professional development. This can be summarized as follows :

(a)The recruitment in the college is made strictly as per norms of UGC and State Govt. The reservation policy in recruitment is carefully followed. The roaster of the college is updated from time to time.

(b)The faculty submit their Performance Based Appraisal forms at end of each session. The Principal evaluates them. He conveys shortcomings in performance to the faculty and gives suggestions to overcome them.

(c)The placements of teachers under CAS are made in time by following existing rules and regulations. Incentives to teachers for acquiring M. Phil or Ph.D. degree are also accorded as per UGC rules.

Sr.	Name	Designation	Name of Association
No.			
1	Dr.H.M.Khanzode	Principal	Indian Political Science
			Association
2	Dr.S.P.Ghogale	Associate Professor	NagpurVidya peeth Itihas
		in History	Parishad
3	Mrs. V.V.Karmarkar	Associate Professor	English Language Teachers
		in English	Association
4	Shri P.M.Jadhav	Asst.Professor in	Maharahtra Vanijya Parishad
		Commerce	
5	Shri D.D.Khadgi	Asst.Professor in	Nagpur Vidyapeeth Marathi
		Marathi	Parishad
	Shri Y.G.Paylimode	Asst.Professor in	Indian Economic Assocition
6		Economics	

Following teachers of our college are life members of academic associations :

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

The institution encourages all faculty to participate in refresher and orientation courses in accordance with UGC norms. They are also relieved to participate in short term courses to update their knowledge. Non-teaching staff is also encouraged to attend workshops / training to update themselves technically.

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

The Principal issues notification to teachers for submitting the PBAS proforma at the end of each academic session. The proforma contains three parts .

- (I) Teaching, learning and evaluation
- (II)Co-curricular, extension and professional activities
- (III) Research activities

The principal instructs the teachers to enter the data in proper columns. It is seen that the teacher has attached supporting documents and records to the proforma. Repetition of information is avoided. If there is some sort of discrepancy or incorrect information, the Principal returns it to the concerned teacher and asks him to resubmit the corrected proforma.

The Principal allots scores under three categories after close scrutiny of all columns and supporting documents. He gives suggestions to teachers for improving the score under the categories. For example, a teacher is asked to develop himself in area where he could not score marks. The PBAS are placed before the placement committee

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

The placements of teachers under CAS are done in due time. The composition of placement committee is as follows:

- 1) Chairman President of the Local Managing Committee
- 2) Principal Member
- 3) V.C. nominee -Two subject experts
- 4) Govt. nominee One nominee appointed by the Joint Director of Higher Education, Nagpur Division.

The president of the committee reviews the placement process and approves it after proper consideration. The placement process of all teachers in our college has been transparent and satisfactory.

6.3.5*What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?*

The institution takes care to facilitate employees' individual needs. The applications of home loans and other loans by teaching and non-teaching staff are speedily forwarded by institution to concerned banks in order to avoid inconvenience of the employees.

6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?

The college makes following efforts for retaining the eminent faculty.

a) The college provides academic and supportive environment to the faculty.

b) It provides infrastructure and resources for their work.

c) The teachers are given promotions under CAS in due time.

6.4Financial Management and Resource Mobilization

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

The college has following mechanism to monitor effective and efficient use of available financial resources

(A) A budget of all accounts of the college is prepared at the beginning of the session. It includes major sources of receipt and expenditure. These sources are as followed :

Sources of Receipt	Heads of expenditure
1. Salary Grant	1.Salary of employees
2. UGC funds	2.Exenditure on various UGC schemes
3. Fees from students	3.Purchasing books, sports equipments, etc
4. Scholarship from Govt.	4.Disbursement of scholarships
5. NSS Grant	5.Expenseson non-salary heads
6. Borrowing from society	6.Conitngency
7.Interest from banks	

(B) The cash books and ledgers of all accounts are maintained up to date by the office. A periodic review is taken by the Principal to see that optimum utilization of financial resources is made. The college conducts internal auditing of all accounts.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? *Provide the details on compliance.*

Internal audit of all these accounts is done by Sarda & Co. Amravati, which is a registered Chartered Accountant firm. Joint Director's office of State Government conducts external audit of non-salary and salary A/c.

The auditing of all accounts in the college is up to date. No major objection has been raised so far in any audit. Audited statements of all accounts are placed before Local Managing Committee. It endorses these statements after due consideration.

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

The college has mainly five sources of receipt : (1) Salary grant, (2)Non salary grant, (3)UGC grant, (4)Scholarship grant and (5) NSS grant. If there is any deficit, we borrow loan from the parent society.

The financial resources of parent society are very limited. Hence reserve or corpus fund has not been generated.

(Note: The audited statements of all accounts of last four years have been attached in hard copy of the SSR)

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

No .The institution has not made efforts for additional funding.

6.5Internal Quality Assurance System (IQAS)

6.5.1 Internal Quality Assurance Cell (IQAC)

a. Has the institution established an Internal Quality Assurance Cell (IQAC)?. If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

The institution has established an Internal Quality Assurance Cell on 28th July 2004. It focuses on the academic and infrastructural development of the institution. All decisions of the IQAC are implemented by the college. The composition of IQAC is as follows :

Sr. No.	Name	Designation
1.	Dr. H. M. Khanzode (Principal)	Chairman
2.	Mrs.V.V.Karmarkar (Associate Professor)	Co-ordinator
3.	Dr .S.P.Ghogale (Associate Professor)	Member
4.	Shri M.M.Deshmukh (Associate Professor)	Member
5.	Shri.A.R.Bhagat (Associate Professor)	Member
6.	Shri. S. D. Deshpande (Assistant Professor)	Member
7.	Shri S.M.Gothane (Librarian)	Member
8	Shri D.R.Sisat (Head Clerk)	Member
9.	Shri M.G.Deshpande	Representative of Management
10.	Shri S.M.Rajkarne	Representative of Management
11.	Shri .W.B. Rajderkar	Representative of Management

The institutional policy with regard to quality assurance is as follows.:

- (1) To improve academic performance of the students.
- (2) To provide research facilities to the faculty.
- (3) To promote community orientation through extension activities,
- (4) To bring about changes at all levels with changing time and requirements.
- (5) To create infrastructural facilities.
- (6) To determine the future course of development.

b. How many decisions of the IQAC have been approved by the management / authorities for implementation and how many of them were actually implemented?

The IQAC makes decisions for overall development of the college. All of its decisions have been approved by the management. They were implemented by the college. The major decisions made by IQAC in last five years are as follows :

2009-10

- (i) The Website of the college was created .
- (ii) Office and Library automation software was installed.
- (iii) The IQAC recommended that proposal of remedial courses be submitted to UGC. It was implemented by the college.
- (iv) The certificate course in communicative English was continued in 2009-10.

2010-11

- (i) The IQAC introduced Research Paper presentation Competition in the college for students.
- (ii) A book exhibition was organized on 28th and 29th January,2011.

2011-12

- (i) Population Education Programme was introduced in the college.
- (ii) Career and Counseling Cell was established.
- (iii) A workshop on personality development camp on 15th October 2011.
- (iv) The IQAC proposed that the proposal for construction of ladies hostel should be submitted to UGC.

2012-13

- (i) The IQAC introduced short term certificate course under 'J*eevan Shikshan Abhiyan*' of R.T.M. Nagpur University.
- (ii) Equal Opportunity Centre was established in the college under UGC Scheme.
- (iii) A Workshop on 'Opportunities in Banking Sector' was organized from 28th February to 2nd March 2013.
- (iv) The IQAC proposed to conduct programmes to celebrate 150th birth anniversary of Swami Vivekanand . A special issue of college magazine "Zep" was published on this event.

2013-14

- (i) A lecture series under Equal Opportunity Centre was organized in the college.
- (ii) Field based activities were conducted under Population Education Programme.

c. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.

As given above, there are three external members in IQAC. They are members of executive committee of the Management. They guide us on major issues related to the development of the institution.

d. How do students and alumni contribute to the effective functioning of the *IQAC*?

There is very low response to the activities conducted for the Alumni. It has not been included in the IQAC.

e. How does the IQAC communicate and engage staff from different constituents of the institution?

The IQAC makes suggestions about academic and infrastructural development of the college. These recommendations are implemented by the Principal through various committees. The teachers –in charge of committees submit their reports of their activities at the end of the session.

6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.

- (1)The Principal holds a meeting of the staff at the beginning of the session .He allots various committees of the college to the teachers.
- (2)The teachers –in –charge prepare the tentative schedule of activities of their committees .
- (3) The schedules of all committees are placed before the IQAC. It prepares an academia calendar on basis of schedules of all committees.
- (4) Administrative calendar is prepared by the Principal. It is finalized after discussions with the non-teaching staff.

6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.

The institution has not conducted training of staff for effective implementation of the Quality assurance procedure. However the Principal and the IQAC Coordinator attended a workshop on 'Quality Assurance in Higher Education-RUSA and AAA perspective' sponsored by UGC –ASC, RTM Nagpur University on 29th March2014.

6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?

No. The institution has not undertaken Academic Audit or other external review of the academic provisions.

6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

The institution receives guidelines for quality assurance and improvement from (i)UGC, (ii)RTM Nagpur University and (3)Joint Director's office of Nagpur Division. Necessary academic and administrative improvements within the institution are made according to these guidelines and regulations.

6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

The mechanism for reviewing teaching -learning process is as follows .:

- (a) The faculty prepare the annual teaching plans of their respective subjects at the beginning of the session.
- (b) The Principal places the teaching plans of all teachers before the IQAC. It reviews and gives necessary to the faculty.
- (c) The unit tests are conducted on completion of teaching units by teachers. The college also conducts an annual test examination on completion of syllabi of all subjects . If a faculty lags behind lags behind in completing the syllabus , the Principal suggests them to complete it.
- (d) The IQAC insists the faculty to adopt new teaching methodologies.
- (e) The teachers prepare an analysis of university results in beginning of the session. It helps to improvise the performance of students in next examination.

6.5.7 *How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?*

The college communicate its quality assurance policies to various stakeholders as follows.:

(a) **Students**

The college prospectus contains detailed information of all departments and activities.

- (b) It also provides information through institutional website.
- (c) The college conducts an orientation programme for newcomers at the beginning of the session. The Principal explains the students about

activities in the college. He appeals them to maintain to the standard of the college in all aspects. The librarian and the Director of Physical Education inform the students about their departments.

(d) Meritorious students are encouraged to excel in university examination.

Management

- (a) The Principal frequently informs the Management about the development in the college through informal discussions.
- (b) All management members are invited to participate in programmes in the college.
- (c) The management members are insistent about purchasing quality reference books in the library.

Alumni and Parents

- (a) The college conducts parent meetings every year. But their response to the is low. A few of the parents participate in the meetings. The Principal informs them about newly created facilities and initiatives taken by the college for students' progression.
- (b) The Principal also asks the parents to verify whether their wards receive scholarships.
- (c) The parents are informed about their ward's irregular attendance by sending letters.
- (d) The alumni meetings also receive low response. The Principal informs them about development in the college and appeals them to co-operate in the progress.

Any other relevant information regarding Governance, Leadership and Management which the college would like to include.

No.

Executive Committee of Management

Sr. No.	Name	Designation
1.	Shri. S. M. Gupta	President
2.	Shri. W. B. Rajderkar	Vice-President
3.	Shri. M. G. Deshpande	Secretary
4.	Shri. D. V. Deshpande	Member
5.	Shri. A. D. Joshi	Member
6.	Shri. P. M. Gupta	Member
7.	Shri. S. M. Rajkarne	Member
8.	Shri. G. D. Deshpande	Member
9.	Sau. A. M. Deshpande	Member
10.	Shri. R. V. Doijod	Member
11.	Shri. G. G. Ajane	Member
12.	Shri. G. U. Sonone	Member
13.	Shri. Sheikh Ibrahim S. Imam	Member
14.	Mrs. C. N. Bhargav	Member
15.	Mrs. V. V. Dhongadi	Member
16.	Shri. R. H. Wankhade	Member
17	Shri. D. K. Rajkarne	Member

Local Managing Committee

Sr. No.	Name	Designation
1.	Shri. S. M. Gupta	President
2.	Shri. M. G. Deshpande	Member
3.	Shri. D. V. Deshpande	Member
4.	Shri. S. M. Rajkarne	Member
5.	Mrs. V. V. Dhongadi	Member
6.	Shri. W. B. Rajderkar	Member
7.	Dr. H. M. Khanzode	Ex-officio Secretary (Principal)
8.	Shri. S. D. Deshpande	Teacher's Representative
9.	Shri. D. D. Khadgi	Teacher's Representative
10.	Shri. P. M. Jadhav	Teacher's Representative
11.	Shri. P. J. Deshmukh	Representative of Non- teaching staff

Building Committee

Sr. No.	Name	Designation
1	Shri. S. M. Gupta President, Shri Samarth Shikshan Prasarak Mandal Ashti	President
2.	Dr. H. M. Khanzode, Principal	Secretary
3.	Dr. Vilas Deshmukh Principal Yashwant Mahavidyalaya, Wardha	A Representative of the affiliating University
4.	Shri Labhane Deputy. Engineer,	A Representative of the PWD.
5.	Shri A. R. Bhagat H.O.D.of Commerce	A Representative from teachers in the college.
6.	Shri S. M. Gothane Librarian	A Representative from teachers in the college
7.	Mrs.V. V. Karmarkar H. O. D. of English,	A Representative from teachers in the college
8.	Shri Y. S. Darokar Senior Clerk	A Representative from Administration & Accounts Division
9.	Shri. Chaitnya Isarka	Architect engaged by the college.
10.	Ms. Aswini Yelchatwar University Engineer, RTM Nagpur University, Nagpur.	University Engineer
11.	Shri. M. G. Deshpande Secretary, Shri Samarth Shikshan Prasarak Mandal Ashti	Member
12.	Shri. D. V. Deshpande Member, Shri Samarth Shikshan Prasarak Mandal Ashti.	Member
13.	Shri. P. M. Gupta Member, Shri Samarth Shikshan Prasarak Mandal Ashti	Member
14.	Shri R. T. Sawai Director Of Physical Education,	A Representative from teachers in the college.

15.	Shri S. D. Deshpande Lecturer in Sociology,	A Representative from teachers in the college.
16.	Shri. S. R. Lohe Lecturer in Political Science,	A Representative from teachers in the college.

NSS Advisory Committee

Sr. No.	Name	Designation
1	Dr.H.M.Khanzode (Principal)	President
2	Shri.P.M.Jadhav (Programme Officer)	Convener
3	Dr.S.P. Ghogale	Member
4	Shri R.T.Sawai	Member
5	Dr.Sanjay Deshpande	Member

Population Education Committee

Sr. No.	Name	Designation
1	Dr.H.M.Khanzode (Principal)	President
2	Shri .Y.G.Paylimode (Assistant Professor)	Convener
3	Mrs.V.V.Karmarkar (Associate Professor)	Member
4	Shri. S. M. Gothane (Librarian)	Member

.....

CRITERIA VII: INNOVATIONS AND BEST PRACTICES

7.1 Environment Consciousness

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities? No. The institute does not conduct a Green Audit of its campus and facilities.

7.1.2 What are the initiatives taken by the college to make the campus ecofriendly?

- * Energy conservation
- * Use of renewable energy
- * Water harvesting
- * Check dam construction
- * Efforts for Carbon neutrality
- * Plantation
- * Hazardous waste management
- * e-waste management

The NSS unit enlightens the students on issues related to energy conservation, renewable energy, water harvesting, etc. NSS conducts tree plantation in college campus as well as at public places like Bus stand. A tree plantation programme is organized in campus of Shahir Annabhau Sathe's statue in Ashti.

The department of Environmental Education conducts audio-visual presentation on forest conservation. An excursion tour to adjoining forest is organized to create awareness about environment.

7.2 Innovations

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

The college has introduced a Seminar presentation competition for students from 2010-11. The aim of introducing the competition is as follows :

(a) to improve presentation skills of the students.

(b) to inculcate systematic analytical approach among students.

(c) to encourage the use of ICT.

Methodology

The research committee informs the students about the date of organizing the competition well in advance. The participants are given topics for presentation. Teachers provide help to them in preparation. The list of reference books and other material is provided to students by the teachers. Power point presentation is essential for every participant. The students prepare the presentations and show it to teachers for suggestions .All presentations are finalized after assessment. The competition is held on scheduled date .Best performing students are awarded prizes.

There is a range of topics selected for presentation by the students. They include –ancient political thinkers, Indian Agriculture, Service sector in India, globalization and market, women empowerment, co-operation, demographic studies, ancient Marathi literature, etc. The number students participating in the competition is as follows :

Year	No. of Participating
	Students
2010-11	20
2011-12	12
2012-13	12
2013-14	18

7.3Best Practices

7.3.1 Elaborate on any two best practices in the given format at page no. 98, which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

The overall emphasis of our college is on community orientation to students. We have tried to establish good practices which would serve the society and guide it to some extent. The practices are being followed keeping in view the local background and importance. These efforts are made to inculcate moral values and patriotism among students. We modestly feel that two of our practices can be considered as best practices.

These practices have been elaborated in the format given by NAAC on next pages.

Best Practices I

Creating Awareness about Blood Donation.

Goal

There has been a sense of reluctance and apathy about blood donation in rural society. People in general keep themselves away from blood donation even after consistent efforts by various agencies. There are two main causes behind this problem. First, there are apprehensions amongst people about blood donation. Secondly, people do not understand its importance due to lack of awareness about health education. The objective of this practice is to minimize the misunderstandings and fears about blood donation.

The Context

Ashti belongs to rural area of Wardha district. There are inadequate health facilities in remote areas around Ashti. A considerable number of children and women are suffering from anaemia. There do not realize the importance of balanced and healthy diet. Even if a few women in villages are willing to donate blood, they are unable to do so due to anaemic condition. Even if men in villages are willing to donate, they do not reach to blood banks on their own. The N.S.S. unit in our college felt the need to address this problem and create awareness about blood donation in rural area.

The Practice

The N.S.S. unit regularly conducts seven day residential camp in villages around Ashti. The camp provides a platform and opportunity to enlighten rural people about importance of blood donation. The blood donation is actually held on sixth day of the camp. As part of campaigning, N.S.S. volunteers make house to house visits and interact with people. Pamphlets and posters are distributed in the village.

The volunteers appeal the villagers to donate blood. Girl volunteers request women to go for blood check up. The N.S.S. Programme Officer appeals the Head of village Panchayat to take initiative and convince the people. The intention of these efforts is to bring about positive change in people's approach towards blood donation. The college has been consistent in taking help from Dr. Hedgewar Blood Bank for collection of blood units. When their team reaches the village, they conduct a small meeting of villagers prior to blood donation. They inform about various blood components in simple terms. People are also convinced that a donor can avail one unit of blood free of cost in case of emergency. Then blood donation camp is held in silent and healthy atmosphere.

Evidence of Success

The overall effect of these efforts has always been positive and encouraging. Awareness about blood donation among villagers is growing constantly. Average 45 blood units are collected every year in the camps. Around 175 women check up their blood group every year. The college is having an updated list of blood donors. In case of emergency, people contact the N.S.S. Programme Officer and can avail blood unit in time. The college serves the community through this tradition.

Year	Place of Special	No. of Blood
	N.S.S. Camp	Donors
2009-10	Manik Nagar	41
2010-11	Bharaswada	35
2011-12	Tekoda	63
2012-13	Khambit	49
2013-14	Anandwadi	36

The following table shows the number of blood donors at successive camps :

Problems encountered and Resources required :

Problems encountered in this activity are as follows :

- (a) It has been observed that there is a growing number of people having tobacco and *Ghutka* chewing habits. A number of people are alcoholic. They are discouraged to donate blood as it can be harmful for their health. If people give up bad habits, the number of blood donors will naturally increase.
- (b) It is a fact that the Haemoglobin level among women in villages is below normal in general. Hence they are unable to participate in blood donation.
- (c) Ignorance and fear among rural people are major barriers in spreading awareness about blood donation.

All of these problems can be overcome through perseverant and collective efforts. We are committed to continue this tradition in future also.

Best Practices II

Maintaining Shahid Smarak (Martyr's Monument)

Historical Background

Ashti has special importance in the history of Quit India movement of 1942. The people of Ashti were greatly influenced by the teachings of Mahatma Gandhi and Rashtrsant Tukdoji Maharaj. They inspired people to participate in the freedom struggle. The people in Ashti and surrounding villages gave overwhelming response to the movement. The agitation against British rule took a violent turn in Ashti. Six people sacrificed their lives in police firing on 16th August 1942. Coincidently, it was the day of Nag Panchmi festival. Two of the martyrs in the incident belonged to Khadki village which 10Kms.away from Ashti. There are monuments of the matyrs in Ashti as well as Khadki.

Goals

- (1) To preserve place of historical monument at local level
- (2) To promote source of inspiration in the community.

The Context

Although a place of historical importance, the Shahid Smarak at Khadki is not well maintained. Government authorities take less interest to maintain the premises. However, as a remedial measure, the District Collectorate of Wardha entrusted the responsibility of maintaining the Shahid Smarak in Khadki to the college in 2008. The college makes efforts to maintain the Smarak through N.S.S.

The Practice

The people of Khadki come together to pay homage to martyrs on festival of Nag Panchmi . The N.S.S. Programme Officer and a group of volunteers reach the village. They meet the members of Gram Panchayat and appeal them to co-operate in work on previous day. The volunteers clean up the premises around the Smarak with help of the villagers. The programme begins with flag hoisting at around 7.00 a.m.in the morning. The students from local schools present a cultural programme on this event. The speeches of dignitaries highlight the sacrifice of the martyrs.

Evidence of Success

- (1) The condition of the Smarak has improved considerably during last five years.
- (2) The efforts of N.S.S. unit have contributed in enhancing awareness about maintaining the place of historical heritage.

Problems Encountered and Resources Required

- (a) The State government is still apathetic towards maintaining the Shahid Smarak. The Govt. officials seldom visit the place.
- (b) The financial assistance from Govt. for maintaining the Smarak is meagre.
- (c) The involvement of the villagers has not attained the desired level. There is a need of people's initiative in shouldering the responsibility of maintaining of the place.

Contact Details

Dr.H.M.Khanzode Shri Samarth Arts and Commerce College, P.O.Ashti-442 202 (Distt.Wardha), M.S. Accredited Status : C+ Phone No. 07156 225966

Website : <u>www.samarthcollegeashti.ac.in</u> Email : <u>shrisamarthcollege_ashti@rediffmail.com</u>

Evaluative Reports of Departments

Evaluative Report of Department of History

The Self-evaluation of every department may be provided separately in about3-4 pages, avoiding the repetition of the data.

- 1. Name of the department : History
- 2. Year of Establishment : 1989
- 3. Names of Programmes / Courses offered (UG, PG, M. Phil., Ph.D., Integrated Masters; Integrated Ph.D. etc.)
 - 1) UG :- Bachelor of Arts
- 4. Names of Interdisciplinary courses and the departments/units involved

Nil

5. Annual/ semester/choice based credit system (programme wise)

Annual

6. Participation of the department in the courses offered by other departments

Nil

- Courses in collaboration with other universities, industries, foreign institutions, etc.
 Nil
- 8. Details of courses/programmes discontinued (if any) with reasons Nil

9. Number of Teaching posts

	Sanctioned	Filled
Professors		
Associate Professors	01	01
Asst. Professors		

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualificati on	Designatio n	Specialization	No. of Years of Experienc e	No. of Ph.D. Students guided for the last years last 4 years
Dr.S.P.Ghogale	M.A., Ph. D	Associate Professor	Modern Indian History	24 years	03

- 11. List of senior visiting faculty Nil
- 12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty Nil
- 13. Student Teacher Ratio (programme wise)

166:1

- Number of academic support staff (technical) and administrative staff; sanctioned and filled Nil
- 15. Qualifications of teaching faculty with D. Sc./ D.Litt. / Ph. D/ M. Phil / PG.

One

 Number of faculty with ongoing projects from a) National b) International funding agencies and grants received Nil

- Departmental projects funded by DST FIST; UGC, DBT, ICSSR, etc. and total grants received Nil
- 18. Research Centre /facility recognized by the University No
- 19. Publications:
 - * a) Publication per faculty National level - 01 International level -01

 Number of papers published in peer reviewed journals (national /international) by faculty Nil

* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database – international Social Sciences Directory, EBSCO host, etc.)

- * Monographs
- * Chapter in Books
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * h-index

No

20. Areas of consultancy and income generated No

- 21.Faculty as members in
 - a)National committees b) International Committees c) Editorial Boards.

No.

- 22. Student projects
 - a) Percentage of students who have done in-house projects including inter departmental/programme
 - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies.

Students projects not conducted.

- 23. Awards / Recognitions received by faculty and students No.
- 24. List of eminent academicians and scientists / visitors to the department

Nil

25. Seminars/ Conferences/Workshops organized & the source of

funding a) National b) International

Nil

26. Student profile programme/course wise:

Name of the	Applications	Selected		Enrolled		Pass percentage
Course/programme (refer question no. 4)	received		* M	*F		

 $*M = Male \quad *F = Female$

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Bachelor of Arts	100		

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	01%
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
EmployedCampus selectionOther than campus recruitment	
Entrepreneurship/Self-employment	

- 30. Details of infrastructural facilities
 - a) Library

458 books are available in college library.

- b) Internet facilities for Staff & Students Internet facility is available for staff and students.
- c) Class rooms with ICT facility

No

d) Laboratories

No

31.Number of students receiving financial assistance from college, university, government or other agencies

Students under SC/ST, OBC and other categories receive scholarships as per Govt. rules.

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts

Nil

- 33. Teaching methods adopted to improve student learning
 - (i) Lecture method
 - (ii) Open book unit test
 - (iii) Micro-teaching method
- 34.Participation in Institutional Social Responsibility (ISR) and Extension activities
 - (a) Participation in various N.S.S. activities.
- 35. SWOC analysis of the department and Future plans

Strengths:

- (i) Permanent and qualified faculty.
- (ii) Sufficient number of library resources
- (iii) Interaction with students through lecture method.
- (iv) Regularity in classroom teaching.
- (v) Achievement of students in university examinations.

Weakness

- (i) Non availability of separate library and reading room.
- (ii) Inability to use of ICT based teaching methods.
- (iii) Considerable dropout rate of students

Opportunities

- (i) Imparting sound knowledge to students.
- (ii)The faculty has opportunity to render more knowledge on ancient cultural history of India.
- (iii) Promotion to research activity.
- (iv) Students progression to higher education.

Challenges

- (i) Creating interest in students about the subject.
- (ii) Opening avenues of research to students
- (iii) To apply student centric teaching methods

Evaluative Report of Department of Commerce

The Self-evaluation of every department may be provided separately in about3-4 pages, avoiding the repetition of the data.

- 1. Name of the department : Commerce
- 2. Year of Establishment : 1989
- 3. Names of Programmes / Courses offered (UG, PG, M. Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)
 - (1) UG :- Bachelor of Commerce
- 4. Names of Interdisciplinary courses and the departments/units involved

Nil

5. Annual/ semester/choice based credit system (programme wise)

Annual

6. Participation of the department in the courses offered by other departments

Nil

- Courses in collaboration with other universities, industries, foreign institutions, etc. Nil
- 8. Details of courses/programmes discontinued (if any) with reasons

Nil

9. Number of Teaching posts

	Sanctioned	Filled
Professors		
Associate Professors	01	01
Asst. Professors	02	02

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experienc e	No. of Ph.D. Student guided for the last 4 years
1. Shri A.R.Bhagat	M.Com,M.Phil	Associate Professor	Commerce	24	
2.Shri D.B.Malpe	· · ·	Assistant Professor	Commerce	22	
3.Shri P.M.Jadhav	M.Com,M.Phil.	Assistant Professor	Commerce	10	

- 11. List of senior visiting faculty Nil
- 12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty10% of lectures are delivered by temporary faculty.
- Student -Teacher Ratio (programme wise) 33:1
- Number of academic support staff (technical) and administrative staff; sanctioned and filled Nil
- Qualifications of teaching faculty with D.Sc./ D. Litt./ Ph. D/ M. Phil / PG. Teachers with M. Phil degree - Three
- Number of faculty with ongoing projects from a) National b) International funding agencies and grants received Nil
- Departmental projects funded by DST FIST; UGC, DBT, ICSSR, etc. and total grants received Nil

- 18. Research Centre /facility recognized by the University No
- 19. Publications:
 - * a) Publication per faculty

Papers published as conference proceedings

Name of Faculty	No. of papers published			
	State Level National Leve			
Shri A.R.Bhagat		01		
Shri D.B.Malpe		01		
Shri P.M.Jadhav	05	06		

*Number of papers published in peer reviewed journals (national international) by faculty Nil

*Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database – international Social Sciences Directory, EBSCO host, etc.)

- * Monographs
- * Chapter in Books
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * h-index

Nil

20. Areas of consultancy and income generated

- 21.Faculty as members in
 - a)National committees b) International Committees c) Editorial Boards

No.

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies

Nil

23.Awards / Recognitions received by faculty and students

Shri Prashant M.Jadhav has been awarded as "**Excellent Prgramme Officer**" for 2013-14 by R. T. M. Nagpur University.

24. List of eminent academicians and scientists / visitors to the department

Nil

25. Seminars/ Conferences/Workshops organized & the source of

funding a) National b) International

Nil

26. Student profile programme/course wise:

Name of the	Applications	Selected -	Enro	olled	Pass
Course/programme (refer question no. 4)	received		* M	*F	percentage

 $*M = Male \quad *F = Female$

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.com.	100		

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	5%
PG to M. Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
EmployedCampus selectionOther than campus recruitment	
Entrepreneurship/Self-employment	

- 30. Details of infrastructural facilities
 - a) Library

There are 724 books on Commerce in college library.

- b) Internet facilities for Staff & Students Internet facility is available for staff and students.
- c) Class rooms with ICT facility

No

d) Laboratories

Computer laboratory is available for MIS and IT.

31. Number of students receiving financial assistance from college, university, government or other agencies

Students under SC/ST, OBC and other categories receive scholarships as per Govt. rules.

32.Details on student enrichment programmes (special lectures / workshops /seminar) with external experts

Nil

- 33. Teaching methods adopted to improve student learning
- (i) Lecture method
- 34. Participation in Institutional Social Responsibility (ISR) and Extension Activities

The faculty in the Commerce Department participates in extension activities of NSS. They deliver lectures and guide the students on community orientation One of the faculty Shri P. M. Jadhav is NSS Programme Officer.

35. SWOC analysis of the department and Future plans

Strengths

- (i) Permanent and qualified faculty.
- (ii) Availability of resource material
- (iii) Satisfactory attendance of students
- (iv) Regularity in classroom teaching.

Weakness

- (i) Dependence on others to use ICT based teaching methods.
- (iii) Inability to comprehend resource in English up to some extent.

Opportunities

- (i). Promotion to research activity be given.
- (ii)Need of orientation of students on expanding service sector.
- (iii) Promotion to entrepreneurial skills.
- (iv) Students should be trained in banking practice.

Challenges

(i) The abilities of students should be identified. The faculty should make a student capable of exploring his career opportunities.

Evaluative Report of Department of Marathi

The Self-evaluation of every department may be provided separately in about3-4 pages, avoiding the repetition of the data.

- 1. Name of the department : Marathi
- 2. Year of Establishment : 1989
- 3. Names of Programmes / Courses offered (UG, PG, M. Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)

1) UG - Bachelor of Arts

4. Names of Interdisciplinary courses and the departments/units involved

Nil

5. Annual/ semester/choice based credit system (programme wise)

Annual

6. Participation of the department in the courses offered by other departments

Nil

7. Courses in collaboration with other universities, industries, foreign institutions, etc.

- 8. Details of courses/programmes discontinued (if any) with reasons Nil
- 9. Number of Teaching posts

	Sanctioned	Filled
Professors		
Associate Professors	01	01
Asst. Professors	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualificati on	Designatio n	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
1.Shri. M. M. Deshmukh	M.A.,M.Phil	Associate Professor	Marathi	24	
2. Shri. D. D. Khadgi	M.A., M.Phil Ph.D.	Assistant Professor	Marathi	18	

- 11. List of senior visiting faculty Nil
- 12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty Nil
- 13. Student -Teacher Ratio (programme wise) 190 : 1
- 14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

Nil

- 15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.
 Ph. D One
 M. Phil One
- 16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received Nil
- 17. Departmental projects funded by DST FIST; UGC, DBT, ICSSR, etc. and total grants received

18. Research Centre /facility recognized by the University No

19. Publications:

*a) Publication per faculty Publications as Conference proceedings

Name of Faculty	No. of Papers published		
	State level	National level	
1. Shri. M. M. Deshmukh	01		
2.Dr. D. D. Khadgi	06		

*Number of papers published in peer reviewed journals (national / international) by faculty

Nil

*Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database – international Social Sciences Directory, EBSCO host, etc.)

- * Monographs
- * Chapter in Books
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * h-index

20. Areas of consultancy and income generated

Nil

21. Faculty as members ina)National committeesb) International Committeesc) Editorial Boards

Nil

- 22. Student projects
 - a) Percentage of students who have done in-house projects including inter departmental/programme
 - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies

Nil

- 23.Awards / Recognitions received by faculty and students Nil
- 24. List of eminent academicians and scientists / visitors to the department

Nil

25. Seminars/ Conferences/Workshops organized & the source of

funding

a) National b) International

Nil

26. Student profile programme/course wise:

Name of the	Applications	Selected -	Enro	olled	Pass
Course/programme (refer question no. 4)	received		* M	*F	percentage

 $*M = Male \quad *F = Female$

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A.	100		
B.Com.	100		

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	
PG to M. Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
EmployedCampus selectionOther than campus recruitment	
Entrepreneurship/Self-employment	

- 30. Details of Infrastructural facilities
 - a) Library

There are 1730 books in library on Marathi

literature.

- b) Internet facilities for Staff & Students
 - Yes. Internet facility is available for staff & students.

c) Class rooms with ICT facility

No

d) Laboratories

No

31.Number of students receiving financial assistance from college, university, government or other agencies

Students under SC/ST, OBC and other categories receive scholarships as per Govt. rules.

32.Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

Class room seminars organized by the faculty.

33. Teaching methods adopted to improve student learning

i) Lecture Method(ii) Open book test(iii) Microteaching method

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

The faculty in Marathi Department participates in community oriented activities of the college. Shri. M.M. Deshmukh has delivered a lecture in special N.S.S. camp .

35. SWOC analysis of the department and Future plans

Strengths

(i) Permanent and qualified faculty.

- (ii) Rich source of reference books in library
- (iii) Interaction with students through lecture method.
- (iv)Achievement of students in university examinations.

Weakness

(i) Inability of students to understand concepts of grammar.

- (ii) Less number of students scoring higher grade in examination.
- (iii) Faculty is unable to use reference books as departmental library is not available.

Opportunities

- (i) Need to organize workshop to improve linguistic ability of students.
- (ii) More efforts to improve students' performance in examination.
- (iii) Promotion to research activity.

Challenges

- (i) To create linguistic skills in students.
- (ii) To create academic awareness in students.
- (iii) Availability of reference books for more use.

Evaluative Report of Department of Political Science

The Self-evaluation of every department may be provided separately in about3-4 pages, avoiding the repetition of the data.

1.Name of the department : **Political Science** 2. Year of Establishment : 1989 3. Names of Programmes / Courses offered (UG, PG, M. Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) (1) UG : Bachelor of Arts 4.Names of Interdisciplinary courses and the departments/units involved Nil 5.Annual/ semester/choice based credit system (programme wise) Annual 6.Participation of the department in the courses offered by other departments Nil 7. Courses in collaboration with other universities, industries, foreign institutions, etc. Nil 8.Details of courses/programmes discontinued (if any) with reasons Nil 9. Number of Teaching posts Sanctioned Filled

Professors		
Associate Professors		
Asst. Professors	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Subhash R. Lohe	M.A. M.Phil. Ph.D.	Assistant Professor	Political Science	21	

11. List of senior visiting faculty

Nil

12. Percentage of lectures delivered and practical classes handled(programme wise)by temporary faculty

Nil

13. Student - Teacher Ratio (programme wise)

133:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled.

Nil

15. Qualifications of teaching faculty with D.Sc./ D. Litt./ Ph. D./ M. Phil / PG.

Teacher with Ph. D. Degree - One

 Number of faculty with ongoing projects from a) National b) International funding agencies and grants received

Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received

18. Research Centre /facility recognized by the University

No

- 19. Publications:
 - * a) Publication per faculty

Publication as conference proceedings National level - 02

*Number of papers published in peer reviewed journals (national /international) by faculty

Nil

*Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database – international Social Sciences Directory, EBSCO host, etc.)

- * Monographs
- * Chapter in Books
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * h-index

Nil

20. Areas of consultancy and income generated

Nil

21.Faculty as members in

a)National committees b) International Committees c) Editorial Boards....

- 22. Student projects
 - a) Percentage of students who have done in-house projects including inter departmental/programme
 - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies

Nil

- 23. Awards / Recognitions received by faculty and students Nil
- 24. List of eminent academicians and scientists / visitors to the department

Nil

- 25. Seminars/ Conferences/Workshops organized & the source of funding
- a) National b) International

Nil

26. Student profile programme/course wise:

Name of the	Applications	Selected	Selected Enrolled		olled	Pass
Course/programme (refer question no. 4)	received		* M	*F	percentage	

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Bachelor of Arts	100		

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

29. Student progression

Student progression	Against % enrolled
UG to PG	
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
EmployedCampus selectionOther than campus recruitment	
Entrepreneurship/Self-employment	

- 30. Details of Infrastructural facilities
 - a) Library

There are 472 books on Political Science

in college library.

- b) Internet facilities for Staff & Students Yes
- c) Class rooms with ICT facility
- d) Laboratories
- 31.Number of students receiving financial assistance from college, university, government or other agencies

Nil

32.Details on student enrichment programmes (special lectures / workshops /seminar) with external experts

33. Teaching methods adopted to improve student learning

- (i) Lecture Method
- (ii) Microteaching method
- (iii) Open book test.
- 34. Participation in Institutional Social Responsibility (ISR) and Extension Activities

The faculty participates in various community oriented programmes organized by N.S.S. in the college.

35. SWOC analysis of the department and Future plans

Strengths

(i) Ability to interact with students.

- (ii) Good results in university examination.
- (iii) Influential oratory.
- (iv) Deep interest in teaching the subject.

Weakness

(i) Less utilization of ICT based teaching methods.

Opportunities

- (i) To motivate students for developing leadership.
- (ii) To encourage students to prepare for competitive examinations.
- (iii) To create interest among students for higher education.
- (iv) To create sensitivity about social issues.

Challenges

(i) To develop concentration power in students.

(ii) To create academic interest in students.

Evaluative Report of Department of Sociology

The Self-evaluation of every department may be provided separately in about3-4 pages, avoiding the repetition of the data.

- 1. Name of the department : Sociology
- 2. Year of Establishment : 1997
- 3. Names of Programmes / Courses offered (UG, PG, M. Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)
- (1) UG Bachelor of Arts
- 4. Names of Interdisciplinary courses and the departments/units involved

Nil

5. Annual/ semester/choice based credit system (programme wise)

Annual

6. Participation of the department in the courses offered by other departments

Nil

7. Courses in collaboration with other universities, industries, foreign institutions, etc.

- 8. Details of courses/programmes discontinued (if any) with reasons Nil
- 9. Number of Teaching posts

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors	01	01

Name	Qualificati on	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. S. D. Deshpande	M.A., Ph.D	Assistant Professor	Sociology	15	

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

- 11. List of senior visiting faculty Nil
- 12. Percentage of lectures delivered and practical classes Handled (programme wise) by temporary faculty Nil
- 13. Student Teacher Ratio (programme wise)
- 14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

Nil

15. Qualifications of teaching faculty with D.Sc./ D.Litt/ Ph. D/ M. Phil. / PG.

Teacher with Ph.D. degree – One

 Number of faculty with ongoing projects from a) National b) International funding agencies and grants received

Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received

Nil

18. Research Centre /facility recognized by the University No

- 19. Publications:
 - * a) Publication per faculty Nil
 - Number of papers published in peer reviewed journals (national / international) by faculty Nil

*Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database – international Social Sciences Directory, EBSCO host, etc.)

- * Monographs
- * Chapter in Books
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * h-index
- Nil
- 20. Areas of consultancy and income generated

Nil

- 21. Faculty as members in
 - a)National committees b) International Committees c) Editorial Boards

Nil

- 22. Student projects
 - a) Percentage of students who have done in-house projects including inter departmental/programme

- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies Nil
- 23. Awards / Recognitions received by faculty and students Nil
- 24. List of eminent academicians and scientists / visitors to the department

Nil

25. Seminars/ Conferences/Workshops organized & the source of

funding a) National b) International

Nil

26. Student profile programme/course wise:

Name of the	Applications Selected -		Enro	olled	Pass
Course/programme (refer question no. 4)	received	Selected	* M	*F	percentage

 $*M = Male \quad *F = Female$

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Bachelor of Arts	100		

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

29. Student progression

Student progression	Against % enrolled
UG to PG	
PG to M. Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
EmployedCampus selectionOther than campus recruitment	
Entrepreneurship/Self-employment	

30. Details of infrastructural facilities

a) Library

There are 296 books on Sociology in

college library.

b) Internet facilities for Staff & Students

Yes

c) Class rooms with ICT facility

No

d) Laboratories

No

31. Number of students receiving financial assistance from college, university, government or other agencies

Students under SC/ST and OBC categories receive scholarships as per Govt. rules and regulations.

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts

- 33. Teaching methods adopted to improve student learning
- (i) Lecture Method
- (ii) Microteaching method
- (iii) Open book test.
- 34. Participation in Institutional Social Responsibility (ISR) and Extension Activities
- (i) Member of N.S.S. Advisory committee
- 35. SWOC analysis of the department and Future plans

Strengths

- (i) Permanent and qualified faculty.
- (ii) Text books available in library.
- (iii) Number of students opting sociology is remarkable.

Weakness

- (i) Insufficient number of reference books in the library.
- (ii) Less number of students scoring higher grade in examination.
- (iii) Non availability of separate reading room
- (iv) Students coming to college belong to rural area.

Opportunities

- (i) Need to promote academic interest in students.
- (ii) Values should be inculcated in students.
- (iii) Promotion to research activity.

Challenges

- (i) To acquaint students with computer literacy.
- (ii) To open avenues of research for students.
- (iii) To enhance students' comprehensive ability.

Evaluative Report of Department of Economics

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

- 1. Name of the department : Economics
- 2. Year of Establishment : 1989
- 3. Names of Programmes / Courses offered (UG, PG, M. Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)
 - (1) UG : Bachelor of Arts
- 4. Names of Interdisciplinary courses and the departments/units involved

Nil

5. Annual/ semester/choice based credit system (programme wise)

Annual

6. Participation of the department in the courses offered by other departments

The faculty engaged lectures on Economics in Commerce faculty in 2011-12 and 2012-13.

7. Courses in collaboration with other universities, industries, foreign institutions, etc.

Nil

8. Details of courses/programmes discontinued (if any) with reasons

Nil

9. Number of Teaching posts

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualificati on	Designatio n	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
0	, í	Professor	Agriculture & Rural Development	4	

11. List of senior visiting faculty

Nil

12. Percentage of lectures delivered and practical classes and led (programme wise)by temporary faculty

Nil

13. Student - Teacher Ratio (programme wise)

58:01

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

Nil

15. Qualifications of teaching faculty with D. Sc. / D. Litt./ Ph. D./ M. Phil. / PG.

Teacher with M. Phil degree - One

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received

Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received

Nil

18. Research Centre /facility recognized by the University

No

19. Publications:

* a) Publication per faculty

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Publications as Conference proceeding :National Level- 02State Level- 03
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*Number of papers published in peer reviewed journals
(national /international) by faculty)
Nil
```

*Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database – international Social Sciences Directory, EBSCO host, etc.)

- * Monographs
- * Chapter in Books
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * h-index
- 20. Areas of consultancy and income generated

Nil

21. Faculty as members ina)National committeesb) International Committeesc) Editorial Boards....

- 22. Student projects
 - a) Percentage of students who have done in-house projects including inter departmental/programme

The faculty is In-charge of Population Education Programme from 2011-12. The students conduct projects under this programme. The percentage of project completion is as followed.:

Year	No. of Students enrolled	No.of students Completing projects	Percentage of students against total enrolled
2011-12	27	11	41
2012-13	20	12	60
2013-14	19	07	37

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies

Nil

23. Awards / Recognitions received by faculty and students

Nil

24. List of eminent academicians and scientists / visitors to the department

Nil

25. Seminars/ Conferences/Workshops organized & the source of

funding a) National b) International

Nil

26. Student profile programme/course wise:

Name of the	Applications	Selected	Enrolled		Pass
Course/programme (refer question no. 4)	received		* M	*F	percentage

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Bachelor of Arts	100		

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	01 student
PG to M. Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
EmployedCampus selectionOther than campus recruitment	 01 Student
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities

a) Library

The Library has 376 books and 02 journals and 02 CDs on Economics.

b) Internet facilities for Staff & students

Internet facility is available.

c) Class rooms with ICT facility

No

d) Laboratories

No

31. Number of students receiving financial assistance from college, university, government or other agencies

The students of SC/ST and OBC categories receive scholarship as per government rules.

- 32. Details on student enrichment programmes (special lectures / workshops/seminar) with external experts
 - (i) The Department of Economics has additional responsibility from 2012-13 to conduct Short term certificate course under '*Jeevan Shikshan Abhiyan*' of R. T. M. Nagpur University.
- (ii) One day workshop organized on personality development on 15th October 2011.
- (iii) A three days workshop on 'Opportunities in Banking Sector' was organized in collaboration with National Institute of Banking Education and Research, Pune from 28th Feb. to 2nd March 2013.

The following table shows lectures delivered by external experts during last four years:

Sr.	Name of Resource	Date	Торіс
No.	Person		
1	Shri Madhukar Nisal	15/10/2011	Personality Development
	Mrs. Nalini Nisal		
2	Shri.Ganesh Shetty		Opportunities in self
		30 /01/2013	Employment through
	Shri. Narendra Kale		Banking Support
3	Shri.Shanatram	28 Feb to 2	Opportunities in Banking
	Padhye	March 2013	Sector
	Shri.Sanajy Khambete		
4	Shri. Satish Barai	19 January to	Quantitative Aptitude
		19 March 2013	- •
	Shri. Vijay Dabhade		

33. Teaching methods adopted to improve student learning

- (i) Lecture method
- (ii) Participatory method and group Discussion
- (iii) Field Survey

34. Participation in Institutional Social Responsibility (ISR) and Extension Activities

The Department conducts various activities under Population Education Programme from 2011-12.

35. SWOC analysis of the department and Future plans

Strengths

- (i) Permanent and qualified faculty.
- (ii) Elaborate explanation to students
- (iii) Introduced short term courses
- (iv) Adequate reference books and journals available in library.
- (v) Creating confidence among students.

Weakness

- (i) Low attendance of students
- (ii) Considerable dropout rate
- (iii) Unwillingness of students to prepare assignments.
- (iv) Less use of text books and other resources by students

Opportunities

- (i) Promotion to student centric learning
- (ii) Promotion to research activity through extension.
- (iii) Promotion to develop students' capabilities.
- (iv) Effective implementation of feedback.

Challenges

- (i) Maintaining academic culture among students
- (ii) Imparting importance of lifelong learning.
- (iii) Encouraging girl students for higher education.
- (iv) Reducing dropout rate.

Evaluative Report of Department of English

The Self-evaluation of every department may be provided separately in about3-4 pages, avoiding the repetition of the data.

1. Name of the department : English

- 2. Year of Establishment : 1989
- 3. Names of Programmes / Courses offered (UG, PG, M. Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)

(1) UG :- Bachelor of Arts

- (2) UG :- Bachelor of Commerce
- 4. Names of Interdisciplinary courses and the departments/units involved

Nil

5. Annual/ semester/choice based credit system (programme wise)

Annual

6. Participation of the department in the courses offered by other departments

Nil

7. Courses in collaboration with other universities, industries, foreign institutions, etc.

Nil

8. Details of courses/programmes discontinued (if any) with reasons

Nil

9. Number of Teaching posts

	Sanctioned	Filled
Professors		
Associate Professors	01	01
Asst. Professors	01	00

10.Faculty profile with name, qualification, designation, specialization, D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualificati on	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mrs. Varsha .V. Karmarkar	M.A., M. Phil.	Associate Professor		24	

- 11. List of senior visiting faculty Nil
- 12. Percentage of lectures delivered and practical classes handled (programme wise)by temporary faculty 10%
- 13. Student Teacher Ratio (programme wise)Bachelor of Arts:- 236:01Bachelor of Commerce:- 162:01
- 14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

Nil

15. Qualifications of teaching faculty with D.Sc./ D. Litt. / Ph. D/ M. Phil / PG.

Teacher with M. Phil degree - one

 Number of faculty with ongoing projects from a) National b) International funding agencies and grants received

Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received.

Nil

18. Research Centre /facility recognized by the University

No

19. Publications:

- *a) Publication per faculty
- *Number of papers published in peer reviewed journals (national international) by faculty

*Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database – international Social Sciences Directory, EBSCO host, etc.)

- * Monographs
- * Chapter in Books
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * h-index

Nil

20. Areas of consultancy and income generated

Nil

- 21. Faculty as members in
 - a) National committees b) International Committees c) Editorial Boards....

Nil

- 22. Student projects
 - a) Percentage of students who have done in-house projects including inter departmental/programme

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies

Nil

23. Awards / Recognitions received by faculty and students

The faculty received Bharat Shiksha Ratna by Global Society for Health and Educational Development, New Delhi for individual contribution in the field of education on 27/2/2015.

24. List of eminent academicians and scientists / visitors to the department

Nil

25. Seminars/ Conferences/Workshops organized & the source of funding a) National b) International

Nil

26. Student profile programme/course wise:

Name of the	Applications	Selected	Enrolled		Pass
Course/programme (refer question no. 4)	received	Bullu	* M	*F	percentage

 $*M = Male \quad *F = Female$

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Bachelor of Arts	100		
Bachelor of Commerce	100		

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	
PG to M. Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
EmployedCampus selectionOther than campus recruitment	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities

a) Library

The library has 386 books and 01 journal

in English.

b) Internet facilities for Staff & Students

Yes

c) Class rooms with ICT facility

No

d) Laboratories

No

31. Number of students receiving financial assistance from college, university, government or other agencies

The Students of SC/ST and OBC categories receive scholarships as per Government rules.

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts

The faculty organized special workshops under career oriented programme.

- 33. Teaching methods adopted to improve student learning
- (i) Lecture method
- (ii) Interaction with students
- 34. Participation in Institutional Social Responsibility (ISR) and Extension Activities
 - (i) The faculty participates in various activities of N.S.S. in the college.
 - (ii) Organization of programmes on women empowerment
- (iii) Member of committee against sexual harassment in college.

35. SWOC analysis of the department and Future plans

Strengths

- (i) Permanent and qualified faculty.
- (ii) Sufficient number of books in the library.
- (iii) Conducted career oriented course in English.
- (iv) Ability to communicate with students easily.
- (v) Efforts for making teaching-learning process interesting.

Weakness

- (i) Low attendance of students
- (ii) Considerable dropout rate
- (iii)Tendency to avoid the subject
- (iii) Lack of basic concepts in grammar
- (iv) Poor vocabulary of students

Opportunities

- (i) Developing interest of students in the subject.
- (ii) Building vocabulary of students.
- (iii) Improving basic concepts in grammar.

Challenges

- (i) To develop study culture among students.
- (ii) To encourage students for more use text books.
- (iii) To improve writing skills among students.

Post -accreditation Initiatives

The assessment and accreditation of our institution by NAAC was done on 16th February, 2004. Keeping in view the future plans of the college, the peer team made following suggestions for quality sustenance and enhancement.

Suggestions by NAAC

- (a) Need based short term courses should be introduced keeping in view local market to help students economically and by promoting earn-learn programmes.
- (b) Guidance cell to promote occupational and vocational careers should be established.
- (c) Centre for coaching students to appear for competitive examinations should be set up.
- (d) Alumni should be strengthened to support the institution and participate in college activities.
- (e) Certificate courses in Spoken English /Functional English and computer literacy is most essential.
- (f) Teaching staff should pursue research seriously.
- (g) Better sanitary facilities should be provided in the college.

The initiatives taken by the college in view suggestions can be summed up as follows :

Teaching-Learning Process

- The teachers maintain a daily diary which contains their schedule of teaching activity.
- The teachers also maintain abstracts of periods engaged. It contains brief notes on the topic taught and use resource material.
- We invite guest faculty to deliver lectures in various courses.

Research Activity

- The college encourages research activity. Four teachers have been awarded Ph.D. degree. Two teachers are about to submit their Ph.D. theses. In all seven teachers have acquired M. Phil. Two teachers are recognized Research Supervisors under R.T.M. Nagpur University.
- Dr. D. D. Khadgi has completed a minor research project in Marathi Deptt. The Deptt. of Economics has conducted a village survey and presented a research paper on the role women in empowerment of farmers and forest conservation.
- The faculty participates and presents research papers in conferences and symposia. They also participate in short term courses conducted by UGC and other institutions for capacity building.

Infrastructural Development

- Sanitary facilities have been created for boys as well as girl students.
- The institution has purchased a number of reference books. We have also subscribed research journals.
- The institution has subscribed N-list account through INFLIBNET. Ebooks and e- journals are available to students and faculty.
- The institution has purchased computers from UGC funds. Internet facility has been provided to students as well as faculty.
- The UGC has sanctioned grant for construction of Women's hostel. The building work is in progress.

Student Support

- Career and Counseling cell has been established in the college.
- The college introduced career oriented certificate course in Communicative English from 2007-08.
- The College has introduced short term courses from 2012-13 for preparing students to appear for competitive examinations.
- A three day workshop was organized in collaboration with National Banking Education and Research Institute, Pune.

- An alumni association has been established. Efforts are going on to strengthen relationship with the alumni.
- The college has submitted a proposal to UGC for introducing coaching centre for students appearing in competitive examinations.

Extension Activities

- N.S.S. has been consistently conducting blood donation camp in villages for more than a decade.
- Population Education Programme has been introduced from 2011-12 in the college. The students under this programme prepare reports on basis of field survey.

Shri Samarth Shikshan Prasarak Mandal, Ashti's Shri Samarth Arts and Commerce College, Ashti Phone No. 07156 225966 E-mail ID : <u>shrisamarthcollege_ashti@rediffmail.com</u> Website : <u>www.samarthcollegeashti.ac.in</u> Phone No. 07156 225966

Ref.No.

Date : 6/4/2015

Declaration by Head of the Institution

I certify that the data included in this Self-study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

Place :-Ashti

Date :- 6th April 2015

(Dr. Hemant Khanzode

Principal Shri Samarth Arts & Commerce College,Ashti,(Dist.Wardha)



Shri Samarth Shikshan Prasarak Mandal, Ashti's

Shri Samarth Arts and Commerce College, Ashti

Phone No. 07156 225966

E-mail ID : <u>shrisamarthcollege_ashti@rediffmail.com</u> Website : <u>www.samarthcollegeashti.ac.in</u>

Ref.No.

Date : 6/4/2015

Certificate of Compliance

(Affiliated/Constituent/Autonomous Colleges and Recognized Institutions)

This is to certify that Shri Samarth Arts and Commerce College, Ashti fulfils all norms

- 1. Stipulated by the affiliating University and/or
- 2. Regulatory Council/Body [such as UGC, NCTE, AICTE, MCI, DCI, BCI, etc] and
- 3. The affiliation and recognition [if applicable] is valid as on date.

In case the affiliation / recognition is conditional, then a detailed enclosure with regard to compliance of conditions by the institution will be sent.

It is noted that NAAC's accreditation, if granted, shall stand cancelled automatically, once the institution loses its University affiliation or Recognition by the Regulatory Council, as the case may be.

In case the undertaking submitted by the institution is found to be false then the accreditation given by NAAC is liable to be withdrawn. It is also agreeable that the undertaking given to NAAC will be displayed on the college website.

वाणि

आही जि. वध

Date: 06/04/2015

Place: Ashti

(Dr. H. M. Khanzode) Principal Shri Samarth Arts & Commerce College, Ashti, (Dist. Wardha)

ANNEXURES

I - VIII

Speed Post

Annexure III



RASHTRASANT TUKADOJI MAHARAJ NAGPUR UNIVERSITY (Established by Government of Central Provinces Education Department by Notification No 513 dated the 1st of August 1923 & presently a State University governed by M.U. Act, 1994)

BOARD OF COLLEGE & UNIVERSITY DEVELOPMENT

Mahatma Jyotiba Fule Education Campus, Amravati Road, Nagpur-440 033 (INDIA)

Phone No.2042962

Dr. Shrikant Komawar Director

No.BCUD/2014/G/947-Date 17 .09.2014 0/036-

TO WHOM SO EVER IT MAY CONCERN

This is to certify that Shri Samarth Arts and Commerce College, Ashti-442202, Dist-Wardha is affiliated to the Rashtrasant Tukadoji Maharaj Nagpur University since 1989 and recognized by the University Grants Commission. The following Courses/Subject are taught in the said college as per approval.

Sr. No	Courses/Subject	Duratio n of the course	Affiliation (Permanent/ Temporary)	Validity period
<u>.</u> 1.	Faculty of Arts/Social Science	3 Year	Permanent	Permanent
2.	Compulsory English, Compulsory Marathi, Marathi Literature, Sociology, History, Economics, Political Science. Faculty of Commerce (B.Com.I,II,III) Compulsory English, Compulsory Marathi, Economics, Business Procedure & Practices, Business Mathematics & Statistics, M. Law, Office Management and Administration, Management Human Resources, Financial A/C, Cost Accounting, Taxation Account, M.A/C, Computer.	3 Year	Permanent	Permanent

(Dr. Shrikant Komawar) Director Board of College & University Development Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur

C 23236351, 23232701, 23237721, 23234116 23235733, 23232317, 23236735, 23239437



टिश्वविद्यालय अनुदान आयोग बहादुरशाह जफर मार्ग दिल्ली-110 002 नई UNIVERSITY GRANTS COMMISSION BAHADURSHAH ZAFAR MARG NEW DELHI-110 002

June, 2004

F. 8-102/2003 (CPP-I)

The Registrar, Nacpur University, Amravati Road, Nagpur-440 010 (M.S).

(x, 1)

Sub:- List of Colleges prepared under Section 2 (f) of the UGC Act, 1956-Inclusion of New College.

Sir.

I am directed to refer to letter No. 111/03 dated 14-08-2003 received from the Principal, Shri Samarth Arts & Commerce College, Ashti on the subject cited above and to say that the name of the following College has been included in the list of Colleges prepared under Section 2 (f) of the UGC Act, 1956 under the head Non-Government Colleges teaching upto Bachelor's Degree :-

Name of the College	Year of Establishment	Remarks	
Shri Samarth Arts Coilege, Ashti Tah. Asthi, District Wardha-442	1099	The College is not eligible to receive Central assistance in terms of the Rules framed under Section 12-B of the U.G.C Act, 1956.	

The Indemnity Bond and other documents in respect of the above College have been accepted by the Commission.

Yours faithfully

(Mrs. Urmil Gulati) Under Secretary

Copy to: -

The Principal, Shri Samarth Arts & Commerce College, Ashti, Tah. Asthi: District

- 2. The Secretary, Government of India, Ministry of Human Resource Development, Wardha-442 202. Department of Secondary & Higher Education, Shastri Bhawan, New Delhi-110 001.
- 3. The Joint Secretary, UGC, Western Regional Office, Ganeshkhind, Poona University Campus,
- Pune (M.S). 4. Section Officer, FD-III Section, UGC, New Delhi.
- 5. All Sections, UGC, New Delhi.
- 6. Guard file.

n low (Prem Chand)

Section Officer

23236351, 23232701, 23237721, 23234116 23235733, 23232317, 23236735, 23239437

www.ugc.ac.in



विश्वविद्यालय अनुदान आयोग बहादुरशाह जफर मार्ग नई दिल्ली-110 002 UNIVERSITY GRANTS COMMISSION

BAHADURSHAH ZAFAR MARG NEW DELHI-110 002

October, 2006

F.8-374/2006 (CPP-I)

The Registrar, Rashtrasant Tukadoji Maharaj Nagpur University, Amravati Road, Nagpur-440 033 (M.S).

14 001 2006

Sub:- Declaring a College fit to receive Central assistance under Section 12-B of UGC Act, 1956-Shri Samrath Arts and Commerce College, Ashti, Tah. Asthi, District Wardha-442 202 (M.S).

Sir,

I am directed to refer to your letter No. BCUD\P\2006 dated 08th May, 2006 on the above subject and to say that on the basis of information\documents now received from the Institution, Shri Samrath Arts and Commerce College, Ashti, Tah. Asthi, District Wardha-442 202 (M.S) already included under Section 2 (f) of the UGC Act, 1956 under the head "Non Government Colleges teaching upto Bachelor's Degree, is declared fit to receive central/UGC assistance in terms of Rules framed under Section 12 (B) of the UGC Act, 1956.

Yours faithfully.

(Mrs. Urmil Gulati) Under Secretary

Copy forwarded to:-

- The Principal, Shri Samrath Arts and Commerce College, Ashti, Tah. Asthi, District Wardha-442 202 (M.S).
- The Secretary, Government of India, Ministry of Human Resource Development, Department of Secondary Education & Higher Education, Shastri Bhavan, New Delhi-110 001.
- The Secretary, Government of Maharashtra, Higher Education Department, Mumbai (M.S).
- 4. The Joint Secretary, UGC, Western Regional Office, Ganeshkhind, Poona University Campus, Pune (M.S)-411 007.
- 5. Publication Officer, UGC-Website, New Delhi.
- 6. Section Officer (F.D.-III Section) U.G.C., New Delhi.
- 7 All Sections, U.G.C, New Delhi.
- 8. Guard file.

(Om Prakash) Section Officer

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University Grants Commission Western Regional Office,

Ganeshkhind, Pune - 411007

Phones: (020) 25696896,25696897 Fax: (020) 25691477 Web site: <u>www.ugc.ac.in</u>

L9 HAR 7015

Dated:

No. F .7-95/13(WRO) XII Plan.

The DDO University Grants Commission (WRO) Pune-411 007.

Subject: Release of "Adhoc on Account Grant" under the Scheme of Under Graduate Development Assistance during XII Plan period.

Sir/Madam,

I am directed to convey the sanction of the Commission for payment of Rs.888000/- (Rupees Eight lakhs eighty eight thousand only) to SHRI SAMRATH ARTS AND COMMERCE COLLEGE, ASHTI, ASHTI, WARDHA -442202 as an adhoc grant for the XII plan period.

	Adhoc grant XII Plan	Grant already sanctioned	Grant being sanctioned	Total sanctio	-	XII Plan I	Provisional Sanction	n (Adhoc)
	1000000) 112000 888000		1000000		Grant-in-a Capital A	aid /Recurring (31) ssets (35)	177600 710400
						Total		888000
The sanction amount is debatable to head of account as detailed below.								
	Adhoc grar	nt XII Plan	Amoun	t	For	SC 16%	For ST 8% (Rs.)	For GENERAL (76%)

	sanction (Rs.)	(Rs.)		(Rs.)
Head		3(B)	3(C)	3(A)
Grant-in-aid /Recurring (31)	177600	28416	14208	134976
Capital Assets (35)	710400	113664	56832	539904

- The sanctioned grant may be treated as "Adhoc On account" grant for XII Plan. The allocation made now is Provisional Allocation and the final allocation would be made on finalization of XII Plan Guidelines. The grants sanctioned now would be adjusted against the XII Plan allocation to be made subsequently.
- The grant shall not be used for self-financing/ non-grant/unaided courses & teachers.
- If it come to our notice that the college is Self-finance. The entire amount has to be refunded to UGC(WRO), Pune with penal interest @ 10% per annum.
- The grant can be used for renovation/addition/alteration of building (including renovation of heritage building), books & journals, equipment's, laboratory, connectivity, career and counseling cell, cultural activities, day care center, annual maintenance contract and development of ICT, Human Rights & Duties Education (HRDE) and instrumentation Maintenance facilities (IMF).
- 1. The sanctioned amount is debitable to the major Head 3(35) & (31) respectively and is valid for the financial year 2014-15
- 2. The amount of the grants shall be drawn by the Account Officer (DDO), UGC (WRO), Pune on the Grants-in-aid bill and shall be disbursed to and credited to the Principal of the college through Electronic mode as per the following details:

а	Details (Name & Address) of	The Principal, SHRI SAMRATH ARTS AND COMMERCE			
	Accounts Holder:	COLLEGE, ASHTI, WARDHA- 442202.			
b	Account No.:	970410100014964			
с	Name & Address of Bank Branch:	BANK OF INDIA, ASHTI BRANCH			
d	MICR Code:				
e	IFSC Code:	BKID0009704			
	Type of Account	Saving Bank Account			

3. The grant is subject to adjustment on the basis of Utilization Certificate in the prescribed Performa submitted by the University/ College/Institution.

4. The University/ College shall maintain proper accounts of the expenditure out of the grants, which shall be utilized,

5. The grant should be utilized within the time period specified under "General Financial Rules-2005" in chapter 9 for "Grant-in-aid and Loans".

2

- 6. The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to UGC as early as possible after the close of current financial year.
- 7. The assets acquired wholly or substantially out of UGC's grant, shall not be disposed of or encumbered or utilized for purposes other than those for which the grant was given, without proper sanction of the UGC, and should at any time the College cease to function, such assets shall revert to the University Grants Commission.
- 8.A Register of the assets acquired wholly or substantially out of the grant shall be maintained by the University/ College in the prescribed proforma.
- 9. The grantee institution shall ensure the utilization of grants-in-aid for which it is being sanctioned/ paid. In case non-utilization / part utilization, the simple interest @ 10% per annum as amended from time to time on utilization amount from the date of drawl to the date of refund as per provision contained in General Financial Rules of Govt. of India will be charged.
- 10. The Univ./College shall follow strictly the Government of India/ UGC's guidelines regarding implementation of the reservation policy [both vertical (for SC, ST & OBC) and horizontal [for persons with disability etc.)] in teaching and non-teaching posts.
- 11. The University/ College shall fully implement to Official Language Policy of Union Govt. and comply with the Official Language Act, 1963 and Official Languages (use for official purposes of the Union) Rules, 1976 etc.

12. The sanction issues in exercise of the delegation of powers vide Commission office order No. 130/2013 [F. No. 10-11/12 (Admn. IA & B)] dated 28/5/2013.

13. The University/ Institution shall strictly follow the UGC Regulations on curbing the menace of Ragging in Higher Education Institutions, 2009.

14. The University/ Institution shall take immediate action for its accreditation by National Assessment & Accreditation Council (NAAC).

15. The accounts of the University/ Institution will be open for audit by the Comptroller & Auditor General of India in accordance with the provisions of General Financial Rules, 2005.

16. The annual accounts i.e. balance sheet, income and expenditure statement and statement of receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by Government. 17.Funds to the extent of Rs.

are available under the Scheme.

18. This issues with the concurrence of IFD vide Diary No. dated

19. This issues with the approval of Head of the Office vide Sanction File No 1-1/2013(Policy/RO) dated 02.01.14 & File No 1-1/2013(Policy/RO) dated 28.02.14

20. An amount of Rs out of the grant of Rs sanctioned vide letter No. dated has been utilized by the college for the purpose for which it was sanctioned and noted in Grant-in-aid Register at page No.

21. The grant is sanctioned on the basis of the information/documents provided by the college. In case of any discrepancy in the above information and the College is found ineligible for the above grant at the time of expert committee meeting, the college is liable to refund the grant along with interest.

22. The college shall ensure involvement of Technical advice on and Supervision of specifications and construction standards.

Yours faithfully

(Naresh Pal Meena)

Education Officer

Copies forwarded for information and necessary action to:

- VThe Principal, i) SHRI SAMRATH ARTS AND COMMERCE COLLEGE ASHTI, ASHTI, WARDHA- 442202
- ii) The Director, B.C.U.D. C. D.C. University of Nagpur
- iii) The Director/Commissioner, Higher Education, Govt. of Maharashtra, Central Building Purse-1.
- Accountant General, Govt. of Maharashtra state , 101, Maharshi Karve Marg, Mumbai -20. iv) v)
 - Guard File.

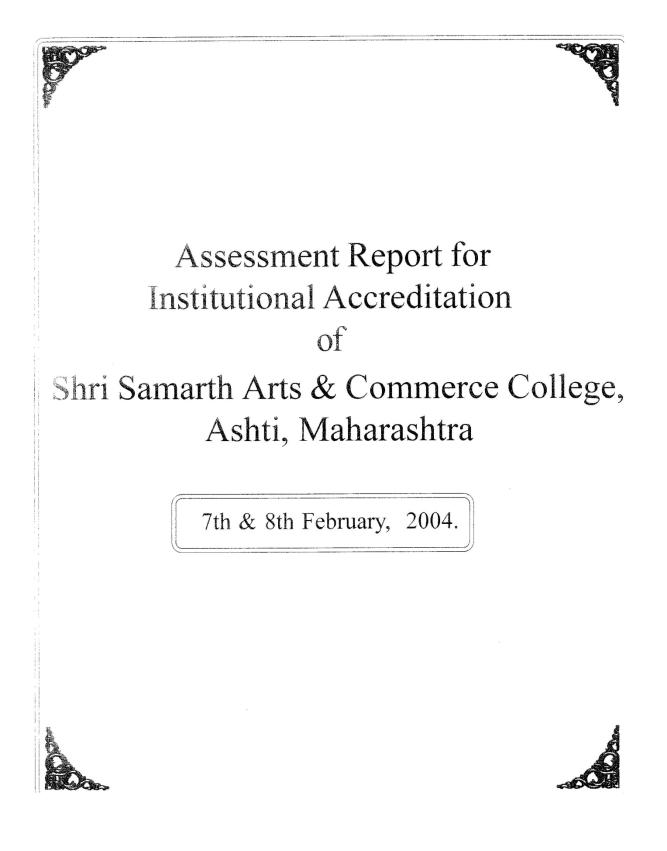
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Sr. No 76 68

(L. N. Sahu) Section Officer

יז אג צחויד/ राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद् विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL An Autonomous Institution of the University Grants Commission Certificate of Accreditation The Executive Committee of the National Assessment and Accreditation Council on the recommendation of the duly appointed Peer Jeam is pleased to declare the Shri Samarth Shikshan Prasarak Mandal Ashti Dwara Sanchalit Shri Samarth Arts & Commerce College Ashti, Dist. Wardha, affiliated to Nagpur University, Maharashtra as Accredited at the G^+ level. Director Date : February 16, 2004 This certification is valid for a period of *Five* years with effect from February 16, 2004 An institutional score (%) in the range of 55-60 denotes C grade, 60-65 -C*grade, 65-70 - C**grade, 70-75 - B grade, 75-80 -B* grade, 80-85 - B** grade, 85-90 - A grade, 90-95 - A* grade, 95-100 - A** grade (upper limits exclusive).



Assessment Report for Institutional Accreditation of Shri Samarth Arts & Commerce College. ASHTI, Maharashtra.

Section : 1

PREFACE

Shri Samarth Arts & Commerce College Ashti, Wardha Dist., Maharashtra is located in rural area. It was established in 1989 and affiliated to Nagpur University, Nagpur. The College is grant- in- uid & applied for 2F. Verbal communication from the competent authority has been received that permanent affiliation is granted.

The College is run by Shri Samarth Shikshan Prasarak Mandal, Ashti. The college started in the premises of Lokmanya Vidyalaya. The Trust runs a school and a junior college. The campus is spread over 3 acres of land. The College offers U.G.courses. The Faculty of Arts has seven departments & there is a Commerce Faculty also. The Program options are 5. There are 9 permanent teachers and 3 Contributory teachers. One teacher has Ph.D and Four have M.Phil. There are 9 non teaching staff members 212 students are enrolled in Faculty of Arts and 59 students are enrolled in Faculty of Commerce.

Shri Samarth Arts & Commerce College Ashti Volunteered to be assessed by the NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL (NAAC) & conducted the self sutdy. The self-study report was submitted to NAAC by the institution. A Peer team was constituted by the NAAC to visit the institution and validate the selfstudy report. The Peer-team consisting of Dr. Amrapali M. Merchant, Vice Chancellor, Dr. Babasaheb Ambedkar Open University, Ahmedabad as Chairman; Prof. T. Sathyamoorthy, Dean Faculty of Law and Principal. National College of Law, Simoga and Dr. Suneethy Reddy, Principal. R.B.V.R.R College for women, Hyderabad as members visited the institution for two days on 7th and 8 th Feburuary ,2004.

The Peer Team carefully perused and analyzed the Self-Study Report submitted by Shri.Samartha Arts & Commerce College.During the institutional visit, the team went through all relevant documents, visited faculties and interacted with the various constituents of the institution.

The Academic, Co-curricular, Extra-curricular, Sports and extension activities of the institution were visited by the team. The team also interacted at length with the Governing Body, Head of the Institution, Faculty (Teaching & Non-teaching), Students, Parents and the Almuni of the institution. Based on the above exercise and keeping in mind the criteria identified by National Assessment and Accreditation Council, the Peer Team has taken the value judgement. The assessment of the institution under various criteria the commendable features of the institution as well as the issues of concern are given in the following paras.

Section 2 Criterion Wise Analysis

Criterion 1: Curricular Aspects

The college offers undergraduate programmes B.A. & B.Com. In B.A options available to students are History, Political Science. Economics, Sociology & Marathi Litrature. They study Marathi & English as compulsory courses for all 3 years in B.A. but for two years only in B.Com.The college is affiliated to Nagpur University, Nagpur. Hence there is not much scope for choice of curricular options, as they have to follow the pattern of courses prescribed by the University. The programmes are flexible to offer students options in electives.

The programmes are as per the time schedule fixed by the university. The students have the liberty to select their subjects of speacilisation at the degree level.

Criterion 2 : Teaching - Learning & Evaluation

Student are selected based on marks obtained in the quatifying examination as per the government norms. The syllabi is destributed according to teaching schedule throughout the year. In the last academic year the college worked for 276 days of which 258 days have been teaching days. The college monitors the overall performance of the student to achieve the course objectives. There is a provision for self-appraisal of teachers. The staff is recruited as per the rules established by the University as and when the need arises. Two staff-members have initiated the process for research in Ph.D. recently. Criterion 3 : Research, Consultancy & Extension

The institution has two faculties. One teacher has Ph.D. & 4 have M.Phil. Many members completed 2 Refresher Courses. The broad areas of various extension activities of the institution are community development through N.S.S.- Awareness Camps, Blood Donation Camps.

Criterion 4 : Infrastructure & Learning Resources.

There is a building, which houses the principal's chamber, the office & the staff room. The college building is used by the degree college in the morning & the junior college in the afternoon. Therefore optimum utilization of the accommodation & infrastructure is made.

Criterion 5 : Student Support & Progression

The Prospectus of the institution contains sufficient information about admission and the fee structure. Financial aid & sudents support services to attract poor students is available in the form of scholarships & freeships. The institution has sufficient & well-run support facilities to ensure the physical & intellectual health of staff and students. The college has established a counseling cell to guide students.

Criterion 6 : Organization & Management

The college is governed on the principles of participation & transparency. There is Local Managing Committee involving members of the Samarth Shikshan Prasarak Mandal, 3 from teaching & 1 from nonteaching staff. The L.M.C. is fully empowered to manage the college efficiently. The time-table is devised by the teaching staff under the Principal's supervision. The Principal is assisted by the various committees comprising the teachers.

5

Criterion 7: Healthy Practices

Except for English as most students are from peasants' background, the students have done remarkably well in all other subjects. Even in English, the percentage has increased from 7% to 28% in 2003. In the year 2003, two girl students have participated at national level sports in Volley-ball & Kabbadi.

SECTION - 3 : OVERALL ANALYSIS

The Peer Team after going through the self-study report and its visit to various academic and physical facilities of the institution, is impressed by the progress made by the institution in meeting its goals and objectives of encouraging rural and backward class women by giving them an opportunity to undertake graduate studies. The Peer Team considers that there are a number of features to achieve quality enhancement and excellence which it would wish to commend. The Peer Team would also like to bring to the attention of the institution, certain concerns for its consideration.

The Peer Team would like to commend the institution on the following aspects:

* The goals & objectives of making education accessible to masses.

* The management runs other institutions.

* Teaching Plan & self-appraisal by staff. Many participated in State and National conferences/workshops. A lecturer is Sociology has presented a paper in a National Seminar on Inter -Disciplinary Research. Department of Economics carried out a survey on Unemployment & Economic Inequality in Wardha.

* Master Plan is ready to expand the infrastructure.

* Good library facility with 2.052 books for 271 students.

* Library opens from 7.00 A.M. to 7 P.M. & during the examination the library is open even on Sundays.

 Information Technology & Computer Science in B. Comintroduced in the year 2000.

Suggestion Box & Feed-Back through questionnaire

* The alumni of the school Lokmanya Vidyalaya four ded the college--a Significant Achievement.

* The college formed Alumni in the year 2002. Yearly meetings are held & a record of alumni is maintained.

Budgeting and auditing is regular and standardized.

* N.S.S. rendering useful services to the community.

Keeping in view, the future plans of the institution, the Peer Team would like to suggest the following to the institution to consider:

- Need-based, short-term courses keeping in view local market to help students economically thereby promoting Earn-Learn Programs.
- Guidance Cell to promote occupational vocational careers.
- · Centre for coaching to appear for competitive examinations.
- Alumni to be strengthened to support the institution and participate in college activities.
- •

- Certificate Courses in Spoken English/Functional English and Computer Literacy is most essential.
- Staff to pursue research seriously.
- Better sanitary facilities provided in the college.

The peer Team is of the opinion that this exercise will be useful to institution to initiate the quality enhancement strategies towards furthe growth and development.

Name and signature of the peer Team Menbers

(Dr. Amrapali M. Marchant)

Sathvamurthy)

(Dr.SuneethyRedd

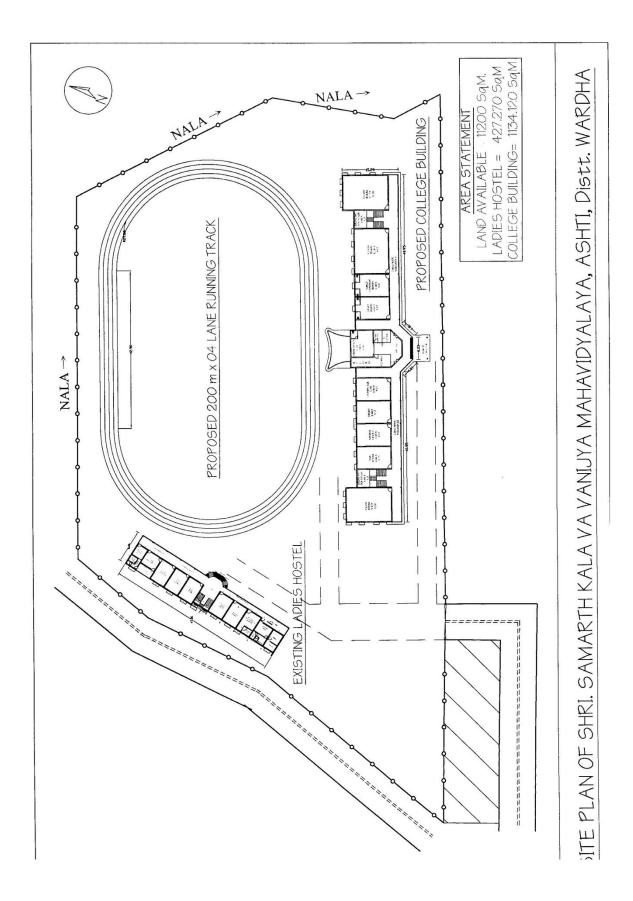
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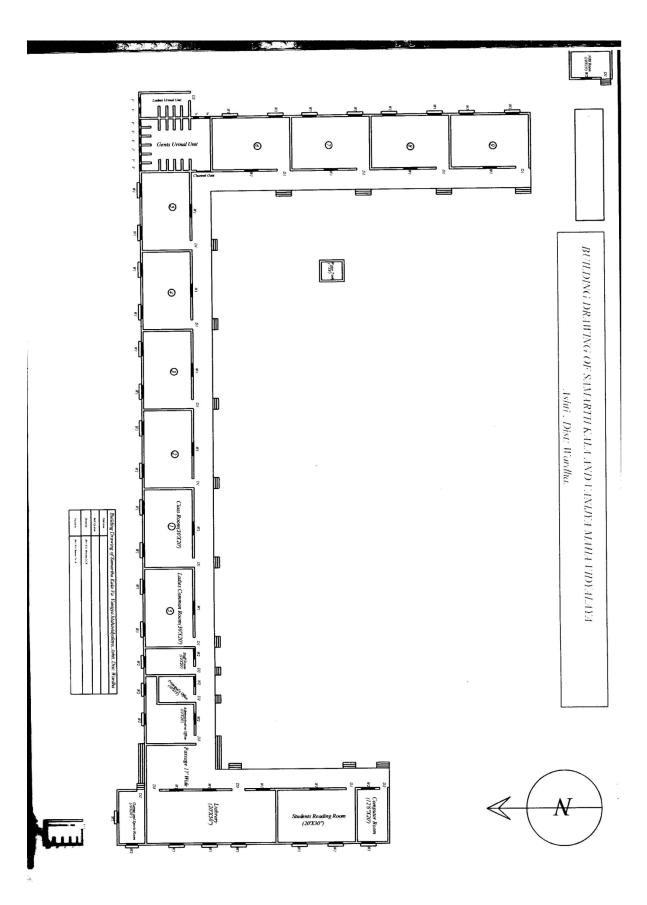
Team in this rport

(Dr.N.G.Umate)

Principal

Shri Samarth Arts & Commerce College, Ashti





List of teachers who have completed Minor Research

Project in Last Five Years

Sr. No.	Name of Teacher	Department	Title of the Project	Duration
1	Dr.D.D. Khadgi	Marathi	Tamasha Loknatyatil Lavanyanche Sankalan va Vargikaran (Marathi)	2009 to 2011