Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**SHRI SAMARTH ARTS AND COMMERCE COLLEGE ASHTI**
Name of the head of the Institution	**DR. HEMANT M. KHANZODE**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**07156225966**
Mobile no.	**9975477588**
Registered Email	**shrisamarthcollege_ashti@rediffmail.com**
Alternate Email	**hemantkhanzode@rediffmail.com**
Address	**MORSHI ROAD ASHTI DISTRICT WARDHA PIN CODE 442202**
City/Town	**ASHTI**
State/UT	**Maharashtra**
Pincode	**442202**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**YOGESH G. PAYLIMODE**
Phone no/Alternate Phone no.	**07156225966**
Mobile no.	**9422545222**
Registered Email	**pgyogesh82@gmail.com**
Alternate Email	**yogesh.paylimode@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.samarthcollegeashti.ac.in/AQAR_2017-18.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://samarthcollegeashti.ac.in/IQAC.html

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**C**	**1.81**	**2016**	**19-Feb-2016**	**18-Feb-2021**

6. Date of Establishment of IQAC	**22-Jul-2004**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Students' Feedback	08-Apr-2019 1	40
Students' seminar on India's Developmental Dimensions : Policy and Issues	24-Apr-2019 1	6
Students seminar on cross-cutting issues	15-Mar-2019 1	5
Orientation programme for newcomers	04-Oct-2018 1	125
[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1) Regular meetings of IQAC conducted.

2) Submission of AQAR 2017-18 to NAAC

3) Deptt. of Economics conducted students seminar on 'Union Budget-2019-20'

4) A book exhibition was organized by the Library on 8-9 February 2019.

5) A village survey on 'Occupational Structure and Income Source' was conducted at village Pandhurna.

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Students' feedback would be conducted and analyzed.	Students' feedback was conducted and analyzed.
Deptt. of Economics would organize students' presentation on 'Union Budget – 2019-20'.	Deptt. of Economics organized a students' presentation on 'Union Budget – 2019-20' on 28 March 2019. 09 students made presentations on various components of union budget.
College magazine – Zep (Marathi) would be published.	College magazine – Zep (Marathi) was published.
Marathi Bhasha Samwardhan Pandharwada would be organized by Deptt. of Marathi.	A programme on Marathi Bhasha Samwardhan Pandharwada was organized by Deptt. of Marathi on 27 February 2019. Students activities like passage and poetry reading were organized
A book exhibition would be organized by Library Deptt.	A book exhibition was organized by the Library on 8-9 February 2019.Nearly 300 students visited the exhibition.
To conduct regular NSS activities and residential camp in adopted village.	Regular NSS activities were conducted and residential camp in village Parsoda was conducted .
Students' seminar would be conducted by Research committee.	A Students' seminar was conducted by Research Committee on 1 April 2019.
Alumni and parent meet would be conducted.	One alumni and two parent meetings were conducted .
IQAC would conduct case study at village level.	A village survey on 'Occupational Structure and Income Source' was conducted during 4 December 2018 to 20 February 2019.
Formation of students' group would be made for counseling .	A Students group for advanced learners was formed by career and counseling cell . 15 sessions of the group were conducted during 2018-19.
IQAC would organize students' seminar on current issues.	IQAC conducted a students' seminar on 'India's Developmental Dimension-Policy and Issues' held on 24 April 2019 .
Students' orientation programme would be conducted .	Students' orientation programme was conducted on 4 October 2018 .
International Literacy Day would be organized on 8 September.	International Literacy Day was organized on 8 September .

Tree plantation would be undertaken by NSS.	NSS conducted tree plantation within College Premises during 1-7 July 2018.
A programme on Yoga Day would be organized.	Yoga Day was organized on 21 June 2018 in the college.
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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Internal Quality Assurance Cell	20-Sep-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2019

Date of Submission	27-Feb-2019

17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Summary on Curriculum Planning and Implementation : Shri Samarth Arts and Commerce College, Ashti is permanently affiliated to Rashtrasant Tukdoji Maharaj Nagpur University. The college adopts prescribed syllabus provided by the university from time to time. Our college offers traditional courses namely Bachelor of Arts and Bachelor of Commerce . It did not introduce any new courses such as value added courses, short term courses in 2018-19. Nature of Programmes Rashtrasant Tukdoji Maharaj Nagpur University has introduced semester pattern syllabus at under-graduate courses from 2016-17. The semester pattern syllabus for B. A. and Choice Based Credit System for B. Com. as per the prescribed by the university was adopted by the college from 2016-17. The programme is of three years duration equally divided into six semesters. Though college has limited flexibility of curriculum and programmes, B. A. offers choices to opt subjects as Economics, History, Marathi Literature, Political Science and Sociology. In programme of B. Com., there is limited choices to opt subjects for students. Each subject has only one paper having four units. As per the semester system, the evaluation system categorized into two heads as (a) Continuous Internal Evaluation (CIE), and (b) Continuous External Evaluation (CEE). The internal evaluation is based on 20 internal marks

allotted by teachers while external evaluation is based on theory examination of 80 marks conducted by the university. Subject-wise Teaching Plan All teachers prepared subject-wise teaching plans at the beginning of the session 2018-19. It contains number of units, contents/topics, allocation of lectures by teachers, references, methods of teaching-learning, unit tests etc. All teachers put their efforts for completing prescribed syllabus in time. The teaching plans are put before the staff council meeting chaired by the Principal for approval. Curriculum Delivery and Implementation All teachers engage their classroom teaching as per the teaching plans. The classroom teaching is mostly confined to traditional method applied by teachers. IQAC insisted that teacher should apply student's centric method such as participative learning, experiential learning, and collaborative learning, facilitate effective learning etc. for the students. The participatory method includes students' seminar, group discussion, chart preparation, home assignments, vivo-voce and power point presentation conducted during the academic year 2018-19. Review and Documentation of Curriculum Delivery The process of curriculum implementation was reviewed in the staff council meeting under the chairmanship of the Principal of the college. The Principal reviewed the completion of syllabus in accordance with teaching plans in the meeting. In all five meetings were conducted and review of curriculum delivery was made throughout the year. All teachers maintained their daily teaching diary and updated students' profile for effective curriculum delivery. The records of unit tests and participative learning method are documented by teachers and submitted to the Principal. There is limited use to apply ICT and e-learning resources by teachers. There is need to apply intensive and effective use of ICT based activities by teachers. So that the learning outcomes would be fulfilled at expected level.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
[View File](#)		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	UG	15/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled

View File

1.3.2 – Field Projects / Internships under taken during the year		
Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Analysis of Students Feedback : Internal Quality Assurance Cell conducted Students' Feedback on teachers during March 19 to April 8, 2019 in the college. 40 students participated in this exercise, in which 17 students and 23 students were from Arts and Commerce faculties respectively. Observations: 1. Around 80 students cited that the knowledge of teachers is very good. 2. Around 75 students responded that teachers having a very good communication skill while 20 students recorded that teachers having a sufficient communication skill during daily classroom teaching. 3. More than 80 students opined that teachers are very sincere to impart knowledge among students. 4. About twothird students reported that teachers put very good efforts to integrate contents and course materials while onefifth reported put good efforts to integrate it. 5. Around 80 students reported that teachers are accessible and available to discuss with students in the college. 6. More than 80 students reported that teachers are very able to apply participatory methods during classroom teaching. Analysis of Alumni Feedback : Internal Quality Assurance Cell organized an Alumni meeting on December 15, 2018 in the college. The Principal and IQAC Coordinator were present to the meeting. Total 33 alumni were present in the meeting. They shared their experiences of college education through feedback. Observations: 1) Nearly 80 of respondents reported agreed about significance of learning methods of the college for progression. 2) Around 60 of respondents cited that the role of career and counseling cell of the college is significant for their future development. 3) About onethird of respondents agreed about the role of career and counseling cell for future development to some extent. 4) Nearly 65 of respondents agreed about library and support services as a source of learning, while nearly onefourth of respondents agreed to this up to some extent. 5) Nearly 65 of respondents agreed that value education is useful personal development, while onethird agreed to this up to some extent. 6) Nearly 55 of respondents reported that college services are compatible with the fulfillment of learning needs of students. 7) About 67 of respondents agreed that they are ready to put efforts for development of the college in form of donating educational materials and other . Analysis of Parent Feedback : Internal Quality Assurance Cell organized a parent meeting in the college on March 18, 2019. The Principal, Coordinator of IQAC and Incharge of the committee were present. Observations ? All parent expressed that they are

concerned about regular attendance of their wards in the college. ? They cited that their wards interact with us about activities performed by the college throughout the year. ? All parents are concerned about the submission of documents related to admission, examination, scholarship etc. in the college. ? The parent mentioned that atmosphere of the college is good and suitable for progression of their wards. Despite having low awareness and response of parent to attend the meeting, the college will put efforts to participate more numbers of parent in the meeting.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	General	360	191	191
BA	General	360	204	204
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	395	0	11	0	11

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
11	6	3	1	0	2
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college did not introduce mentoring system in 201819. It will be initiated from the session 201920. It will focus on following points. 1. Follow up of academic activities 2. Extracurricular activities 3. Benefits o scholarship

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
0	0	0

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D

13	11	2	0	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
[View File](#)			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	002	2019	30/04/2019	12/06/2019
BA	001	2019	30/04/2019	11/07/2019
[View File](#)				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Summary of Continuous Internal Evaluation : Shri Samarth Arts Commerce College Ashti is permanently affiliated to Rashtrasant Tukdoji Maharaj Nagpur University. The college adopts prescribed evaluation system provided by the university from time to time. As per the introduction of semester pattern, the evaluation system categorized into two heads as a) Continuous Internal Evaluation and b) Continuous External Evaluation. The internal evaluation is based on 20 marks allotted by teachers while external evaluation is based on theory examination of 80 marks conducted by the university. The internal assessment of the students is done on the basis of participation in studentcentric method during classroom teachinglearning by teachers. Student Centric Method : All teachers of the college conducted studentcentric methods during classroom teaching for the academic session 201819. It included student's seminar, chart preparation, group discussion, vivovoce, articles prepared by students etc. Students participated and performed in activities during session. Teachers used powerpointpresentation during classroom teaching. Such type of activities helped students to participate and perform in teachinglearning process. All teachers maintained and updated student's profile for effective internal assessment of the student. Internal Evaluation through Student's Profile : The internal evaluation of students is done through maintaining student's profile by the teacher. Teachers assess the students' performance on the basis of regular attendance, participation in studentcentric methods, unit tests, home assignments, overall behavior of the student in the college. The entire internal evaluation process is transparent and monitored by the IQAC of the college.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Summary of Academic Calendar and Implementation : Internal Quality Assurance Cell prepared academic calendar for the session 201819. It includes teachinglearning activities such as completion of syllabus, probable date studentcentric method, unit test, powerpointpresentation by teachers. Preparation of Academic Calendar : The IQAC prepared academic calendar in the

college at the beginning of the session 201819. It reflects the delivery of teachinglearningevaluation process by teachers throughout the year. IQAC suggested that all teachers should perform teachinglearning activities as per the academic plan and monitor it from time to time. It insists that academic activities should be fulfilled learning outcomes of students. All teachers prepared subjectwise teaching plan and mentioned teachinglearningevaluation activities in the academic calendar. Academic calendar was placed in the IQAC meeting for finalization. Follow up of Academic Calendar : The teachinglearning activities performed by teachers are reviewed in staff council meeting by the Principal. The Principal of the college reviewed the academic calendar from time to time. Following academic activities were carried out during the session. ? All the teaching faculties prepared subjectwise teaching plan for preparing academic calendar. ? Teachers conducted studentcentric method such as students' seminar, chart preparation, group discussion and powerpoint presentation in the college. ? Teachers are conducted unit tests, vivovoce of students. ? All the teaching faculties are maintained and updated student's profile for internal assessment. ? Department of Economics is conducted Students' Seminar on Union Budget: 201920 in the college. ? IQAC conducted student's feedback at the end of session.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.samarthcollegeashti.ac.in/POs___COs__2018-19_.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
002	BCom	General	42	36	85.71
001	BA	General	26	16	61.53

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.samarthcollegeashti.ac.in/Students_Satisfaction_Survey.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				

View File

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date

No Data Entered/Not Applicable !!!

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Nil	0	0
International	Nil	0	0
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Nil	0
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2019	0	Nil	0
Nil	Nil	Nil	2018	0	Nil	0
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self	Institutional affiliation as mentioned in

| Nil | Nil | Nil | 2019 | 0 | 0 | Nil |
| Nil | Nil | Nil | 2018 | 0 | 0 | Nil |

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	5	3	4

View File

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
International Literacy Day	Unit of NSS	2	6
Save Girl Save Child	Unit of NSS	10	23
HIV Awareness Campaign	Unit of NSS	2	30
Residential Camp village Parsoda	Unit of NSS	10	111
Workshop on Orgnic Farming	Magan Sangrahalay Wardha	0	6
Village Survey at Pandhurna	College Research Committee Village Pandhurna	3	9

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	0

View File

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Tree Plantation Campaign	Forest Office, Ashti	Tree Plantation at village Ismailpur	10	20
Swachh Bharat	Nagar Panchayat, Ashti	Gram Swachhata Abhiyan	10	49

Disaster Management	Dr. Babasaheb Ambedkar Marathwada University, Aurangabad	Training Programme	0	7
Health Awareness	Primary Health Centre, Ashti	Awareness in Pulse Polio	3	47
Health Awareness	Primary Health Centre, Ashti	Leprosy Detection Campaign	1	15
Swachh Bharat	Nagar Panchayat, Ashti	Wall Painting	2	6
Road Safty Mission	Police Station, Ashti	Awareness in traffic rules and safty	10	47
Voter Registration Campaign	Tahsil Office, Ashti	Promotion to register for voter ID	10	54
Health Awareness	Primary Health Centre, Ashti	Blood test	2	73
Unnat Bharat	Rashtrasant Tukdoji Maharaj Nagpur University	Unnati Project and Sanskar Project	5	22

[View File](#)

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	0

[View File](#)

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					

[View File](#)

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
125000	125700

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added

View File

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
LIBMAN Software	Partially	2010	2010

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	2840	507060	162	49605	3002	556665
Reference Books	458	431014	9	7805	467	438819
CD & Video	4	2297	0	0	4	2297
Others(specify)	4279	977962	85	28400	4364	1006362

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

View File

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	57	40	8	2	0	6	1	100	0
Added	2	2	0	0	0	0	0	0	0

Total	59	42	8	2	0	6	1	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	[Nil](Nil)

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
82000	88851	135000	217947

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The formulation of policy on maintaining and utilizing infrastructures and support facilities is an inevitable part of the college. The procedures and policies for utilizing services in 2018-19 are given below.: Policies for utilizing and maintaining infrastructures 1) To constitute committees for utilizing and maintaining infrastructures 2) To conduct meeting of all concerned committees of preparing policies. 3) To make financial provision in annual budget for execution. 4) To provide services for all stakeholders. 5) To augment sports facilities in the college. 6) To utilize and maintain existing all type infrastructures. 7) To add a new infrastructure facilities as per the need of learners. 8) To purchase new books, reference and subscribe journals. Procedures for utilizing and maintaining support facilities A) Physical Infrastructures The college makes provision on utilizing and maintaining physical infrastructures in annual budget. The college prepares plans and allocates financial provisions for availing infrastructure facility in the college. The college has about 1.21 hectare premises including constructed building and playground. The college has six classrooms for teaching-learning activities, three rooms for administration work, two rooms for faculty and library respectively, one common room for especially girls, record room for maintaining official documents, one room for IQAC and separate toilet for girls and boys. It has one computer labs with the capacity of 40 computers. Three projectors are available for making power-point presentation by faculty and students during classroom activities. The power back up facility including two inverters and generator are available. The Photostat machine is available for office work. Drinking water facility with 2000 liter storage capacity is available in the college. B) Sports Infrastructure Director of Physical education prepares annual plan for executing sports activities in the college. The college has playground to perform sports practices and events. Department of Physical Education avails adequate sports instruments and utilizes during practice session. Guidelines and templates for Yoga practice are displayed in the college. C) Library and Learning Resources: The library advisory committee prepares annual plan including budget allocation of purchasing learning resources, subscription for online resources, and provision of support services. The college library has adequate number of text books, references, study materials for preparing competitive examinations, journals, magazines, reports, maps, research dissertation, daily newspapers, and CDs for learners.

It has four computers with browsing facilities. LIBMAN software is installed for all purpose of library. The OPAC facility is available in the library. D) Support Facilities for students The support facilities are as follows: i) Playground for practice session and sports events. ii) Adequate sports instruments for students ii) Purchasing books and subscription of journals iv) Computer lab v) Photostat facilities and newspapers cuttings are provided for preparing projects vi) Updating of accession register in the library and partially OPAC facilities for learners vii) INFLEBNET facilities and browsing center are available viii) Separate toilet facilities for girls and boys ix) Common room for girls x) First-aid medical kit for students.

http://www.samarthcollegeashti.ac.in/Infrastructure_and_Support_Facility.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	GoI	395	608720
Financial Support from Other Sources			
a) National	0	0	0
b)International	0	0	0
View File		

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Student Group	06/10/2018	30	Career and Counseling Cell
Remedial Coaching Classes	15/04/2019	22	Deptt. of Pol. Sci., Eco., Commerce
Yoga and Meditation	24/12/2018	25	College Sports Committee
Articles Displayed on Notice Board	25/09/2018	5	Career and Counseling Cell
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Career and Counseling Cell	9	9	2	2
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nil	0	0	Nil	0	0

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	5	Commerce	Commerce	Dr. Babasaheb Ambedkar College , Amravati	M. Com.
2019	1	Arts	Arts	Mahatma Phule College, Warud	M. A.
2019	3	Arts	Arts	Mother Teresa College of Social Work, Katol	M. S. W.
2019	2	Arts	Arts	Bhartiya College, Morshi	M. A.
2019	7	Commerce	Commerce	Bhartiya College, Morshi	M. Com.
2019	1	Arts	Arts	Matruseva Sangh College of Social Work, Nagpur	M. S. W.
2019	1	Arts	Arts	Tirpude College of Social Work, Nagpur	M. S. W.
2019	1	Arts	Arts	Kumbhalkar College of	M. S. W.

| | 2019 | 8 | Arts | Arts | Dr. Babasaheb Ambedkar College of Social Work, Wardha | M. S. W. |

Social Work, Wardha

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	2

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
10	College	150

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Nil	National	0	0	Nil	Nil
2018	Nil	International	0	0	Nil	Nil
2019	Nil	National	0	0	Nil	Nil
2019	Nil	International	0	0	Nil	Nil

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student is an important stakeholder of higher education institutions. Students participation in various activities performed is key indicator of their holistic development. Our institution aims at inculcating values and developing leadership among students. The students representation and participation was activated in form of (a) student council, (b) college magazine and (c) Women grievance cell. The details of these activities in 2018-19 are as follows. A) Students Council: Students council is a statuary body in the college which is related with students duty and obligations. The student council consists of student representatives of every class The selection of the student representatives is based on the academic performance of previous examination. The secretary of student council is elected by student representatives. Two meetings of student council were held for the session 2018-19. The following resolutions were made in the meeting. i) To promote students participation in the college activities. ii) To organise cultural events by student council. iii) To determine dress code, institutional value and discipline among

students. Conducted Activities by Student Council - Student council organised cultural events with the participation of students in the college. The college has entrusted the responsibilities to students to perform activities in the college. The cultural events were organised on Jan. 24-25, 2019 in the college. Activities such as Rangoli competition, flower exhibition, solo and group dance, mimicry, drama etc. were performed by students. All events were monitored and managed effectively by student council in the college. B) College Magazine Committee: The college magazine committee promotes participation of students. Only students are allowed to contribute articles for the magazine titled as Zep (Marathi). It provides a literary platform where students can express their views on current scenario. Teachers of Deptt. of Marathi motivate students to take initiative in article writing. The magazine committee consists of two parts as (i) Magazine Advisory Committee and (ii) Students Editorial Committee. Students actively participate and display their articles on notice board . The Magazine Advisory Committee select basis of their relevance to social and national issues and publishes them in the magazine. Indeed, the college magazine Zep is a platform which promotes literary engagement among students. C) Womens Grievance Redressal Committee: Internal Women Grievance Redressed Committee is established in the college under the guidelines of VISHAKHA Judgement 2016. The purpose of the committee is to prevent and protect women staff and students against sexual harassment at workplace. The committee consists of (1) The Chairman ,(2) four girl students representatives, (3) three teachers as members and (4) an advocate as legal expertise for consultation on legal matters. The details of activities under the committee in 2018-19 are as follows. 1) A regular meeting of the committee was held in 2018-19. 2) A workshop on Women Security and Dignity was organised by the committee on International Women Day (March 8, 2019) in the college. Adv. Jayashree Raut (Member and legal expert) delivered lecture to students on the judiciary measures for women against sexual harassment at workplace.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1. Two alumni contributed their efforts in conducting practice session in sports. 2. An alumni meet was conducted on December 15, 2018. 33 alumni were present in meeting.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The process of decentralization and participative management system is essential for effective functioning and decision-making of the institutions. The teaching staff, IQAC and parent society are complementary to each other for executing the policies and activities in a time bound manner. Various activitiesare performedthrough the process of decentralization and

participative managementin the college. Following practices illustrate the combined effortswere made by teachers and parent societyduring 2018-19 in the college. Practice I:Completion of Sanskar and Unnati Projects The Department of Lifelong Learning and Extension, Rashtrasant Tukdoji Maharaj Nagpur University introduced Sanskar and Unnati projects during 2018-19. The Principal of the college put a resolution of introducing the Projects in the college in IQAC meeting on October 15, 2018. Students are required to complete projects basedon case study of developmental schemes sponsored by the Government at village level. IQAC set up a five member committee consisting of Principal as Chairman, a Co-ordinator, and three teacher members to undertake the projects. Dr. Sanjay Deshpande was deputed as Co-ordinator of the projects while Dr. Anil Bhagat, Shri. Surendra Gothane and Yogesh Paylimode were given responsibility to guide students for completion of projects. Total 22 students were enrolled for projects. They were equally distributed among the teacher members to complete projects. All students successfully completed their projects and secured incentive marks as prescribed by the University. This illustrates how the college delegates responsibilities in decentralized and participative manner for the completion of projects. Practice 2:Role of Parent Society in organizing Workshopthrough Participative Management Directorate of Culture, Government of Maharashtra celebrated the year 2018-19 as Birth Centenary Year of great Marathi litterateurs namely, P. L. Deshpande, G. D. Madgulkar and great musician Sudhir Phadke. The Government sponsored workshops on writing, poetry and music in colleges throughout Maharashtra. As per the letter issued by the Government on December 4, 2018, our college was selected to organise the workshop. Our college accepted to host the workshop.However itwas not able to mitigate all expenses for workshop. Hence the college requestedto Parent society to make financial provision to arrange the workshop. The members of parent society took initiative by granting of Rs. 15000/- to arrange the workshop.Consequently the daylong workshop was successfully organised on Jan. 23, 2019 in the college. Total 300 students of Block Ashti participated in the workshop. The role of members of the parent societywas not limited only to provide financial assistance to organisesuch a workshop but also they actively participated and monitored to make all type of arrangementsfor smooth conduct ofworkshop.Indeed, the successsets an example to execute plans into practices through the process of decentralized and participative management system.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	1) The college adopts prescribed syllabus provided by RTM Nagpur University from time to time. Curriculum design is drafted by Board of Studies of all subjects in the University . 2) Semester pattern for B. A. and B. Com. as prescribed by the university was adopted by the college . The programmes of three years duration are divided into six semesters. 3) Dr. Anil Bhagat, Associate Professor of Commerce is member of Board of Studies of Accounting and Statistics in RTM Nagpur University . 4) The process of curriculum implementation is monitored

	under by the Principal in staff council meetings.
Teaching and Learning	1) Academic calendar of the college for 2018-19 was prepared by staff council at beginning of the session and approved in IQAC meeting. 2) All teachers prepared subject-wise teaching plans at beginning of the session. It contains number of units, allocation of lectures and probable dates of completion of units . 3) Teacher used participatory teaching methods consisting seminar, group discussion, chart preparation and articles. 4) The faculty maintained student's profile and daily diary of teaching. It helps to monitor regular teaching-learning process. 5) Three teachers of Political Science, Commerce and Economics have conducted remedial classes during 2018-19.
Examination and Evaluation	1) The college is a recognized University examination centre. 2) The teachers of all subjects have conducted two unit tests in the first as well as second session during 2018-19 . 3) The teachers make internal assessment on the basis of attendance, seminar, unit test, viva, group discussion, and home assignments of students. The responsibility of conducting internal assessment is carried out by all teachers at the end of the semester. 4)The university conducted theory examinations as per the semester system. The college puts its efforts to monitor continuous internal and external evaluation for achieving learning outcomes of students.
Research and Development	The college always encourages and promotes faculty engagement in research. 1) The faculty can avail duty leave to attend conferences, refresher and orientation courses, short-term courses. 2) The college has purchased good number of reference books . Research journals have been subscribed for research purpose. 3) Seven teachers obtained doctoral degree from RTM Nagpur University. 4) The Research Committee conducted seminar on Cross-cutting Issues and Research Paper Competition in the college during 2018-19. It also conducted village survey on Occupational Structure and Sources of Income at village Pandhurna, Block Ashti with the participation of

	student in February 2019.
Library, ICT and Physical Infrastructure / Instrumentation	Library The total area of the library is 616 sq. ft. The reading room accommodates 20 students at a time. ICT and other tools 1) Lib-man software has been installed in the library . It helps in computerized accession of books . 2) The library has six computers with Broadband facility. 3) Three projectors are available for PPT in classrooms. 4) Computer laboratory has capacity of 40 computers for students. Physical Infrastructure The campus area of the college is 1.21 hectares. The college has six class rooms to conduct daily classes. There is a common room for girl students.
Human Resource Management	1) The College Development Committee is functional in the college as per Maharashtra Public Universities Act, 2016. It consists representatives of management, local society, alumni, teaching and non-teaching staff . 2) IQAC is active as per NAAC guidelines in the college. 3) Staff Council is active for executing various activities in the college. Various committees are formed for conducting curricular and extra -curricular activities. 4) There are four Associate Professor and seven Assistant Professors in the college. 5) Six non-teaching employees are working in the college. 6) Two posts in teaching and non-teaching staff are vacant in the college.
Industry Interaction / Collaboration	The College has not so far collaborated with any industry.
Admission of Students	1) The prospectus of the college is published at the beginning of the session. 2) The college runs undergraduate programmes viz. B. A. and B. Com. Due to non- competitive nature of admissions , the college has adopted 'First-Come, First-Serve' policy in admission process. Students from SC, ST and OBC category get admissions as per State Govt. regulations on reservation quota in admission process. 3) An admission committee is set up consisting four teachers to verify documents of the students during admission process. 4) The students of SC/ST categories are given admission free of cost as per State Government regulations.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Student Admission and Support	1. The college uses cloud based software for admission of students. 2. Enrollment of fresher is done online through university portal. 3. The college uses MAHA DBT portal of the State Government of Maharashtra for uploading scholarship forms of students.
Examination	1. Examination forms of all regular students are uploaded online to RTM Nagpur University through web portal. 2. Internal marks of all students of all semesters are submitted online to university. 3. Hall tickets of students for appearing examinations are generated online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Nil	Nil	Nil	0
2019	Nil	Nil	Nil	0
[View File](#)				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short-term Programme on Koha Software for Library Automation- Advance	1	22/10/2018	26/10/2018	5

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
11	11	6	6

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Provident Fund and Group Insurance	Provident Fund and Group Insurance	GoI Scholarship and Aid fund

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal audit of all accounts as Salary account, non-salary account, UGC account and NSS account of the college was conducted by Sarda and Company, Amravati during 2018-19. External audit of salary and non salary accounts is conducted by the office of Joint Director, Higher Education, Nagpur. The last assessment done by this office was in 2011-12. It has not done external audit so far after 2012.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Shri Samarth Education Society, Ashti and Red Ribbon Club, Ashti	19000	Organizating Birth centenary years of great Marathi Litterateurs and HIV Aids Awareness Campaign.

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Nil

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Field Survey 2. Yoga Practice Session and workshop on Suryanamskar. 3. Orientation Programme for freshers.

6.5.5 – Internal Quality Assurance System Details	
a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Sanskar Project and Unnati Project	15/10/2018	21/01/2019	08/03/2019	22
2018	Wall Painting at Bus Station Ashti	07/12/2018	13/12/2018	13/12/2018	4
2019	Students Seminar on Indias Development Dimensions : Policy and Issues.	15/10/2018	24/04/2019	24/04/2019	6
2019	Research Seminar by Students	01/12/2018	01/03/2019	01/03/2019	4
2019	Village Survey	15/10/2018	04/12/2018	19/02/2019	9
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender Promotion Programme	15/08/2018	16/03/2019	129	43
Gender Sensitivity and Safty	03/08/2019	03/08/2019	45	15

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Nil

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	0
Scribes for examination	Yes	0
Any other similar facility	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	27/01/2019	1	Women Sanitation Survey	0	21
2019	1	1	27/01/2019	1	Sickle Cell Camp	0	76
2019	1	1	27/01/2019	1	Hemoglobin Check-up	80	43
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Human Values and Professional Ethics	15/06/2018	1) The rules about discipline and ethics for students are incorporated in college prospectus . 2) All staff and students to attend assembly for National Anthem every day . 3) Students are instructed to participate in all programmes of national importance i.e. Independence day and Republic day. Anniversaries of freedom fighters are celebrated in college. 4) The college appeals the students to contribute to Flag day collection. 5) Anti-smoking and tobacco chewing notice is prominently displayed in college campus. 6) Anti-sexual harassment and girls security cell is active in college.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Annabhau Sathe Birth and Lokmanya Tilak Death Anniversary	08/01/2018	08/01/2018	29
August Kranti Din	08/08/2018	08/08/2018	47
Mahatma Gandhi and Lal Bahadur Shastri Birth Anniversary (NSS Foundation Day)	24/09/2018	02/10/2018	49
Constitution Day	26/11/2018	26/11/2018	15
Dr. B. R. Ambedkar Death Anniversary Samvidhan Knowledge Examination	06/12/2018	06/12/2018	10
Voters Registration Campaign	10/10/2018	25/10/2018	64
National Voter Day	25/01/2019	25/01/2019	54
Flag Day under Communal Harmony Campaign Week	19/11/2018	25/11/2018	28

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Tree Plantation within College Premise.
Swachhata Campaign at Bus Station, Ashti and Kapileshwar Tank, Ashti.
World Literacy Day on 8th Sept. 2018.
Poster displayed on Desert Life or Prosper Future!
Tree Plantation at Ismailpur (Wagholi) area.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice - I Students' Participation in Village Survey India is the country of villages. Rural India is quite rich in natural, agricultural and human resources. If human resources such as members of village bodies, Self Help Groups, rural youth and students are channelized properly it can bring about expected changes in rural life. The rural people are closer to nature and know how to utilize local resources properly. If rural youth actively participate to deal with local problems, it can accelerate village development. Therefore the participation of students in village survey in important in this context. A village survey is the means of communication between students and community. It facilitates to acquaint with local problems in rural area. The participation of students in village survey is the possible way to create awareness about rural area. The basic objectives of this practice are as follows : Objectives of the Practice ? To impart a sense of responsibility among students about rural atmosphere. ? To establish linkage between college and community ? To develop students' leadership in higher education institutions Context of the Practice Indian planners have made efforts to

execute various programmes in rural area in various Five Year Plans. However due to less participation of people, rural area is still far away from mainstream of development. In globalization period, there is an adverse effect on agriculture, rural employment and generation of economic activities in rural area. It has resulted to widen sectoral disparity in the country. In order to create awareness, the college has taken initiative to conduct village survey through students' participation . The college is situated semi-urban area. Most of the students come from rural and remote area. Ashti block is endowed with variety of resources. But it has remained backward due to less attention to utilize resources. In view to deal with local problems, the college put efforts to engage students in conducting survey. Role of Students' Participation India has a wide network of higher education institutions. Most of the colleges are located in rural India. Despite such a wide network , the students' capacity could not be transformed into productive assets in rural area. Even National Service Scheme was introduced in colleges. It aimed at participating students in community engagement. But it could not generate significant changes in rural life. It is seen that there is a wide spread apathy among educated students in rural area. For that, students' participation through colleges is the possible way to establish linkage with community. As an initiative towards this end, the college has conducted survey on 'Occupational Structure and Sources of Income' at village Pandhurna in block Ashti . Evidence of success The students conducted village survey at Pandhurna on February 19, 2019. Nine students of the college collected information through preparing schedule. Total 102 households were listed during field visit. Simple random sampling method was used for survey. The observations of the survey are as follows. Observations of the Survey 1) Around two-third of the total households is dependent on agricultural and allied activities for their subsistence. 2) 50 households are found under the category of small and marginal farmers while one-third are landless labourers. 3) It is observed that there is an inverse relationship between workforce in agriculture and the share of income. 4) The proportion of workforce in industry and service sector lies at 16 and 8, which contributes the share of income around 60 and 30 respectively. 5) The proportion of beneficiaries from schemes of social security is around 33. Following positive changes could been during survey. : 1) Participation : Nine students participated and collected data in village survey. 2) Creation of a sense of responsibility: The survey created a sense of responsibility among students. So that they can deal the problems of rural area in future. 3) Establishment of linkage with community: The survey helped to interconnect the linkage between college and community. This type of initiative can determine the role of college in village development in future course of action. Limitations: 1) Villagers hesitate to give information regarding economic and health issues. 2) There is a need to emerge the college as a medium of participation in rural area. The extension mechanism of the college should be more people centric. Resource Required 1) All teachers should active participate to deal with rural problems. 2) The village panchayats should cooperate while conducting survey. 3) Respondents and investigators should communicate effectively. So that errors can be minimized. Best Practice II Yoga for Students Yoga is an indivisible exercise for human beings for an active and healthy life. It depicts the relationship between nature and human beings. Yoga transforms in-built capacity into productive assets for human and society. Objectives of Practice The following objectives are given to define Yoga as best practice. ? To create awareness about Yoga in daily life among students ? To motivate them for healthy and discipline way of life Context of the Practice In historical view, India was specialized in Yoga practices in ancient period. Indian saints performed Yoga for their concentration. The importance of Yoga in daily life is explored by India from old age . The 21st century focuses on technology development of every section of the society. More attention is paid to utilize advanced technology in process of production. There is an inverse effect on the

efficiency and productivity of work as well as human fitness. Although India has large population, it lags behind in quality of life. Therefore, the importance of Yoga plays a decisive role for transforming workforce into productive assets. and strengthen mental and physical fitness. In order to propagate the importance of Yoga, United Nations resolved to celebrate 21st June as International Yoga Day from 2015 across the world. India was on the forefront to place a resolution in UNO for Yoga Day. Yoga in Higher Education The process of development depends upon the proportion of an active and efficient workforce in the country. According to Census 2011, the proportion of workforce (between the age group 15-59 yrs.) is 58 in total population. It is also known as demographic dividend or productive workforce. This demographic dividend mainly consists of students who engage in higher education institutions . Education is a transformative process which enhances capacity building and generation of confidence among students. It is possible to utilize their capacity in proper direction through Yoga practices. Yoga can transform students capacity into productive assets. In India, majority of the students are pursuing their education in rural area. There is low level of awareness about physical and mental fitness. Especially in girl students the health problems are more in rural area. Therefore, it is need of the time to pay more attention to rural students for their physical and mental balance. The college has introduced 'Yoga for Students' as an initiative to enhance their efficiency in daily life. 'Yoga for Students' as best practice Department of Physical Education took initiative to conduct Yoga sessions in the college. The following activities were performed under Yoga for students throughout year. International Yoga Day Department of Physical Education conducts International Yoga Day on 21 June 2018 . The Director of Physical Education explained the importance of Yoga in daily life and demonstrated it before to students and staff. Orientation for Yoga practice Students orientation programme was held in the college in October 2018 . It aimed at acquainting students about various initiatives and support facilities in the college . During this programme, Director of Physical Education appealed students to participate in Yoga sessions. . Yoga in Daily Sessions Yoga sesions were organized in class-wise batches in morning in the college. Suryanamaskar , Pranayam and Yogasans were performed in these sessions. Total 10 sessions were conducted during December 2018 to February 2019. 169 students participated in Yoga sessions. Suryanamaskar : Training Session The college organized training session of Suryanamaskar and Yoga for students in association with Hanuman Vyayam Prasarak Mandal, Amravati on January 3, 2019. Shri Sandeep Mandale from HVPM demonstrated various Yogasanas to students. Around 200 students participated in this session. Evidence of Success Yoga in college has found some positive changes for students' progression. They are as follows : 1) Participation of students: 169 students participated in daily Yoga session and training for Suryanamaskar . 2) Generation of Confidence: Yoga brings positive changes in terms of promotion of concentration and generation of confidence among students . Limitations 1) The low awareness about Yoga is the cause of low participation. It is needful to pay more attention to promote awareness among students in future. 2) The students hesitate to participate in Yoga. It is due to low awareness in students to explore their sense and consciousness about Yoga. Resource Required 1) Director of Physical Education is committed to conduct Yoga sessions. 2) Teachers should motivate students to participate in daily Yoga session. 3) Enthusiasm and participation of students in engaging Yoga is most important.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://www.samarthcollegeashti.ac.in/Bestpractices.html

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

SHRI SAMARTH ARTS COMMERCE COLLEGE, ASHTI : Institutional Distinctiveness: Community Engagement through Village Adoption Education, Research and Extension is the three pillars of higher education system. Education is a process which transfers knowledge into the various strata of the society. It aims at uplifting society. These aspects are more interlinked to each others. An extension activity is the medium to connect college with communities. Extension activity plays an important role to strengthen linkage between college and community. The college puts its efforts to take such an initiative as 'Community Engagement through Village Adoption' in this direction. Vision of the College Ashti is a taluka place in Wardha district of Maharashtra. According to Census 2011, the block Ashti covers total 158 villages which are widely varied with socio-economic conditions. Most of the people are engaged in agricultural and ancillary activities for their subsistence. The college was established in 1989 with aimed to provision of higher education facilities in surrounding villages. The college has adopted in its vision and mission, 'to serve the community through extension activities' . Area of Study: Community Engagement through Village Adoption In order to creates awareness about community development. The college has conducted various extension activities throughout year in villages. The objectives of extension activities are as follow. 1) To create awareness about various welfare schemes in rural area 2) To determine the priority areas for study purpose 3) To establish linkage with community through extension activities The college has conducted various activities in villages such as Ashti, Botona, Drugwada, Kinhala, Lahan Arvi, Panchala, Pandhurna, Parsoda, Porgavan, Sahur, Sirkutni, Thar etc. in last three years. The study conducted focused on priority areas such as- attainment in elementary education, kitchen garden and food security, welfare schemes, health awareness, income sources in occupations and Self Help Groups. The Priority area under Community Engagement The block Ashti is widely varied with socio-economic conditions. Most of the villages are divided into a sub-village panchayats. Various studies conducted by the college show that villages are still away from the basic facilities offered by Government. The local administrative mechanism is failed to deliver various welfare measures at village level. It is resulted that there is an adverse impact on village development. In order to identify the priority area, NSS unit of the college conducted a baseline survey at village Panchala and Porgavan in 2018-19. The observations found show that these villages are still away from the mainstream of the development and faced several problems as compared to other villages. Therefore, Village Porgavan and Panchala has been selected as adopted village for community engagement. The college will take initiative in adopted village in association with various stakeholders such as village panchayat, block level administrative agencies, teachers and students in future. It also reflects in conducting various extension activities from time to time. The college would review the stated mission in future course of action. It is humble effort of the college to establish distinctiveness in this direction.

Provide the weblink of the institution
http://www.samarthcollegeashti.ac.in/Institutional_Distinctiveness.pdf

8.Future Plans of Actions for Next Academic Year

Plans of Institution for the Year 2019-20 1) International Yoga day would be celebrated on 21 June 2019. 2) Tree plantation within college premises would be conducted. 3) Students' orientation programme would be organized for freshers. 4) Teachers' lecture series would be conducted. 5) A common test would be conducted for identifying slow learners. 6) A students' group would be formed for career counseling. 7) Case study under Unnati project would be conducted. 8) IQAC

members would undertake Community engagement in adopted villages. 9) International Literacy day would be organized on 8 September. 10) Parent and Alumni meet would be conducted. 11) IQAC would conduct case study at village level. 12) Students' seminar would be conducted by Research committee. 13) A residential camp of NSS and routine activities would be organized. 14) A book exhibition would be organized by college library. 15) Marathi Bhasha Samwardhan Pandhawada would be organized by Deptt. Of Marathi 16) IQAC would conduct a workshop on computer skills for students. 17) Essay and reading competition would be organized by college library. 18) A programme on gender sensitization would be organized by NSS. 19) International Women day would be organized on 8 March. 20) College magazine – Zep (Marathi) would be published. 21) Deptt. of Economics would organize students presentation on 'Union Budget:2020-21'. 22) IQAC would organize a student seminar on Mahatma Gandhi's life and thoughts to commemorate his 150th birth anniversary. 23) Students' feedback would be conducted. 24) Student's Seminar on Cross-cutting Issues would be organised. 25) IQAC would be introduced a value added course for students. 26) IQAC would be introduced Mentor scheme in the college. 27) Session on Yoga practices and workshop on Suryanamaskar would be organised. 28) Sports and Cultural events would be organised during Jan. 23-25, 2019 in the college.