

## Yearly Status Report - 2019-2020

Part A

### Data of the Institution

1. Name of the Institution

SHRI SAMARTH ARTS AND COMMERCE COLLEGE  
ASHTI

Name of the head of the Institution	DR. HEMANT M. KHANZODE
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07156225966
Mobile no.	9975477588
Registered Email	shrisamarthcollege_ashti@rediffmail.com
Alternate Email	hemantkhanzode@rediffmail.com
Address	MORSHI ROAD ASHTI DISTRICT WARDHA PIN CODE 442202
City/Town	ASHTI
State/UT	Maharashtra
Pincode	442202

## 2. Institutional Status

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	YOGESH G. PAYLIMODE
Phone no/Alternate Phone no.	07156225966
Mobile no.	9422545222
Registered Email	pgyogesh82@gmail.com
Alternate Email	yogesh.paylimode@gmail.com

## 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://samarthcollegeashti.ac.in/files/AQAR_2018-2019.pdf">http://samarthcollegeashti.ac.in/files/AQAR_2018-2019.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://samarthcollegeashti.ac.in/files/Academic_Calendar_2019-20.pdf">http://samarthcollegeashti.ac.in/files/Academic_Calendar_2019-20.pdf</a>

#### 5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	C	1.81	2016	19-Feb-2016	18-Feb-2021

#### 6. Date of Establishment of IQAC

22-Jul-2004

#### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Introduction to Commerce Laboratory	11-Oct-2019 10	36
Value added course	31-Jan-2020 42	26
Mentor Scheme Meetings	16-Oct-2019 2	236
Teachers' Lecture Series	14-Aug-2019 4	223
Student's Feedback	21-Sep-2020 3	32
Students Induction Programme	25-Jul-2019 3	196
<a href="#">View File</a>		

#### 8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2020 0	0
<a href="#">View File</a>				

<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
Upload latest notification of formation of IQAC	<a href="#">View File</a>
<b>10. Number of IQAC meetings held during the year :</b>	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No
<b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>	
IQAC organized Students Induction Programme programme for newcomers during 25 to 27 July 2019 as per UGC guidelines.	
IQAC introduced Teachers' lecture series during the seesion 2019-20. Teachers in the college delivered lectures on current issues and problems in the country before the students. It encompassed socio-economic as well as political issues. Four teachers delivered lectures in this activity.	
IQAC regularly conducted its four meetings in order to chalk out plans of the college and to take a follow up throughout the year.	
The AQAR of the year 2018 -19 was submitted to NAAC.	
An essay competition was organized for students by library Deptt. Students were given topics for writing essays. They were also given additional books from library for preparing content of the essays. The competition was conducted on 19 August 2019. Total 14 students particlpated in the competition.	
<a href="#">View File</a>	
<b>13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year</b>	
Plan of Action	Achivements/Outcomes
A value added course would be organized in the college.	Deptt. Of Economics organized a value added course in " Environmental Consciousness" .
Projects under Department of Lifelong	Rashtrasant Sanskar and Unnati projects

learning and Extension would be organized.	were conducted for first year students in the college .
Programme on World Literacy Day would be organized .	Programme on World Literacy Day was organized on 8 Sept 2019.
Essay competition would be organized by Library Deptt.	Essay competition was organized by Library Deptt. On 18 Feb 2020 .
Parent and Alumni meeting would be organized.	Parent and Alumni meetings were organized respectively on 27 August 2019 and 30 January 2020.
Regular NSS activities and residential camp would be organized .	Regular NSS activities and residential camp were organized .
Formation of Students' group and activities would be organized .	Formation of Students' group and activities were organized in the college .
Students Induction Programme would be organized as per UGC guidelines.	Students Induction Programme was organized as per UGC guidelines during 25 to 27 July 2019.
Tree plantation campaign would be organized.	Tree plantation campaign was organized in college premises during 1 to 7 July 2109.
International Yoga day programme would be organized .	International Yoga day programme was organized on 21 June 2019.
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<b>14. Whether AQAR was placed before statutory body ?</b>	Yes				
<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td>Internal Quality Assurance Cell</td> <td>24-Aug-2021</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	Internal Quality Assurance Cell	24-Aug-2021
Name of Statutory Body	Meeting Date				
Internal Quality Assurance Cell	24-Aug-2021				
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No				
<b>16. Whether institutional data submitted to AISHE:</b>	Yes				
Year of Submission	2020				
Date of Submission	14-Jan-2020				
<b>17. Does the Institution have Management Information System ?</b>	No				

**Part B**

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

SHRI SAMARTH ARTS & COMMERCE COLLEGE ASHTI, DISTT. WARDHA Summary on Curriculum Planning and Implementation As Shri Samarth Arts and Commerce College, Ashti is permanently affiliated to Rashtrasant Tukdoji Maharaj Nagpur University, it adopts prescribed syllabi provided by the University. Our college offers traditional courses namely Bachelor of Arts and Bachelor of Commerce. Nature of Programmes As per directions from RTM Nagpur University, the college has adopted semester pattern syllabus for B. A. and B. Com from academic session 2016-17. The three years programmes are equally divided into six semesters. B. A. offers choices to opt subjects as Economics, History, Marathi Literature, Political Science and Sociology. There is limited choices to opt subjects for students in B. Com programme. The evaluation system consists - (a) Continuous Internal Evaluation , and (b) Continuous External Evaluation .The internal evaluation is based on 20 internal marks allotted by teachers while external evaluation is based on theory examination of 80 marks conducted by the university. Curriculum Delivery and Implementation All teachers prepared subject-wise teaching plans at the beginning of the session 2019-20. It contains number of units, contents/topics, allocation of lectures by teachers, methods of teaching-learning, etc. The teaching plans are put before the staff council meeting chaired by the Principal. All teachers put their efforts for completing prescribed syllabus in time. The classroom teaching is mostly confined to traditional method teaching-learning. IQAC has insisted the teacher to apply student's centric method such as participative learning and facilitate effective learning process for students. The participatory methods adopted by teachers include students' seminar, group discussion, chart preparation, home assignments, vivo-voce and power point presentation. Students are encouraged to prepare posters and charts related their subject knowledge. The records of participatory methods and unit tests are documented. Academic calendar of the college is prepared at the beginning of the session. Various committees draft their respective plans of activities to be conducted throughout the year. The IQAC consolidates these plans and prepare the academic calendar. Value Added Course The college makes efforts to enrich the knowledge of students with a holistic approach .The Deptt. of Economics conducted a short-term value added course in "Environmental Consciousness" during the 2019-20. Total 26 students participated in the course. Commerce faculty has initiated the concept of Commerce laboratory. The objective is to create a sense of awareness among Commerce faculty students. Extension Activity With a view of social engagement, the college encourages students to participate in extension activities such as NSS and Rashtrasant Sanskar Project. It creates a sense of social obligation and responsibility in students. Review and Documentation of Curriculum Delivery Curriculum implementation is reviewed in staff council meetings under the chairmanship of the Principal. All teachers maintained their daily teaching diary and updated students' profile. In view of lockdown due Covid-19 pandemic situation, five teachers used E-shiksha portal and uploaded remaining part of syllabus in their subjects. All teachers used media like email and Whats App for completion of their syllabi.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	0	Nil	Nil

## 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
<a href="#">View File</a>		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	Nil	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Environmental Consciousness	31/01/2020	26
<a href="#">View File</a>		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	Nil	Nil
<a href="#">View File</a>		

### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Analysis of Teachers' Feedback by students: 2019-20 Internal Quality Assurance Cell conducted student's feedback on teachers during September 21-23, 2020 in the college. Total 32 students participated in this exercise, in which 12 students and 20 students were from Arts and Commerce faculty respectively. The four-point scaling method was used for the conducting student's feedback. It derived and tabulated the average response of students on each attributes. Observations of the Feedback: 1. Around 85 of students cited that the knowledge of teacher is very good during classroom teaching. 2. Around 65 of students responded that teachers having a very good communicative skill while 30 of students recorded that teacher having a sufficient communication with students during daily classroom teaching. 3. Around two-third of students opined that teachers are very sincere to impart knowledge among students while</p>

one-fifth of students stated that sincerity of teachers is good. 4. About 80 of students reported that teachers put very good efforts to integrate course materials and content while one-fifth of students reported that teachers put good efforts to integrate it. 5. Nearly 65 of students responded that teachers are accessible and available to discuss with students in the college. 6. More than 75 of students reported that teachers are very able to apply participatory methods during classroom teaching. 7. Nearly two-third of students reported that teachers are provided sufficient time for discussion on curriculum in the college. 8. More that 60 of students reported that the overall performance of teachers is very good while one-fifth students stated it satisfactory in the subject. Suggestions: 1. IQAC suggested that In-charge of teaching-learning-evaluation should frequently monitor teaching-learning activities. 2. The teachers should apply more diversified methods to meet learning needs of students. 3. The teachers should maintain students' profile for internal assessment of students. 4. Mentoring scheme should be expanded and rigorously implemented. Parents Feedback A feedback of parents was conducted in a meeting held on 30 January 2020. Total 8 parents participated in the feedback. A questionnaire of 6 questions was put before the parents. Observations: (1) 100 parents interact with their wards about academic progress in the college. (2) About 87 parents interacted with the teachers about students performance in examination. (3) 87 parents feel that extra - curricular activities in the college are encouraging their wards. (4) Overall parents expressed satisfaction about ambience in the college. Alumni Feedback A feedback of alumni was conducted in a meeting held on 28 August 2019. Total 11 alumni participated in the feedback. A questionnaire of 6 questions was put before the alumni. Observations: (1) 81 alumni feel that college education is useful for their progression to higher education. (2) 90 alumni feel that career and counseling cell in the college has brought about a positive change in their attitude. (3) 72 alumni expressed that library facilities in the college can be helpful for their progression to higher education . (4) Overall alumni expressed willingness to contribute to college development in future.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	General	360	196	196
BA	General	360	207	207

[View File](#)

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	403	Nil	10	Nil	10

### 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)



Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
10	3	3	1	Nil	Nil
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

:Details of Mentoring System in the College (2019-20) : The college has introduced mentoring scheme in the college from 2019-20 .The objectives of this system are : (a) To acquaint the students with all facilities and mechanism in the college , (b) To focus on overall development of students , (c) To inculcate human and professional values among students . The working mechanism of the mentoring system is given in following stages : (1) At initial stage, 198 students of first year of B.A. and B.Com. were included in mentoring system from 2019-20. These students were divided into 10 groups. Each group has 20 students. (2) 10 groups were allotted to all 10 teachers in the college. (3) All teachers conducted two meetings of their respective groups in first and second session. (4) The teachers maintained a record of students participation in academic and extra curricular activities. They enquired about students performance in unit tests, seminars, assignments, etc. The teachers also asked the eligible students to submit scholarship forms within given dates by concerned authorities so that it would avoid their financial loss . The teachers also encouraged students to participate in sports and extension activities. Problems in mentoring system are as follows : (1) It is noticed that a large number of students remained absent in the meetings. Nearly 50 of students have attended the meetings. (2) Students have a tendency to avoid participation in extra-curricular and extension activities. (3) The lower outcome in university examination is also a issue of concern for the college. In view of these problems, following remedial steps are suggestive in order to improvise students involvement in the college.: (a) The college should develop more rapport with the parents . (b) The mentors should convince the students about active participation in academic and extra curricular activities . (c) Efforts should be made to increase students participation in student centric learning methods. (d) The mentoring system should be extended to next academic year also.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
403	10	1:40

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
13	10	3	Nil	8

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Nil	Nil	Nil
<a href="#">View File</a>			

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end
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				examination
BA	001	2020	28/10/2020	23/11/2020
BCom	002	2020	31/10/2020	24/11/2020
<a href="#">View File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college adopts evaluation system as prescribed by RTM Nagpur university from time to time. Evaluation is categorized as: a) Internal Evaluation of 20 marks and b) External Evaluation of 80 marks. Internal evaluation is done by teachers while external evaluation consists of theory examination conducted by university. Internal assessment of students is based on their participation in classroom activities, attendance, submission of home assignments, regularity in unit tests and behavior. Classroom activities such as seminars, chart preparation, group discussion, poster display, quiz are conducted by teachers. All teachers maintain student's profile for effective assessment of the student. The process of evaluation is monitored in staff council meetings. The results of university examinations are analyzed by teachers . They are reviewed in IQAC meetings. Internal and External Evaluation during Lockdown Period : During Lockdown period, due to Covid-19 pandemic situation, the teachers used platforms of social media such as Whats App and e-mail to complete the remaining part of the syllabi. Five teachers uploaded e-content on E-shiksha portal of RTM Nagpur University. The University issued directives to all colleges to conduct theory examination of those final year students who have failed in previous semesters. Accordingly the college prepared a time table and conducted the examination of previous semesters for final year students during 21 to 28 September 2020. The teachers set question papers of their respective subjects and evaluated the answer papers. The marks were submitted to the university portal in due time.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Internal Quality Assurance Cell prepared academic calendar for the session 2019-20. It includes teaching-learning activities such as completion of syllabus, participative methods, unit test, power-point-presentation by teachers as well as extra- curricular activities . Preparation of Academic Calendar The IQAC prepared academic calendar in the college at the beginning of the session 2019-20. It reflects the delivery of teaching-learning-evaluation process by teachers throughout the year. IQAC suggested that teachers should perform teaching-learning activities as per the academic plan and monitor it from time to time. All teachers prepared subject-wise teaching plan and mentioned teaching-learning-evaluation activities in the academic calendar. Academic calendar was placed in the IQAC meeting for finalization. Follow up of Academic Calendar The teaching-learning activities performed by teachers are reviewed in staff council meeting by the Principal. Following academic activities were carried out during the session. (a) All the teaching faculties prepared subject-wise teaching plan for preparing academic calendar. (b) Teachers prepared analysis of university examination results of previous semesters. (c) Teachers conducted student-centric method such as students' seminar, chart preparation, group discussions. (d) Teachers are conducted unit tests and vivo-voce of students. (e) All teachers maintained and updated student's profile for internal assessment. (f) IQAC conducted student's feedback at the end of session. Extra-curricular activities and extension activities were carried out as per academic calendar. However some of the activities could not be completed during lockdown period due to COVID-19 pandemic situation.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[http://samarthcollegeashti.ac.in/files/POs\\_COs.pdf](http://samarthcollegeashti.ac.in/files/POs_COs.pdf)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
002	BCom	General	55	55	100
001	BA	General	36	33	91.66

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[http://samarthcollegeashti.ac.in/files/Students\\_Satisfaction\\_Survey\\_2019-20.pdf](http://samarthcollegeashti.ac.in/files/Students_Satisfaction_Survey_2019-20.pdf)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	Nil	0	0

[View File](#)

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil

[View File](#)

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil

[View File](#)

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nil

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	Nil	Nil	0
<a href="#">View File</a>			

### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
0	Nil
<a href="#">View File</a>	

### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	Nil	0	0	Nil
<a href="#">View File</a>						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	Nil	Nil	Nil	0
<a href="#">View File</a>						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	6	5	Nil
Presented papers	Nil	4	Nil	Nil
Resource persons	Nil	Nil	Nil	Nil
<a href="#">View File</a>				

## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/	Number of teachers	Number of students
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	collaborating agency	participated in such activities	participated in such activities
Surveys on Social issues	College and Gram Panchayat ,Porgavan	6	4
Programme on Small Saving Groups	11Small Savings Groups	3	75
Residential Camp village Bharaswada	NSS Unit	10	98
Cultural Programme on Social Awareness	Pranjali Samajik Vikas Sanstha, Chistur	1	75
Workshop on Cashless Economy	Pranjali Samajik Vikas Sanstha, Chistur	1	75
Yuva Mahiti Doot Orientation Programme (For giving information about various Govt.Schemes)	Navyuvak Kalyan Sevashram Sanstha ,Lahan Arvi	7	49
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nil
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Tree Plantation Campaign	Forest Office, Ashti	Tree Plantation at village Sujatpur	4	30
Swachh Bharat	Nagar Panchayat, Ashti	Gram Swachhata Abhiyan	7	124
Disaster Management	Swami Ramanand Tirth University Nanded	Training Programme	1	7
Health Awareness	Primary Health Centre, Ashti	Awareness in Pulse Polio	2	33
Health Awareness	Primary Health Centre, Ashti	Leprosy Detection Campaign	4	42

Road Safety Mission	Police Station, Ashti	Awareness in traffic rules and safty	7	48
Voter Registration Campaign	Tahsil Office, Ashti	Promotion to register for voter ID	2	42
Health Awareness	Primary Health Centre, Ashti	Blood test for HIV detection	1	29
Health Awareness	Primary Health Centre, Ashti	Blood Test	1	8
Lifelong Learning and Extension	Rashtrasant Tukdoji Maharaj Nagpur University	Unnati Project and Sanskar Project	3	10

[View File](#)

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	Nil	0

[View File](#)

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nill	Nill	0

[View File](#)

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nill	Nil	Nill

[View File](#)

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
<b>No Data Entered/Not Applicable !!!</b>	
<a href="#">View File</a>	

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
LIBMAN ERP Software	Partially	ERP Cloud Base	2019

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	3002	556665	160	42430	3162
Reference Books	467	438819	11	4960	478	443779
CD & Video	4	2297	Nil	Nil	4	2297
Journals	1	5500	Nil	Nil	1	5500
Others(s pecify)	4364	1006362	103	32398	4467	1038760

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil

[View File](#)

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	59	42	8	2	0	6	1	100	0
Added	0	0	0	0	0	0	0	0	0
Total	59	42	8	2	0	6	1	100	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	<a href="#">Nil</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
120000	111636	90000	124730

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedure and Policies for maintaining and utilizing Physical, Academic and Support facilities (2019-20) The formulation of policy on maintaining and utilizing infrastructures and support facilities is an inevitable part of the college. The procedures and policies for utilizing services are given below.:

Policies for utilizing and maintaining infrastructures

- 1) To constitute committees for utilizing and maintaining infrastructures
- 2) To conduct meeting of all concerned committees of preparing policies.
- 3) To make financial provision in annual budget for execution.
- 4) To provide services for all stakeholders.
- 5) To augment sports facilities in the college.
- 6) To utilize and maintain existing all type infrastructures.
- 7) To add a new infrastructure facilities as per need of learners.
- 8) To purchase new books, reference and subscribe journals.

Procedures for utilizing and maintaining support facilities

A) Physical Infrastructure The college makes provision on utilizing and maintaining physical infrastructures in annual budget. The college prepares plans and allocates financial provisions for availing infrastructure facility in the college. The college has about 1.21 hectare premises including constructed building and playground. The college has six classrooms for teaching-learning activities, three rooms for administration work, two rooms for faculty and library respectively, one common room for especially girls, record room for maintaining official documents, one room for IQAC and separate toilet for girls and boys. It has one computer labs with capacity of 40 computers. Three projectors are available for making power-point presentation by faculty and students during classroom activities. The power back up facility including two inverters and one generator is available. Two Photostat machines are available for office work. Drinking water facility with 2000 liter storage capacity is available in the college.

B) Sports Infrastructure Director of Physical education prepares annual plan for executing sports activities in the college. The college has playground to perform sports practices and events. Department of Physical Education avails adequate sports instruments and utilizes during practice session. Guidelines and flex for Yoga practice are displayed in the college.

C) Library and Learning Resources: The library advisory committee prepares annual plan including budget allocation of purchasing learning resources, subscription for online resources, and provision of support services. The college library has adequate number of text books, references, study materials for preparing competitive examinations, journals, magazines, reports, maps, research dissertation, daily newspapers, and CDs for learners. It has four computers with browsing facilities. LIBMAN software is installed for all purpose of library. The OPAC facility is available in the library.

D) Support Facilities for students The support facilities are as follows:

- i) Playground for practice session and sports events.
- ii) Adequate sports instruments for students
- ii) Purchasing books and subscription of



journals iv) Computer lab v) Photostat facilities and newspapers cuttings are provided for preparing projects vi) Updating of accession register in the library and partially OPAC facilities for learners vii) Browsing center is available. viii) Separate toilet facilities for girls and boys ix) Common room for girls x) First-aid medical kit for students

[http://samarthcollegeashti.ac.in/Infrastructure\\_and\\_Support\\_Facility.pdf](http://samarthcollegeashti.ac.in/Infrastructure_and_Support_Facility.pdf)

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	GOI scholarship	293	526908
Financial Support from Other Sources			
a) National	CENTRAL SECTOR SCHEME OF SCHOLARSHIPS FOR COLLEGE AND UNIVERSITY STUDENTS	5	50000
b) International	Nil	Nil	0

[View File](#)

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Students Group	30/07/2019	55	Career and Counseling Cell
Yoga and meditation	05/08/2019	161	Sports Committee
Mentor scheme	21/08/2019	233	All Faculty
Zep magazine	30/08/2019	11	Magazine committee
Value Education Workshop	13/09/2019	118	NSS
Dr. Babasaheb Ambedkar state level competitive examination	06/12/2019	24	Dr. Babasaheb Ambedkar National Association of Engineering, Nagpur
Essay competition	02/01/2020	14	Library Deptt.
Value added course on Environmental Consciousness	31/01/2020	26	Economics Deptt.
Reading competition	18/02/2020	12	Library Deptt.
Article and chart display	01/07/2019	70	All Faculty

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Career and counseling Cell	3	3	Nil	Nil

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	Nil	Nil	Nil

[View File](#)

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	18	Commerce	Commerce	Bhartiya Mahavidyalaya Morshi	M. Com.
2020	1	Commerce	Commerce	New Arts and Commerce College, Wardha	M. Com.
2020	2	Commerce	Commerce	Shri Shivaji Arts and Commerce College, Amravati	M. Com.
2020	1	Commerce	Commerce	PGTD of RTM Nagpur University Nagpur	M. Com.
2020	5	Arts	Arts	Dr.	M. S. W.

				Babasaheb Ambedkar College of Social Work, Wardha	
2020	3	Arts	Arts	Mother Teresa College of Social Work, Katol	M. S. W.
2020	1	Arts	Arts	Aniket College of Social Work, Wardha	M. S. W.
2020	2	Arts	Arts	Sant Gadgebaba Amravati University, Amravati	M. A.
2020	4	Arts	Arts	Yashwant Mahavidyalaya, Wardha	M. A.
2020	2	Arts	Arts	Mahatma Phule College, Warud	M. A.

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Rangoli Competition	College Level	14
Solo Singing competition	College Level	11
Group Dance	College Level	14
Solo Dance Competition	College Level	9
Drama	College Level	24
Kabbadi (Boys)	College Level	74
Kabbadi (Girls)	College Level	20
Volleyball (Boys)	College Level	16
Volleyball (Girls )	College Level	16
Shotput (Girls )	College Level	27

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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	Nil	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students participation in various activities performed is key indicator of their holistic development. Our institution aims at inculcating values and developing leadership among students. The students representation in various committees in the college in 2019-20 is as follows : (A) Students Council Students council is body which inculcates students duties and obligations. The students council represents all classes. The secretary of student council is elected by student representatives. Two meetings of student council in 2019-20 were held respectively on 22/1/2020 and 5/2/2020. Following resolutions were made in the meeting. : i) To elect secretary of student council for 2019-20. ii) To organize Youth Festival during 23 to 26 January 2020. iii) To organize excursion tour by the college. Activities by Student Council Student council organised cultural events with the participation of students in the college. The college has entrusted the responsibilities to students to perform activities in the college. The cultural events such as Rangoli competition, flower exhibition, dance competition, etc. were organised during. 24-25 January, 2020. All events were effectively managed by students council. 75th Anniversary of Azad Hind Government The Students council organized a programme to mark 75th anniversary of the Azad Hind Government. Shri Moreshwar Deshmukh, IQAC Co-ordinator delivered a speech on patriotism and dedication of Netaji Subhashchandra Bose. A poster display on Azad Hind Government and Jallianwalah Bagh massacre was organized on 26 January 2020. (B) Magazine Advisory Committee: The college magazine committee mainly consists of students. Only students are allowed to contribute articles for the magazine Zep (Marathi). It provides a literary platform where students can express their views on current scenario. All Teachers motivate students to contribute to article writing. 14 students contributed their articles in Zep in 2019-20. (C) Womens Grievance Redressal Committee: Internal Women Grievance Redressed Committee is established in the college under the guidelines of VISHAKHA Judgement 2016. The purpose of the committee isto prevent and protect women staff and students against sexual harassment at workplace. The committee consists of (a) The Chairman (b) four girl students representatives (c) three teachers as members, and (d) an advocate as legal expertise. Details of activities under the committee in 2019-20 are as follows.: 1) Two meetings of the committee were held in 2019-20 respectively on 29/8/2019 and 18/1 /2020. 2) A workshop on Laws on Women Security and Dignity was organised in collaboration with Taluka Vidhi Seva Samiti ,Ashti on 13/2/2020 under the Chairmanship of Hon. Shri .M. J. Mohod, Civil Judge, Junior Division (Class I) . 3) A symposium was organized on World Womens day on Women Empowerment and Dignity . Five students expressed their views on status of women in India. (D) As per guidelines from NAAC, a student representative has been included in IQAC of the college in 2019-20. It ensures transparency in working process of IQAC. (E) Three students have been included in Library Advisory Committee in 2019-20. The purpose is to promote students involvement in the library and its activities.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

An Alumni meet was conducted on 28 August, 2019. 12 Alumni present in meeting.  
An Alumni feedback was conducted after the meeting.

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization and participative management is essential for effective functioning of the institution. The teaching staff and parent society are complementary to each other for executing policies and activities. Following practices illustrate collective efforts made by teachers and parent society during 2019-20 in the college. Practice I :Students Induction Programme UGC has issued guidelines to colleges for organizing Students Induction Programme for newly admitted students. Accordingly the IQAC passed a resolution to organize SIP in its meeting on 27 June 2019. It organized SIP during 25 to 27 July 2019. The programme was spread out into six sessions. In the first session on 25th July, President of parent society delivered key- note address and IQAC co-ordinator briefed about background of SIP. The Principal appealed all students to involve in the programme. The second session involved tree plantation by students. The next day , sports activities and a general ability test were conducted in third session. Dr. Shyam Dhond, PRO, RTM Nagpur University was invited to enlighten students on their role in society in fourth session . On concluding day (27th ) , the Librarian of the college made PPT presentation and explained students about library services in fifth session . A test on computer skills was also organized for students. The alumni was invited to share their experience with the freshers . The valedictory session ended with refreshment to all . The SIP signifies good teamwork and systematic planning of staff members and encouragement of parent society. The college made efforts to achieve aims of SIP i.e. socializing, associating, governing and experiencing (SAGE) . Practice II : Organization of NSS Camp The college has consistently organized NSS residential camps for last 25 years as per guidelines issued by NSS. Systematic teamwork and collective efforts are essential for making a camp successful. As an initial step, the NSS Programme officer searches and selects one or two village suitable for organizing the camp. Then he puts names of these villages before staff council. After selecting a village, the Programme officer holds chalks out a detailed programme Scarcity of funds is a problem at times .If funds from NSS are not received in time, the college or even parent society provides necessary funds. As a routine, sessions on various issues are arranged every day in the camp. It is seen that one or two teachers of the college guide students in these sessions. Teachers physical presence helps to maintain discipline among students also. The members of parent society are also keen to visit the camp. The NSS unit has arranged camps based on various themes like water literacy, cleanliness drive, health literacy, etc. The theme of the camp in 2019-20 was Womens empowerment and Environment It was held during 6 to

12 January 2020 and 75 students participated in the camp. Organization of these camps promotes the vision and mission of our institution to serve the people in rural area.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission of Students a) The prospectus of the college is published at the beginning of the session. b) Due to non- competitive nature of admissions , the college has adopted 'First-Come, First- Serve' policy in admission process. Students from SC, ST and OBC category get admissions as per State Govt. regulations on reservation quota in admission process. c) An admission committee is set up consisting of teachers to verify documents of students during admission process. d) The college guides the students to avail various scholarship schemes. e) The students of SC/ST categories are given admission free of cost as per State Government regulations.
Human Resource Management	Human Resource Mangement 1) College Development Committee is functional in the college as per Maharashtra Public Universities Act, 2016. It consists representatives of management, local society, alumni, teaching and non-teaching staff . 2) IQAC is functional in the college . 3) Staff Council is also active in the college. Various committees are formed for conducting curricular and extra -curricular activities. 4) The college has appointed three Clock hour basis teachers against vacant posts of fulltime faculty in order to avoid academic loss of students. 5) The college takes necessary steps for recruitment of vacant as per directives from the concerned authorities .
Library, ICT and Physical Infrastructure / Instrumentation	Library The total area of the library is 616 sq. ft. The reading room accommodates 20 students at a time. ICT and other tools 1) Cloud based ERP CCMS library software has been installed for computerized Library Management System . 2) The library has six computers with Broadband facility. 3) Three projectors

are available for PPT in classrooms. 4) Computer laboratory has capacity of 40 computers for students. Physical Infrastructure The campus area of the college is 1.21 hectares. The college has six class rooms to conduct daily classes. There is a common room for girl students.

Research and Development

Research Development The college always encourages and promotes faculty engagement in research. 1) The faculty can avail duty leave to attend conferences, refresher and orientation courses, short-term courses. 2) The college has purchased good number of reference books . Research journals have been subscribed for research purpose. 3) Eight teachers obtained doctoral degree from RTM Nagpur University.

Examination and Evaluation

Examination and Evaluation (A) All teachers have conducted two unit tests in the first session .Only one unit test could be conducted in the second session due to lockdown in COVID-19 pandemic situation. The teachers make internal assessment on the basis of attendance, seminar, unit test, viva and home assignments of students. (B) However the University conducted online examination of final year students only during COVID-19 lockdown. As per guidelines from University, the college conducted examination of students who failed in previous semesters .The faculty in the college prepared time table for these examinations ,set question papers and evaluated the answer sheets also.

Teaching and Learning

Teaching -Learning • Academic calendar of the college for 2019-20 was prepared by staff council at beginning of the session and approved in IQAC meeting. • All teachers prepared subject-wise teaching plans at beginning of the session. • Teacher used participatory teaching methods consisting seminar, group discussion, chart preparation and articles. • The faculty maintained student's profile and daily diary of teaching. It helps to monitor regular teaching-learning process. • Five teachers uploaded E-Shiksha portal of RTM Nagpur University to complete the remaining part of syllabi during lockdown period. Teachers also used social media like

	Whats App and E-mail in teaching process in this period.
Curriculum Development	Curriculum Development 1) Deptt of Economics in the college conducted a value added course in Environmental Consciousness . 2) The college adopts prescribed syllabi provided by RTM Nagpur University. 3) Semester pattern for B. A. and B. Com. as prescribed by the university was adopted by the college . The programmes of three years duration are divided into six semesters. 4) Dr. Anil Bhagat, Associate Professor of Commerce is member of Board of Studies of Accounting and Statistics in RTM Nagpur University . 5) The process of curriculum implementation is monitored under by the Principal in staff council meetings.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	The College uses cloud based ERP software for preparing and maintaining records in the office.
Examination	(a) Examination forms of all students are uploaded online to RTM Nagpur University through web portal. (b) Internal marks of all students of all semesters are submitted online to university. (c) Hall tickets of students for appearing examinations are generated online.
Student Admission and Support	Student admission and support (a) The college has installed cloud based ERP CCMS System for computerized admission process. (b) Enrolment of fresh students is done online through university portal. (c) The college uses Maha DBT portal of State Govt. for uploading scholarship forms of students.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for



teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	Nil	Nil	Nil	Nil	Nil	Nil

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
One week online FDP on Open Source Tools for Research	1	08/06/2020	14/06/2020	7

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
10	10	5	5

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Provident fund and group insurance	Provident fund and group insurance	GOI Scholarship and Student Aid fund

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal and External Audit Internal audit of all accounts as Salary account, non-salary account, UGC account and NSS account of the college was conducted by C.A. Ankit Malani and Company, Nagpur during 2019-20. External audit of salary and non salary accounts is conducted by the office of Joint Director, Higher Education, Nagpur. The last assessment done by this office was in 2011-12.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil

[View File](#)

6.4.3 – Total corpus fund generated

0

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Nil
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6.5.3 – Development programmes for support staff (at least three)

Nil
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

1) Students Induction Programme was organized for fresh students on 25/07/2019. 196 students participated in the programme. 2) Value added course on Environmental Consciousness was conducted during 31/01/2020 to 13/03/2020. 26 student participated in course. 3) Sanskar Projects and Unnati Projects were prepared by students under Dept. of Lifelong learning and extension, RTM Nagpur University. 10 Students participated in the activity.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Students Induction Programme	25/07/2019	25/07/2019	25/07/2019	196
2019	Teachers Lecture series	14/08/2019	14/08/2019	26/02/2020	222
2019	Workshop on Value Education	13/09/2019	13/09/2019	13/09/2019	110
2020	Value added course on Environmental Consciousness	31/01/2020	31/01/2020	13/03/2020	26
2020	Sanskar Project and Unnati Project	24/02/2020	24/02/2020	02/03/2020	10
2019	Dr. Babasaheb	20/08/2019	06/12/2019	06/12/2019	24

	Ambedkar State level Abhivadan Spardha Pariksha				
2019	Essay Competition	19/08/2019	19/08/2019	05/09/2019	14
2020	Reading Competition	03/02/2020	03/02/2020	18/02/2020	12
2020	Activity by students Group	24/08/2019	24/08/2019	07/03/2020	85
<a href="#">View File</a>					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Flex display on Save Girl Save Child	15/08/2019	15/08/2019	20	Nil
Workshop on Child and Womens' safety	07/01/2020	07/01/2020	40	25
Workshop on Womens' Self Help Groups	08/01/2020	08/01/2020	40	25
Symposium on Womens' Empowerment	13/03/2020	13/03/2020	64	14
Workshop on Prevention against Sexual Harassment at Workplace and Security	13/02/2020	13/02/2020	103	27

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Nil

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	Nil
Scribes for examination	Yes	Nil
Any other similar facility	No	Nil

## 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	04/12/2019	2	Leprosy detection survey	1	45
2019	1	1	02/10/2019	1	Swacchata Campaign in Ashti	1	132
2019	1	1	01/12/2019	1	AIDS Awareness programme	1	29
2020	1	1	10/01/2020	1	Women Sanitation Survey	1	20
2020	1	1	10/01/2020	1	Health Check up	1	10
2020	1	1	01/01/2020	1	Cleanliness drive at Kapileshwar Lake	1	44
2020	1	1	10/01/2020	1	Livestock Diagnostic Camp	1	10
2020	1	1	17/03/2020	103	COVID-19 Awareness Drive	7	45

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## 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Human Values and Professional Ethics	15/06/2019	Professional Ethics and Code of Conduct (a) Rules about discipline and ethics for students are incorporated in college prospectus. (b) All staff and students regularly attend assembly for national anthem. (c) Students are encouraged to participate in. Independence day and

Republic day celebration . Anniversaries of freedom fighters are celebrated in the college . (d) Anti -sexual harassment and girls security cell is active in the college. (e) College organized Value Education workshop on 13 September 2019. Shri Divya Vatsal Swami Swami Narayan Mandir Trust , Nagpur guided the students . (f) Anti smoking and tobacco chewing notice is displayed in college campus.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Annabhau Sathe Birth and Lokmanya Tilak Death Anniversary	01/08/2019	01/08/2019	52
August Kranti Din	09/08/2019	09/08/2019	45
Teachers Day programme	05/09/2019	05/09/2019	75
Value Education Workshop by Swami Narayan Mandir Trust Nagpur	13/09/2019	13/09/2019	110
Mahatma Gandhi and Lal Bahadur Shastri Birth Anniversary (NSS Foundation Day)	02/10/2019	02/10/2019	124
Constitution Day	26/11/2019	26/11/2019	32
Dr. B. R. Ambedkar Death Anniversary Constitution Knowledge Examination	06/12/2019	06/12/2019	15
75 th Anninversary of Azad Hind Sena Foundation	23/01/2020	23/01/2020	50
National Voter Day	25/01/2020	25/01/2020	44
Flag Day collection under	15/02/2020	15/02/2020	48

Communal Harmony  
Campaign Week

[View File](#)

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Tree Plantation within College Premise on 01/07/2019.

Swachhata Campaign at Bus Station, Ashti on 02/10/2019. 124 students participated in the activity.

Cleanliness Drive on eve of Sant Gadgebaba anniversary was conducted in college Premise. on 20/12/2019. 38 students participated in the activity.

Cleanliness Drive at Kapileshwar Tank, Ashti on 01/01/2020. 44 students participated in the activity.

#### 7.2 – Best Practices

##### 7.2.1 – Describe at least two institutional best practices

Best Practice I YOGA for Students Yoga is essential for human beings for an active and healthy life. It is a relative and qualitative term which brings about positive changes in the behaviour of a person. Yoga promotes the efficiency and productivity of human resources. There is a positive correlation between Yoga practices and physical fitness of human. It minimizes various diseases and functioning various organs in the body. Yoga is a power of concentration which promotes physical as well as mental balance Keywords: Physical fitness, balance of mind, power of concentration Objectives ? To create awareness about Yoga in daily life among students ? To motivate them for healthy and discipline way of life Context of the Practice A historical study indicates that India was specialized in Yoga practices in ancient period. Indian saints performed Yoga for their concentration and self-satisfaction. Swami Vivekananda adopted the way of Yoga for achieving the goal of life. In this way, the importance of Yoga in daily life is explored by India from time to time. The 21st century focuses on technological changes in every section of the society. At present, human activities in mainly performed by machines. Due to the expansion of information technology, the power of concentration is diverted by using more techniques in the execution of daily work. As a result, there is an inverse effect on the efficiency and productivity of work as well as human fitness. As per the Human Development Report (HDR-2017) although India has the largest proportion of demographic dividend it lags behind in quality of work. Therefore, the importance of Yoga plays a decisive role for transforming workforce into productive assets and also to strengthen for mental and physical fitness. Due to insistence and persistent efforts of the Government of India ,United Nations resolved to celebrate 21st June as International Yoga Day . YOGA in Higher Education The process of development depends upon the proportion of an active and efficient workforce in the country. As per the report of Census 2011, the proportion of workforce (under the age group 15-59 yrs.) is 58 in total population. It is also known as demographic dividend, active population or productive workforce. It is possible to utilize the capacity of students in proper direction through Yoga practices. In another way, Yoga is an essential for students to transform their capacity into productive assets. In India, most of the students are pursuing their education in rural area. Especially in girl students the health related problems are more acute in rural area. In such scenario, Yoga is a possible way to enhance their efficiency in daily life. 'Yoga for Students' as best practice Yoga aims at motivating students for healthy and discipline way of life. Department of Physical Education took initiative to conduct Yoga session in early morning during the working days of the college. International Yoga Day Department of Physical Education conducts International Yoga Day on June 21, 2019. The Director of

Physical Education explained and He demonstrated the importance of Yoga in daily life to students, faculty and staff. The Practice: Yoga in Daily Session

Yoga practices are organized in class-wise batches in morning session during 7:30-7:45 a.m.. Yoga such as Warm-up, Suryanamaskar, Padmasan, Vajrasan, Pranayam, Kapal Bharati, etc., were performed in daily sessions . Total 26 sessions were conducted during 5 August 2019 to 4 October 2019 . Average 25 students participated in these sessions. Suryanamaskar Training The college organized Suryanamaskar and Yoga session on 3 February, 2020. Shri Sandeep Mandale, Yoga trainer of HVPM, Amravati demonstrated various steps of Suryanamaskar and Yogasanas to students. 156 students participated in this session. Evidence of Success The introduction of Yoga for students in the college has limitations. However, it has found some positive changes for students' progression. The changes are as follows: 1) Participation of students: Average 25 students participated in daily Yoga sessions 156 students participated in Suryanamaskar session organized on 3 February 2020. 2) Generation of Confidence: Yoga is always useful for students. It brings positive changes in terms of promotion of concentration, classroom attention, generation of confidence among students and mind stability. Limitations (1) Low awareness: The low awareness about Yoga is the cause of low participation. (2) Hesitation by students: The rate of participation and generation of confidence build is not attained at desired level. Resource Required (1) The Deptt .of Physical Education should make more efforts to increase the number of participating students. (2) Teachers should motivate students to participate in daily Yoga session. (3) Enthusiasm and participation of students in engaging Yoga is most important. Best Practice II Womens Sanitation Survey in Village-2019-20 Students of the college can play an important role to transfer knowledge to the community. It facilitates to strengthen linkage between college and community and also creates awareness a sense of responsibility among students. The scope of many community health programmes encompasses personal hygienic care of women in rural as well as urban population. It is generally observed that unhygienic living conditions and neglect of personal hygiene lead to many of the contagious diseases and ailments in community. The women can play a big role in bringing about a change in these conditions.

Keywords: Womens sanitation, Rural healthcare Objectives of the Practice Personal hygiene and sanitation is important for all women ranging from adolescent to matured age group. Unfortunately it is neglected in rural areas. This negligent approach becomes the root cause of many of the ailments and diseases in women. The main objectives of this practice are: (1) To create awareness about sanitation. (2) To facilitate counselling of women about personal sanitation issues through ASHA worker and NGO. (3) To create a sense of confidence and self -esteem among women. Context of the Practice One can say that womens healthcare is directly connected to social healthcare. Hence there is need to create a sense of awareness among rural womanhood. Many community health programmes are planned and implemented by the Governments and NGOs. But these programmes are not effective as they have not percolated to grass root level. The main causes of healthcare problems of women in rural area are : (a) Ignorance about personal hygiene and sanitation , (b) ignorance about sex education ,(c ) poverty , (4) influence of superstitions , and (5) a humiliating outlook of society towards this issue There is a need to understand the approach of women towards these issues. Hence, as a part of social obligation, the college has focused on realising awareness of women about their personal hygiene. Practice With an humble aim of social service, the NSS unit of the college has focused on issues related to womens sanitation awareness in rural area. The unit has conducted surveys on this problem at village level for last four years with the help of girl volunteers. The NSS Programme Officer contacted the ASHA worker (a trained female community health activist) and requested her to co-operate in the survey. She made detailed counselling of girl volunteers and explained them how to interact with women and seek

information from them on personal hygienic issue. The villagers were intimated one day in advance before the advance of the survey. The surveys were conducted on random sample basis . Evidence of success Table 1 : Table showing surveys conducted by NSS Year of survey Venue/Name of village No. of Responding women No. of students participating in survey 2017 Lahan Arvi 127 33 2018 Thar 75 18 2019 Parsoda 81 20 2020 Bharaswada 75 20 The table given above indicates the surveys conducted by NSS in successive four years. Total 91 girl students have actively participated in the surveys. Key observations are as follows: (a) The surveys show that women face stress due to physiological and psychological changes . But this stress is neglected at all levels. (b) Prevailing misunderstandings and superstitions prevent women from adopting safe and hygienic methods during menstruation period. (c) The women in rural area are unaware of their right to proper healthcare. (d) The survey created a sense of responsibility among students. So that they can deal with problems in rural area in future. Problems Encountered 1) Low response of respondents: Villagers do not communicate effectively with investigators while conducting survey. 2) Hesitation of the respondents : Women hesitate to give information regarding health issues. 3) Effect of traditional misunderstandings : Mostly traditional misunderstandings about womens healthcare become hurdle in creating positive atmosphere in villages. 4) Need for more participation : There is a need for college to emerge as a medium of participation in rural area. The extension mechanism of the college should be more village centric. Resource Required 1) All villagers, especially women , should actively participate in this mission. 2) Govt. agencies should give more emphasis on counseling of women on personal hygiene. 3) The campaign for awareness about sanitary means and methods should be intensely implemented by young students. 4) Respondents and investigators should communicate effectively. So that errors can be minimized.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://samarthcollegeashti.ac.in/Bestpractices.html>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness (2019-20) Our college contributes as facilitator for providing community service to economically and socially weaker sections of society. NSS unit of college and faculty have a collective role to play in this regard in collaboration with local authorities. The efforts of the college towards community engagement can be divided into three segments .: (A) Engagement through NSS unit : The NSS unit has rendered service to society by conducting cleanliness drive, medico-social surveys, Pulse Polio campaign , Road Safety Drive ,Save girl child campaign , health diagnostic camp and workshop on women empowerment .A residential NSS camp was organized at village Bharaswada based on the theme Women empowerment and Environment. The initiatives in the camp focused on (i) soil conservation, (ii)cleanliness drive ,(iii) environmental awareness , (iv) womens self help groups ,and (v) survey on womens sanitation issues. (B) Engagement in Adopted Village : The college has adopted village Porgavan as for social engagement. Staff council of the college made a resolution in this regard in meeting on 21-8-2019. NSS Co-ordinator worked as organizer of the engagement .Social issues were classified and were entrusted to Five teachers of the college engaged the villagers ranging from school going children to senior citizens. They prepared schedules for acquiring information related to problems in the village .The issues engaged by teachers in the village focused on (a) Information Technology and Beneficial Schemes , (b) Study of Sport Involvement and Awareness in School student , (c) Contributions of Rural Woman in Gramsabha ,(d) benefits of



Government Schemes , (e) improvising linguistic skills and knowledge, and (f) water, literacy and environmental awareness . A team of four students, who live in Porgavan , have assisted in surveys. This will help to identify the problems which have been left unnoticed. The applied field work will help the students to increase their analytical ability. (C) Community service during COVID-19 pandemic NSS unit of the college has also contributed to efforts of social service during lockdown period due to COVID-19 pandemic . It is as follows :

(a) The unit distributed pamphlets on awareness about health care in 11 villages around Ashti on 17 March 2020. 24 students participated in the campaign . (b) 8 students prepared 800 handmade masks and distributed them in Ganeshpur (slum area) in Ashti during 21 April to 5 May 2020. 30 students co-operated in distribution of masks. (c) 20 students co-operated in maintaining physical distance at public places in Ashti like ration shops and banks during 8 May to 24 May 2020. (d) 12 students digital messages and videos of COVID -19 awareness and uploaded them social media . Around 305 messages and 3 videos were uploaded in this campaign . (d) The students also appealed and assisted citizens to install Aarogya Setu App for their safety.(e) 3 students helped in sanitization work at village Lahan Arvi .(f) NSS unit has supported Spit free India Movement also. NSS volunteers create awareness among public on the issue.

Provide the weblink of the institution

[http://samarthcollegeashti.ac.in/Institutional\\_Distinctiveness\\_2019-20.pdf](http://samarthcollegeashti.ac.in/Institutional_Distinctiveness_2019-20.pdf)

### **8.Future Plans of Actions for Next Academic Year**

Future Plan of Action of the Institution for 2020-21 (1) International Yoga Day would be celebrated on 21 June. (2) Tree Plantation within college premises. (3) Students Induction Programme would be organized for freshers. (4) Teachers Lecture series would be conducted. (5) Programme on International Day would be conducted. (6) Parent and alumni meet would be conducted. (7) Students seminar would be conducted by Research Committee. (8) NSS would organize regular activities and residential camp. (9) A book exhibition would be organized by college library. (10) Marathi Bhasha Samwardhan Pandharwada would be organized by Deptt. of Marathi. (11) Essay and Reading competition would be organized by college library. (12) Programme on gender sensitization would be organized. (13) International Womens Day would be organized on 8 March. (14) College Magazine would be published. (15) Students feedback would be conducted. (16) Marathi Deptt . would introduce a value -added course for students. (17) Sessions on Yoga practice and workshop on Surya Namaskar would be organized. (18) Sports and cultural events would be organized. (19) Organ donation awareness programme would be organized. (20) NSS would participate in Pulse Polio Mission.