



## YEARLY STATUS REPORT - 2021-2022

### Part A

#### Data of the Institution

##### 1.Name of the Institution

SHRI SAMARTH ARTS AND COMMERCE  
COLLEGE ASHTI

- Name of the Head of the institution DR. HEMANT M. KHANZODE
- Designation PRINCIPAL
- Does the institution function from its own campus? Yes
- Phone no./Alternate phone no. 8275293959
- Mobile No: 9975477588
- Registered e-mail shrisamarthcollege\_ashti@rediffmail.com
- Alternate e-mail hmkhanzode@gmail.com
- Address MORSHI ROAD ASHTI DISRICT WARDHA
- City/Town ASHTI
- State/UT MAHARASHTRA
- Pin Code 442202

##### 2.Institutional status

- Type of Institution Co-education
- Location Rural
- Financial Status UGC 2f and 12(B)

- Name of the Affiliating University **RASHTRASANT TUKADOJI MAHARAJ  
NAGPUR UNIVERSITY**
- Name of the IQAC Coordinator **DR. MORESHWAR M. DESHMUKH**
- Phone No. **9960462555**
- Alternate phone No. **9096902477**
- Mobile **8275293959**
- IQAC e-mail address **shrisamarthcollege\_ashti@rediffmail.com**
- Alternate e-mail address **hmkhanzode@gmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

[http://www.samarthcollegeashti.ac.in/files/AQAR\\_2020-2021.pdf](http://www.samarthcollegeashti.ac.in/files/AQAR_2020-2021.pdf)

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

[http://www.samarthcollegeashti.ac.in/files/Academic\\_Calendar\\_2021-22.pdf](http://www.samarthcollegeashti.ac.in/files/Academic_Calendar_2021-22.pdf)

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>C+</b>	<b>63</b>	<b>2004</b>	<b>16/02/2004</b>	<b>15/02/2009</b>
<b>Cycle 2</b>	<b>C</b>	<b>1.81</b>	<b>2016</b>	<b>19/02/2016</b>	<b>18/02/2021</b>

**6. Date of Establishment of IQAC**

**22/07/2004**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
-	-	-	-	-

**8. Whether composition of IQAC as per latest NAAC guidelines**

**Yes**

- Upload latest notification of formation of IQAC

[View File](#)

**9.No. of IQAC meetings held during the year**      **3**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?      **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report      [View File](#)

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?**      **No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

- 1) IQAC prepared and AQAR for 2020-21 to NAAC on 31 March 2022.
- 2) IQAC encouraged to conduct Test Examination of even semesters for better academic performance of students.
- 3) IQAC conducted Students Satisfaction Survey and students' Feedback.
- 4) IQAC encouraged Deptt . of Physical Education to participate in 75 Surya namaskar mission.
- 5) IQAC encouraged Library to organize special book exhibition to celebrate 75 years of Indian Independence.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
International Yoga Day would be celebrated on 21 June.	Yoga session was conducted on International Yoga Day.
Tree Plantation within college premises.	Tree Plantation within college premises was done on 1 July 2021.
IQAC would organize Students' Induction Programme for freshers.	IQAC organized Students' Induction Programme on 1 April 2022.
Teachers' Lecture series would be conducted.	Two lectures were organized under Teachers' Lecture series
Programme on International Literacy Day would be conducted.	Online programme was arranged on International Literacy Day.
Parent and alumni meet would be conducted.	Online parent meet and offline alumni meet was organized on 21-10-21 and 10-12-21 respectively.
Students' seminar would be conducted on "Environmental Consciousness".	Students' seminar on "Environmental Consciousness" could not be conducted.
NSS would organize regular activities and residential camp.	NSS organized regular activities and residential camp.
A book exhibition would be organized by college library.	A book exhibition was organized by college library on 9-10 April 2022.
Marathi Bhasha Samwardhan Pandharwada would be organized by Deptt. of Marathi.	Programmes were organized on Marathi Bhasha Samwardhan Pandharwada by Deptt. of Marathi.
Essay and Reading competition would be organized by college library.	Essay and Reading competition was organized by college library 22 April 2022.
Workshop on gender sensitization would be organized.	Workshop on gender sensitization was organized on 17 January 2022.
Programme on International Women's Day would be organized.	Programme was organized on International Women's Day.

College Magazine would be published.	Zep -College Magazine is published.
IQAC would conduct Students' feedback on teachers.	IQAC conducted Students' feedback on teachers on on 5 April 2022.
Sessions on Yoga practice and workshop on Surya Namaskar would be organized.	Sessions on Yoga practice and workshop on Surya Namaskar were organized on 22 February 2022.
Sports and cultural events would be organized.	Sports and cultural events were organized on 25 April 2022 .
IQAC would organize a workshop on "SSR Documentation".	IQAC arranged a workshop "SSR Documentation" on 20 April, 2022.
IQAC would conduct Students' Satisfaction Survey.	IQAC conducted Students' Satisfaction Survey during 7 to 25 May 2022.
IQAC would a workshop on "Communication Skills" for students.	IQAC could not arrange a workshop on "Communication Skills" for students.
Anniversaries of great personalities and national events would be celebrated.	Anniversaries of great personalities and national events were celebrated.
Blood Donation Camp would be organized.	Blood Donation Camp was organized on 22 January 2022.

**13. Whether the AQAR was placed before statutory body?** Yes

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	09/01/2023

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	SHRI SAMARTH ARTS AND COMMERCE COLLEGE ASHTI
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<b>2.Institutional status</b>	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	RASHTRASANT TUKADOJI MAHARAJ NAGPUR UNIVERSITY
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Year	Date of Submission
2021-2022	28/12/2022

### 15. Multidisciplinary / interdisciplinary

Drawing from ancient tradition of holistic and multidisciplinary learning, NEP 2020 aims at carrying out major structural reforms in higher education by transforming higher education into large multidisciplinary universities, colleges and knowledge hubs. Multidisciplinary means integration of disciplines to develop better understanding and insight into the phenomena or problems. 'Multidisciplinary education', based on liberal education, is an academic and pedagogical approach to develop multiple capacities in students by integrating formal and informal learning opportunities in teaching, research and community engagement.

NEP 2020 also proposes that if multiple entry-exit point system is introduced at UG and PG level, then students may get credentials for the part of the course completed. The rationale of multiple entry-exit can be extended if flexible curricular structure is offered and multidisciplinary curriculum is added. This would widen the scope of choice of course for the students. The policy notes that it would increase employment opportunities as students are exposed to multiple disciplines.

The status and limitations of our institution should be understood in this context. They can be listed as follows :

1. The institution falls in rural area and it runs programmes viz. Bachelor of Arts and Bachelor of Commerce. Teaching-learning process in both of these programmes heavily rely on traditional lecture method.
2. Our institution is affiliated to RTM Nagpur University. It abides by the directions of the directions and regulations set by the university related to programmes and curriculum. The institution has adopted Choice based Credit System for Bachelor of Arts and Bachelor of Commerce programmes from 2021-22 and 203-2023 respectively as per directions by the university.
3. As ours is not an autonomous institution, we do not have freedom to design our own programmes or courses.

Our institution has a lot responsibility to take our students to path of success. It has following tasks to accomplish . :

1. All students should be properly oriented about the whole concept of holistic and multi-disciplinary education in its full context.
2. They should be aware of rationale behind multiple entry-exit system which is proposed in NEP 2020. Only then they would be able to decide the right path of their careers.
3. Holistic and multi-disciplinary education aims to develop intellectual, social, physical, emotional and moral capacities of learners in an integrated manner. Our institution should systematically plan activities and initiatives in teaching-learning, research and extension area.
4. Teachers would be encouraged to upgrade themselves to cope up ICT enabled teaching and to participate in Professional Development Programmes .
5. Teachers would be encouraged to adopt new methods of assessment as NEP 2020 focuses on more regular and formative assessment.
6. As per NEP 2020, a student will have the option to earn credit by completing quality assured MOOC programmes offered on the SWAYAM portal or any other online educational programme approved by UGC/regulatory body from time to time. Hence our institution aims to give proper information to students about applicable course on online portals.

#### **16. Academic bank of credits (ABC):**

As per UGC regulation , Academic Bank of Credit shall be a national level facility to promote flexibility and interdisciplinary or multidisciplinary academic mobility of students across higher education institutions in the country. The principle of multiple entry-multiple exit points as well as the mechanism of credit , accumulation and transfer of credits is also is also incorporated in the regulation.

As per directions of affiliating RTM Nagpur university , our institution has adopted Choice Based Credit System pattern for Bachelor of Arts and Bachelor of Commerce programme from 2021-22 and 2022-23 respectively. However the major issues in regard to ABC are as follows :

1. Every student should thoroughly understand the mechanism of credit, accumulation and transfer of credits.
2. He/she should also know how credits of an educational programmes can be earned through various modes of learning.

3. Educational programmes under NEP2020 allocate credit hours to skill enhancement, value addition, internship , community engagement and research .A student should be able to plan learning in a systematic manner to earn maximum credits in programme.
4. If a student wishes to opt for online courses , he/she must know authentic and approved platforms of online /distance mode of education .Otherwise the lack of proper channel would cause academic loss for a student.

Our institution has made little but certain efforts to appraise the students about the norms of Academic Bank of Credit and mechanism of multiple entry-multiple exit points. They are as follows :

(1)The Principal of the institution made a power point presentation on NEP 20 and ABC before the students on 30 April 2022 .He has also completed UCC approved Short Term Professional Development Programme during 21-31 December 2022.

(2) The institution arranged a drive to register students in Digilocker, which is essential to access ABC.

(3)Our institution has organized a guest speech on "NEP 2020" on 09 February 2021.Dr.Manjushree

Sardeshpande from Dharampeth Arts and Commerce College ,Nagpur elaborated on dimensions of

New education Policy 2020.

Our institution has following targets for effective implementation of Academic Bank of Credit and other systems under NEP 20 at its own level .

1. To explain the students about mechanism of multiple entry -multiple exit points under NEP 2020.
2. Students should be aware of the concept "blended learning" .A student from any HEI can take up a maximum of 40% course credits from the national SWAYAM platform online and transfer the credit towards one's own programme and degree. So every student must be guided about variety of applicable online courses.
3. Teachers also have a big role to perform in this regard. The institution should promote teachers to join PDP and upgrade themselves about NEP 2020.

**17.Skill development:**

NEP 2020 has incorporated the 21st century skills into curriculum and teaching -learning in all programs of study. They are: (a) communication skills.(b) independent learning skills ,(c)thinking skills.(d)responsibility and ethics skills, (e)leadership skills,(f) knowledge management skills, and (g) self regulated learning skills.

Our institution runs traditional programmes viz. B.A. and B.Com. that mainly weigh on theoretical knowledge and demand less skill based education. However, the approach to look at these traditional programmes needs to be changed drastically in view of NEP 2020. In the past, our institution has conducted several initiatives and programmes which focussed on motivating students to develop soft skills like communication, presentation, social behaviour etc. But these efforts are not sufficient if we take a look at the stated skills under NEP 2020. Traditional programmes need to be blended with such teaching -learning process which would encompass various ways and mediums to impart required skills to students.

Presently our institution engages students in many activities in some areas that support them in value based education and acquiring skills. They can be listed as - gender sensitization, Yoga and meditation, environmental education, community engagement, constitutional duties and obligations etc. The institution has been consistently arranging Yoga and surya namaskar training sessions for students.

The efforts of the institution should be more planned, intensive and focussed for specific skill development of students. The plan of the institution in this regard focuses on :

1. Inclusion of Experiential and project based learning
2. Encouraging students to register online or distance platforms which offer skill oriented courses.
3. To engage students in community engagement which takes them closer to real life issues of livelihood.
4. Yoga and meditation play a major role in building inner powers of a human being. Hence practising Yoga should become an essential part of curriculum.
5. It is observed that even undergraduate students of our institution lack in reading and writing skills. Various remedial initiatives need to be launched to improve these skills.

6. Lack of computer literacy is also a major issue for students in rural area. Targeted efforts would be made to make students computer-savvy .It would help them to go for online or distance mode education.

### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The medium of instruction is a critical issue in higher education .NEP 2020 advocates the use of Indian languages, art and culture at all levels of education, including higher education. The policy clearly states that proficiency in Indian languages will be included as part of qualification parameters for employment opportunities. It also advises the HEIs to use mother tongue or regional language as medium of instruction in higher education.

The scenario of language as medium of instruction must be understood in institutional context .Our institution primarily delivers education to students in mother tongue i.e. Marathi. The challenges in this regard are at two levels. Firstly, the students have problems in comprehending a subject or topic even in their mother tongue .The probable reasons behind this phenomena are poor linguistic skills, less emphasis on clarity of concepts and lack of vocabulary.

In fact, education in mother tongue or regional language is vital for students as they can understand, analyze and express a topic easily in their own language. But the issues of students regarding their ability in mother tongue should be addressed. Presently our institution consistently makes efforts to create interest among students about their mother tongue and improvise their performance. They can listed as follows :

1. Our institution regularly organizes a programme to mark *Marathi Rajbhasha Gaurav Din* on 27 February . It promotes the use and application of Marathi at all public places and offices.
2. *Marathi Bhasha Samwardha Phandarwada* aims at developing reading culture so that use of Marathi should be increase at all levels. It aims at nourishing Marathi language and culture.
3. *Vachan Prerana Din* is marked on birth anniversary of India's former President Dr.A.P.J.Abdul Kalam . It is generally observed that reading culture is diminishing gradually. There is a need that students should be attracted towards books and they should explore rich

variety of literature in all languages. This purpose is served on this occasion, although with limits.

4. The institution publishes "Zep- college magazine in which students contribute articles ,poetry, and other literature. It serves as a platform for students to show their literary skills.

The issue of use of language has another dimension also .The importance of English cannot be ignored as it is international language .The university also prescribes English as first language in educational programmes. Hence efforts for proficiency in English are also required.

Our institution aims at following achievements to enhance students' linguistic abilities :

1. Our institution aims to organize initiatives focusing on cultivating habit of writing and reading among students .
2. Activity like group reading can also be organized as part of shared learning.
3. Dialects in Vernacular language should also be preserved as they are a rich treasure of vocabulary , proverbs ,idioms etc.
4. Social media should be effectively used to propagate more use and application of Marathi in day-to-day life. Hence students should be made aware of various digital platforms which promote nourishing of Marathi.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Learning Outcome Based Education means clearly focusing and organizing everything in an educational system around what is essential for all students to be able to do successfully at the end of their learning experiences. In an outcome based education system, outcomes or learning outcomes are the main considerations around which the entire teaching-learning process is designed.

Outcomes are clear learning results that we want students to demonstrate at the end of learning experience. Further they are actions and performances that embody and reflect learner competence in using content, information, ideas and technologies successfully. The approach of Learning Outcome Based Education gives importance to Programme Education Objectives and Programme Learning Outcomes. But the measurement of the outcomes can be done through identification of key competencies and Specific Performance Indicators. Programme Learning Outcomes need to be



designed based on graduate attributes of an academic programme .Graduate attributes are knowledge, skills, attitude and values which are expected to be acquired by a student when he/she graduates a programme. Programme Learning Objectives are mainly derived from Programme Education Objectives which are formulated on the basis of vision and mission of the higher institution, inputs from different stakeholders like students, parents, local ,regional and national and international needs.

As far as our institution is concerned, it has adopted the Choice Based Credit System for Bachelor of Arts and Bachelor of Commerce Programmes from 2021-22 and 2022-23 respectively as per directions from the affiliating RTM Nagpur University. Although the university has not clearly defined the programme outcomes it has defined objective and outcomes of every course /subject in the curriculum. It is the responsibility of the institution to realize these outcomes. A comprehensive plan for the achieving the Learning Outcomes can be drafted as follows :

1. A crystal clear path of Learning Objectives and Outcomes must be presented before every student so that he/she should be able to set his/her own path of academic progression. A student should be able to set his time frame to achieve certain goal .He should also be aware of all platforms from where he/she can acquire certain qualification.
2. Our institution should make value addition to Programme and Course outcomes prescribed by the University. The teachers' role and efforts towards this end are vital. He should acquaint himself with all changes going around in higher education system according to NEP 2020.Our institution shall encourage teachers to participate in Professional Development Programme organized by various agencies like IGNOU,UGC etc.
3. Our institution shall also make efforts to develop Learner Support System for optimizing student learning. It requires development in following areas : (a) Infrastructure and ambience ,(b) use of technologies in class room teaching ,(c)utilization of library resources and (d) sports and recreational facilities

All these changes would help and create an atmosphere in our institution where a student can achieve desired learning outcomes.

## **20.Distance education/online education:**

Digital technologies are great vehicles for transformation in education serving various purposes of improving quality, up-skilling of teachers, increasing access, massification of education, generating quality content and training of faculty etc. Government of India has launched various digital initiatives for this purpose. National Mission on Education through ICT (NMEICT) offers digital education solutions to increase access to quality content and improving learning outcomes. Some of the flagship projects under NMEICT are : SWAYAM, SWAYAM Prabha , Spoken Tutorials, Virtual Labs, e YANTEA etc.

SWAYAM is India's MOOC (Massive Open Online Course) platform by the Govt. of India based on three principles of access, equity and quality. As per NEP2020, a student can get 40% credit transfer in a programme which he has acquired through SWAYAM courses .SWAYAM has launched UGC -approved Online Professional Development Programmes under Pandit Madan Mohan Malviya National Mission on Teachers and Teaching .

Our institution has following targets to fulfil in regard to online education :

1. It is need of time that all students must become aware of growing importance of online /distance education in higher education system .They should also know about benefits in credit transfer after completion of certain online course/programme .Hence our institution would make efforts to orient the students about applicable and useful online courses /programmes.
2. Our institution would encourage teachers to use existing platforms and initiatives like DIKSHA /SWAYAM and explore other technology mediated academic interventions and encourage learners to use these platforms effectively.
3. Our institution would to make efforts to create infrastructure that would support students and teachers to join and complete online courses.

## **Extended Profile**

### **1.Programme**

1.1

80

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

## 2.Student

2.1 343

Number of students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.2 374

Number of seats earmarked for reserved category as per GOI/  
State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 107

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

## 3.Academic

3.1 9

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 12

Number of Sanctioned posts during the year

<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>80</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>343</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>374</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>107</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>9</b>
File Description	Documents
Data Template	<a href="#">View File</a>

3.2	12
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1	6
Total number of Classrooms and Seminar halls	
4.2	1175490.33
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	37
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The academic session began on 26 June 2021 as per academic calendar from RTM Nagpur University. The teaching -learning process in the first session was conducted in online mode due to lockdown restrictions. The IQAC prepared an academic calendar showing curricular and extra-curricular activities.

Teachers prepared teaching plans that include dates of completion of syllabi and schedule of internal evaluation . RTM Nagpur University has introduced CBCS for B.A. Program from 2021-22. The Principal made a Power point presentation and explained students about New Education policy and CBCS to be implemented.

Four fulltime teaching posts are vacant in the college. In order to avoid academic loss of students, the college has appointed clock hour basis teachers.

## Internal Evaluation

All teachers have conducted seminars, unit tests, assignments and viva as part of internal evaluation..As per direction from University, the college has conducted examinations of first semester at college level in online mode. All teachers set up question papers and conducted evaluation work. The college has also introduced semester wise Test Examination from 2021-22 to improvise students' performance.

Review of curriculum implementation is done in consecutive staff council meetings under the chairmanship of the Principal.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="#">Nil</a>

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The first session was conducted in online mode due to restrictions of COVID -19 pandemic. Daily attendance of teachers in the college was restricted to 50% of the total strength . All teachers prepared teaching plans at beginning of the session .A time table was prepared for online teaching and the syllabi of all subjects were completed in scheduled time. The internal evaluation of the students was also conducted in online mode.

The University has issued directions to conduct college level theory examination of I semester of B.A. and B. Com. from 2021-22 . Accordingly, the college conducted these examinations in MCQ pattern through Google format during 14 to 28 February 2022.

The examinations of failure students of odd semesters and even semesters were conducted at the college level during 14 to 24 August 2021 and 3 to 10 December 2021 respectively. The teachers set question papers of their subjects and evaluated answer papers in all examinations.

It is observed that online teaching and MCQ pattern has negatively affected writing skills of students. Hence the college introduced test examination to bring about improvement

in students' performance .The test examination of even semesters was conducted during 5 to 14 May 2022.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="#">Nil</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**D. Any 1 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college integrates cross-cutting issues in following segments -



(a) Women's safety and security - The college has organized a legal awareness camp focusing on POCSO Act . A workshop on Gender Awareness was organized on International Women's day.

(b ) Social Health -. The college organized blood donation camp on 22 January 2022.

AIDS awareness programme was organized on 1 December 2021. 22 students contributed to Polio vaccination campaign on 27 February 2022. 18 students were active in organizing COVID vaccination camp in college .NSS conducted a survey on women's hygienic safety in villages Porgavan and Lahan Arvi.

(c) Environmental Awareness - College organized tree plantation, plastic free campus and swachhta abhiyan. It also organized webinar on "Enviroment and Nutrition" in collaboration with an NGO .

(d) Constitutional obligations : Online programmes were organized on 'Constitution Day (26 November 2021) and National Unity Day (31 October 2021). A programme was organized on 'Importance of voting right in democracy' on National Voters day .

(e)Values and ethics - The college organizes anniversaries of our great leaders of freedom struggle .Flag Day collection and a programme on National Minority day were conducted to imbibe sense of obligation and communal harmony .

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

00

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	D. Any 1 of the above
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File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://www.samarthcollegeashti.ac.in/files/Students_Feedback_2021-2022.pdf">http://www.samarthcollegeashti.ac.in/files/Students_Feedback_2021-2022.pdf</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

720

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

332

File Description	Documents
Any additional information	<a href="#">No File Uploaded</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college makes consistent efforts for develop a supportive relationship between teachers and students. Teaching -learning process and other activities in college help a lot in this process. Identification of advanced and slow learners helps to cater to students' needs and expectations .The college conducted an objective general ability test of fresh students ,but the response to it was low due to COVID -19 lockdown . Advanced and slow learners are identified through performance in the test. 10 advanced learners were identified and issued additional borrowing tickets for extra reading. The college encouraged 11 students to appear for National Employability Assessment Test organized by Indian Chamber of Commerce . Additional books were given to them for preparation.

Four teachers engaged remedial coaching for students who could not attend online classes during COVID -19 lockdown and offline classes due to an indefinite strike by MSRTC bus employees. 103 students were benefitted by remedial coaching . Library organized a reading competition with view to enhance reading skill of students . The college conducted even semester test examination during 05 to 14 May 2022 in order to improvise students' academic performance. The college has also carried out mentoring of students in the session.

File Description	Documents
Link for additional Information	<a href="#">Nil</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
343	9

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Various student centric methods are applied by teachers to engage students in participatory teaching -learning methods . The college organized a Students' Induction Programme to acquaint students with college atmosphere. Teaching plans are prepared by students to ensure timely curriculum delivery. Unit tests and classroom seminars are conducted for enhancing students' comprehension. The college organized remedial coaching for 101 students who could not attend online classes during COVID-19 lockdown period . Faculty of History encouraged students to prepare 22 charts on great freedom fighters. Eight students of Commerce made PPT in seminar on 29 April 2022. Department of Commerce provided a subject based question bank to enable students to face MCQ examination. Faculty of Marathi made power point presentation on Marathi punctuation for students.. The Library Department organized a Reading and essay writing competition to encourage students for reading books. Library also organized a book exhibition to attract students to library. The Deptt. of English conducted mock interviews of students to improvise their communication skills. It encouraged 09 students to prepare charts . The college also conducted a test examination to improvise students' performance. Principal of the college made a PPT presentation on "Introduction to NEP " for students .

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">Nil</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The classes of odd semesters (I,III and V semesters) in the first session could not be held in physical mode due to COVID -19 lockdown period. Hence the teachers made extensive use of ICT based tools for teaching -learning activity. They engaged students in online classes through Google Meet, Whats app and other tools. The classes in physical mode began in second session after winter vacation. The teachers have used ICT tools in co-curricular programmes. Faculty of Marathi made a Power point presentation on 'Marathi Punctuation'. Six teachers have used PPT in classroom teaching .Students in the college are also encouraged to make use of ICT. Eleven students of Commerce programme made power point presentations in a seminar on 29 April 2022. The Principal of the college made a power point presentation on 'New Education Policy'.

The ICT tools in the college include computers with internet facility and two multimedia projectors. Some parts of syllabus need to be more focussed and effectively dealt with the help of ICT based tools However they are less used in the college. The teachers should be encouraged to make more use of ICT tools in teaching -learning process.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="http://www.samarthcollegeashti.ac.in/files/ICT Tools 2021-2022.pdf">http://www.samarthcollegeashti.ac.in/files/ICT Tools 2021-2022.pdf</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

9

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	No File Uploaded

<b>2.4 - Teacher Profile and Quality</b>	
<b>2.4.1 - Number of full time teachers against sanctioned posts during the year</b>	
<b>9</b>	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
List of the faculty members authenticated by the Head of HEI	<b>No File Uploaded</b>
<b>2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)</b>	
<b>2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year</b>	
<b>8</b>	
File Description	Documents
Any additional information	<b>No File Uploaded</b>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>
<b>2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)</b>	
<b>2.4.3.1 - Total experience of full-time teachers</b>	
<b>224</b>	
File Description	Documents
Any additional information	<b>No File Uploaded</b>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The physical attendance of students was restricted during the first session of academic session .Hence teaching process and internal evaluation of students of odd semesters (I, III and V semesters) was done through online platform like whats app and Google Meet. Unit tests were also conducted even though response of the students was not satisfactory.

As per Direction No. 3/2022 issued by RTM Nagpur University, theory examinations of odd semesters is to be conducted at college level from 2021-22 onwards. Accordingly the college conducted theory examination of B.A. and B.Com.- first semester in online mode during 14 to 28 February 2022 through Google format. The teachers in college set question papers of their subjects .The internal and external marks of students were uploaded to University portal in due time.

The college has also conducted test examination of even semesters during 5 to 14 May 2022. The result of this examination was displayed on the notice board. The aim of conducting Test examination is to improvise the performance of the students in University Examinations. The examination and evaluation process in the college is regularly monitored in staff council meetings.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">Nil</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college adopts evaluation system as prescribed by RTM Nagpur university. It includes : a) Internal Evaluation of 20 marks and b) External Evaluation of 80 marks through theory examination by university.

According to Direction from RTM Nagpur University theory examination of odd semesters of B.A and B.Com. is to be conducted at college level from 2021-22 onwards. Hence the college has set up an examination committee for conduct of



examinations. The college conducted examination of first semester of B.A. and B.Com. during 14 to 28 February 2022 through Google format due to COVID -19 lockdown conditions. There were some students who could not appear in these examination due to non-availability of network connectivity. The college gave them an opportunity to appear for the examination to avoid their academic loss.

To make the internal evaluation transparent, the evaluated assignments and unit test papers are shared with students. Students are free to express their opinions about evaluation. The university conducts external evaluation by conducting theory examinations. If a student is not satisfied with evaluation, he can apply for reevaluation to university within stipulated period. These applications are forwarded to university through the college in due time.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">Nil</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The teachers play an important role in convincing students about what they are to attain at the end of their programme . They elaborate about the meaning , scope and context of syllabus of respective subjects and explain how it enhances their knowledge level . The college informs teachers about changes in syllabi and provides copies of changed syllabi. Teachers also make students aware of the evaluation methods which they would be facing from time to time. This helps the students to realize what they are going to learn in the academic year. The copies are syllabus of subjects of all programmes are available for students in the library.

The teachers get an overview of students' level of understanding through face-to-face interaction. They also assess and evaluate the students' attainment through conducting unit tests, viva and assignments. The attainment of learning outcomes by students is analyzed after the results of the examinations are declared .The programme outcomes and course outcomes have been uploaded on the

college website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="http://www.samarthcollegeashti.ac.in/files/POs_COs.pdf">http://www.samarthcollegeashti.ac.in/files/POs_COs.pdf</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college adheres to the curriculum as prescribed by RTM Nagpur University . It adopts changes made by the university from time to time . The teachers make students aware about what they would be learning in the session and how it would help them to attain desired outcomes of curriculum. Unit tests , viva , assignments and university result analysis help teachers to understand the attainment level of students . The teachers also engage students in dialogue and try to understand their difficulties . It is observed that students' attendance in the college has lowered down after COID -19 lockdown is over. Hence the college implemented mentor scheme to address the issue of low attendance. Although it received less response from students , we could address the issue to some degree .

In addition to this , there are other means to realize whether students are gaining higher level of comprehension .They are co-curricular activities like quiz , elocution contest, literary programmes. They provide a platform to students to display how they have adopted skills and knowledge. Students' feedback also helps to assess whether they have received proper attention from teachers in fulfilment of programme and course outcomes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="#">Nil</a>

2.6.3 - Pass percentage of Students during the year

**2.6.3.1 - Total number of final year students who passed the university examination during the year****101**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="#">Nil</a>

**2.7 - Student Satisfaction Survey****2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[http://www.samarthcollegeashti.ac.in/files/Students\\_Satisfaction\\_Survey\\_2021-2022.pdf](http://www.samarthcollegeashti.ac.in/files/Students_Satisfaction_Survey_2021-2022.pdf)

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****0**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	<a href="#">Nil</a>

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards****3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college is committed to holistic development of students. . Many activities in college focus on exposing students to real life problems in society .The activities towards this end are described as follows:

#### 1. NSS residential camp :

NSS organized a residential camp at village Lahan Arvi during 20 to 26 March 2022.The theme of the camp was " Women Empowerment and Environment ". NSS volunteers conducted activities like swachhata abhiyan, environmental awareness, health awareness etc. The camp served as a platform of social service.

1. Sanitation Survey : NSS conducted two surveys on 'awareness of women about hygiene and sanitation in two neighbouring villages namely Lahan Arvi and Porgavan. The aim of surveys was to understand hygiene issues of women in rural area.
2. Swachhata Abhiyan : The NSS volunteers participated in

Swachhata abhiyan during 22 to 26 October 2021 under 'Clean India' initiative by Ministry of Youth Affairs Ministry . They participated to clean plastic wastage at public places .They also worked to clean the plastic wastage at Kapileshwar lake in Ashti on 1 December 2021

3. Pulse Polio Vaccination : NSS volunteers helped Rural hospital staff to carry out Pulse Polio Vaccination on 27 February 2022.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

435

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Shri Samarth Arts and Commerce college runs two programmes viz . Bachelor of Arts and Bachelor of Commerce. The square area of the college campus is nearly 3.21 hectres. The college has seven classrooms to conduct regular classes. Two projectors are available for Power Point presentation of teachers. There are separate toilets for girls and boys students as well as teaching staff. There also a common room for girls. The college has safe and hygienic drinking water facility for all. The college library has nearly 8300 books and reference books. A Libman software (ILMS) is installed for accession and circulation of books. A reading room is also available for students. There are three computers with internet facility in the library. The computer laboratory is equipped for use by students. The college has installed cloud based software for office administration and students' admissions .Tally (ERP version 9) is used for accounting. As power back up facility, the college has two inverters and one generator. It is useful during examination time in case of power failure. Spacious playground is available for outdoor games likr Kabaddi ,Kho-kho ,volley ball ,long jump etc.



File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="#">Nil</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The extra -curricular and cultural activities in the college are conducted by cultural committee. The college has its own sound system for these activities. Normally the college conducts cultural and sports festival during 23 to 26 January .They include debate, solo singing competition ,drama ,Rangoli, dance ,quiz etc. Winners are encouraged by distribution of prizes.

Physical Education Deptt. looks after sports activities in the college. The college has facilities for indoor games like carrom and chess. There is a spacious playground within college premises. Hence playgrounds and facilities for outdoor games like volleyball, Kabaddi, Kho-Kho ,Long Jump ,running etc. Playground is also used to conduct Yoga and Surya Namaskar in open air. The college organized Yoga workshop on 22 February 2022. Shri Sandip Mandale, Asst. Professor , HVPM college of Physical Education, Amravati guided the students on Yogkriya ,Yogasanas and Surya Namaskar. 51 students and 12 teachers participated in the programme .The college also participated in 75 crores Surya Namaskar challenge during 05 to 14 January 2022. Cultural and sports events were organized during 24 to 26 April 2022. Physical and medical tests of all students are done regularly as per University guidelines.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">Nil</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

0

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="#">Nil</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library has nearly 8300 books which include text books and reference books. Study materials for preparing competitive examinations, journals, magazines, reports, maps, research dissertation, daily newspapers, and CDs is available for learners. It has four computers with browsing facilities.

The automation of library is as follows :

A) LIBMAN software is installed for all purpose of library. The OPAC facility is available

in the library.

B) It is partially automated as bar code scanner facility is not installed.

C) The College has cloud based ERP CCMS- Centralized Campus Management System.

D) Year of Automation - 2019

The library advisory committee prepares annual plan including budget allocation of purchasing learning resources, subscription for online resources, and provision of support services.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="#">Nil</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

D. Any 1 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

69178

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

5

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has a computer laboratory for students having 37 computers in working condition. However there is a problem of BSNL Broadband connectivity in Ashti .The Wi-fi facility from private service operators is not affordable . Hence the college could not provide Wi-Fi facility to students . The college has renewed the registration of domain of college website through ERNET India. The college has set two Jio routers and one Airtel router for connectivity in office and library. The college shall make efforts to upgrade the ICT facility for students in future.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">Nil</a>

##### 4.3.2 - Number of Computers

37

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

246161

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

As a part of maintaining and utilizing existing infrastructures and support facilities, the college prepares annual plan. The procedures and policies are as follows.

**Policies for utilizing and maintaining infrastructure**

- 1) To conduct meeting of concerned committees regularly to prepare policies.
- 2) To make financial provision in annual budget.
- 3) To augment sports facilities in the college.
- 4) To purchase books and journals for library.
- 5) To utilize and maintain existing all type infrastructures optimally.

#### Procedures for utilizing and maintaining support facilities

##### A) Physical Infrastructure

The college makes provision on utilizing and maintaining physical infrastructures in annual budget. It prepares the plans and allocates financial provisions. The college has six classrooms. There is separate toilet for girls and boys. The power back up facility is available. .

##### B) Sports Infrastructure

Director of Physical education prepares annual plan for the requirement of executing sports activities. The department avails adequate sports instruments and utilizes it properly.

##### C) Library and Learning Resources:

The library advisory committee prepares annual plan for purchasing books and subscription for online resources.

##### D) Support Facilities for students

i) Photostat facilities and newspapers cuttings are provided for preparing projects

ii) First-aid medical kit for students

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://www.samarthcollegeashti.ac.in/Infrastructure_and_Support_Facility.pdf">http://www.samarthcollegeashti.ac.in/Infrastructure_and_Support_Facility.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

222

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to institutional website	<a href="http://www.samarthcollegeashti.ac.in/files/Capability_Enhancement_Initiatives.pdf">http://www.samarthcollegeashti.ac.in/files/Capability_Enhancement_Initiatives.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

105

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

105

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent**

**A. All of the above**



**mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

44

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Students' participation in various activities is important for holistic development. Students' representation in various committees in the college in 2021-22 is as follows :

(1) Students' Council

Students' council inculcates sense of duty and obligation in students. Students' Council

for 2021-22 was established on 15 February 2022. The council is active in organizing

extra - curricular activities in the college .

(2) Magazine Advisory Committee:

The college magazine committee mainly consists of students. The college publishes

magazine "Zep" (Marathi). 18 students contributed their articles in 2021-22 .

(3) Womens' Grievance Redressal Committee:

Anti-sexual harassment and Grievance Redressed Cell is established in college under

guidelines of UGC guidelines. It includes three girl representatives .

(4) A Student representative is included in IQAC of the college. It ensures transparency in

working process of IQAC. However college could not nominate a student in IQAC

due to Covid-19 lockdown in 2021-22.

**(5) Library Advisory Committee :**

Students represent in Library Advisory Committee in the college . The

purpose is to promote students' involvement in the library activities.

**(6) NSS Advisory Committee :**

Students are also included in NSS Advisory Committee in the college . The

purpose is to promote students' involvement in extra -curricular activities.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)****5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

166

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

**5.4 - Alumni Engagement**

5.4.1 - There is a registered Alumni Association that contributes significantly to the

development of the institution through financial and/or other support services

The college has established an Alumni Association .However it is not registered. The meetings of alumni are held annually in the college. The aim of the meeting is to establish a link between college and the alumni.

An alumni meeting was held on 10 December 2021 under the chairmanship of Principal of Dr. H. M. Khanzode. 10 alumni were present in the meeting. They shared their experiences of the college and gave suggestions about future development of the institution.

An alumni Shri Pritam Gayaki presented a set of 15 books on social movements in Maharashtra to college library.

IQAC Co-ordinator Dr.M.M.Deshmukh was present on the dais Shri .R.T.Sawai anchored the meeting and Dr.A.R.Bhagat proposed vote of thanks .The meeting ended with snacks and tea for all

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision and mission of the parent society is based on the noble thought - ' ? ?? ?????? ?????? ?????????? ??????? 1 ' . It is committed to facilitating education in rural area. The society was the first of its kind to establish a higher secondary school in Ashti in 1956 . The society established our college in 1989 with a noble aim to facilitate higher education

to rural youth and bring them into the mainstream of education.

The college aims at creating atmosphere for good education and character building of students .It seeks support and co-operation from all teachers , students and non-teaching staff in all aspects. It ensures that these stakeholders are fairly represented in College Development Committee and IQAC according to prevailing rules. The parent society is careful to see decisions are made in a fair and transparent manner. It gives a positive response to suggestion by employees of the institution. The members of society give timely suggestions for improvement in performance of the college.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization and participative management is essential for effective functioning of the institution. The college authorities and teaching staff should be co-operative and complementary to each other for executing policies and activities . Following examples illustrate collective efforts made in the college.

(1)R.T.M. Nagpur University has issued directions for colleges to conduct examinations of odd semesters from 2021-22. However , in view of COVID-19 lockdown restrictions ,the University issued guidelines to conduct online examinations. Hence all teachers set MCQ pattern question papers in Google format and examination of first semester of Winter 2021 was smoothly conducted .

(2) COVID-19 lockdown period has negatively affected students' attendance in college. It has also affected their comprehension ability to certain extent. Hence the college introduced test examination from Summer 2022 so that students would be able to perform better in university examination.

(3) Many of the activities included in academic calendar could not take place during the first session of academic year. Hence the parent society appealed all teachers to fulfill those

activities after the lockdown was lifted. The college made collective efforts and completed all possible activities.

The efforts show participative management in the college .

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The strategic planning of the college includes (a) admission of students, (b) human resource management, (c) library and physical infrastructure, (d) research and development, (e) examination and evaluation, (f) teaching-learning, and (g) curriculum delivery.

Teaching-learning process stands top in all priorities. The teachers engaged online classes during lockdown period. When classes started in physical mode on 1 February 2022 after COVID-19 restrictions were relaxed the teachers engaged in students in various classroom activities like mock interviews, chart presentation etc. Similarly, the college conducted first semester examination (winter 2021) in online mode as per directions of R.T.M. Nagpur University.

The college encouraged 11 students of Commerce programme to appear for National Employability Assessment Test. College library issued additional BT cards to these students for extra reading. It also arranged special book exhibition to mark 75th anniversary of India's independence. The faculty of History encouraged students to prepare charts on life and works of great freedom fighters. One faculty in Commerce submitted two research papers in research journals. New purchase of text books and reference is also necessary in view of changing curriculum. The college has purchased 17 text books, 45 reference books and 98 other books during the year.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.samarthcollegeashti.ac.in/files/Strategic_Plan_and_Deployment.pdf">http://www.samarthcollegeashti.ac.in/files/Strategic_Plan_and_Deployment.pdf</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

In order to carry out the routine functioning of the college smoothly, it has set up various bodies and committees to conduct certain functions . The working procedure of these bodies is defined by rules and regulations. They make efforts to fulfil their responsibilities with sincerity and transparency.

Organogram of the college consists of four types of bodies and committees They are: (a) College Development Committee ,(b) Internal Quality Assurance Cell ,(c) Staff Council and (d) various committees of college administration .The functioning of these bodies is coherent with the policies and it reflects in administrative setup of the college. The parent society stands apex in hierarchy of the institution.

The college administration is monitored by the Principal and it makes efforts to carry out its functions in timely manner. All recruitments made in the college are in accordance with the rules and regulations set by UGC and State Govt. from time to time .The placements of teachers under career Advancement Scheme and promotions of non-teaching staff are done by due process . The college has appointed five clock hour basis teachers against full time vacancy as per State Govt. regulations in order to avoid academic loss of students.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Link to Organogram of the Institution webpage	<a href="http://www.samarthcollegeashti.ac.in/files/ORGANOGRAM.pdf">http://www.samarthcollegeashti.ac.in/files/ORGANOGRAM.pdf</a>
Upload any additional information	<a href="#">View File</a>



<b>6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination</b>	A. All of the above
File Description	Documents
ERP (Enterprise Resource Planning)Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>
<b>6.3 - Faculty Empowerment Strategies</b>	
6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff	
<p>The parent society and the college carefully look that services, incentives and post retirement benefits of teaching and non-teaching staff are safeguarded according to prevailing rules and regulations. Following measures are taken by college for this purpose:</p> <ol style="list-style-type: none"> <li>1. The accounts of the General Provident Fund and Defined Contributory Pension Scheme of all teaching and non-teaching staff are regularly updated and submitted to Joint Director ,Higher Education ,Nagpur .</li> <li>2. The Govt. of Maharashtra has initiated Group Personal Accidental Insurance Scheme since 2017 for all state Govt. employees. The college has subscribed to the scheme. The premium is deducted from staff salary and deposited to Govt .treasury in the month of March every year.</li> <li>3. The pension cases of a retiring employee is forwarded to Joint Director , Higher Education ,Nagpur well in advance .</li> <li>4. The claims for earned leave encashment and medical reimbursement by employees are submitted to Office of Joint Director, Higher Education as early as possible.</li> <li>5. The approval to loan cases of employees is given at the earliest by the college.</li> <li>6. The deductions of insurance policies from salaries of employees are sent to LIC in time.</li> </ol>	

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	<a href="#">View File</a>

### **6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

1

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

All full time teachers in the college prepare and submit Performance Based Appraisal System proformas at the end of every academic year. A teacher, who becomes eligible for promotion

under Career Advancement Scheme of UGC, applies to the college for completing the process of placement.

The placements for next higher scale under CAS are done on basis of API score in assessment period. The PBAS forms along with all essential documents and certificates are submitted to the Principal .The documents include records of classroom teaching, research projects, research publications, co-curricular activities, professional development etc. Teacher's contribution to college development is also taken account. The Principal verifies all of the documents and seeks clarification from the teacher in case of some doubts. The API score during assessment period is calculated as per indicators set by UGC. The placement is done by an expert committee set up by the University.

The assessment of non-teaching staff is done by observing their sincerity, working skill, ability to learn new technique and their behaviour with stakeholders. They fill up their self assessment forms at the end of every year. Their promotions are based on their gradation in self-appraisal forms.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal audit of all accounts as Salary account, non-salary account, UGC account, scholarship account and NSS account of the college was conducted by C.A. Ankit Malani and Company, Nagpur for the financial year 2021-2022.

The copies of audited statements of salary and non salary accounts are submitted to Joint Director, Higher Education, Nagpur and Accounts Officer, Higher education, Nagpur every year. The external audit of these accounts is conducted by these offices. However they have not conducted external audit since 2011-12.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The resources of the college regarding funds are limited .The sources of receipt of funds to the college are:

1. Admission fee from students
2. Tuition fee received from Govt in scholarship A/c.
3. The funds received from NSS.
4. UGC grants for various schemes.
5. Loan from parent society in case of urgency.

A budget is prepared at the beginning of the session keeping the expenditure done in the previous year.

The funds and fees are generally spent on following major items in the year :

(a) Purchase of books and journals in the library.

(b) Expenditure on sports and cultural and extra-curricular activities.

(c) Infrastructure maintenance

(d) purchase of furniture

(d) other contingency expenditure

(e) conducting regular NSS activities and regular camp.

The college takes care that head wise expenses are made properly and over expenditure is avoided. Annual audit of all accounts are done regularly.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

(1) The IQAC prepared an academic calendar for 2021-22 and uploaded it on college website. It encouraged faculty to conduct many activities in online mode in view of COVID-19 lockdown.

(2) Teaching-learning activity in first session was done in online mode. The main task before IQAC was to avoid the academic loss of students. It asked all teachers to prepare their teaching plans in time .It also monitored smooth conduct of online classes .

(3) RTM Nagpur has directed colleges to conduct the examinations of odd semesters at college level from 2021-22 onwards .Accordingly IQAC members worked together to conduct examination of first semester in online mode.

(4) IQAC conducted students feedback and students' satisfaction survey . The report was analyzed and uploaded in college website

(5) IQAC has submitted AQAR of 2020-21 to NAAC. All necessary documents were collected for the purpose.

(6) Students' Induction programme was organized by IQAC on 1 April 2022 to motivate students

to acquaint them with facilities and initiatives in the college.

(7) IQAC encouraged to conduct semester wise test examinations of even semesters .

(8) IQAC organized a lecture on "Documentation for SSR Preparation" on 20 April 2022. Dr.B.V.Shete Principal ,Yashoda Girls College ,Nagpur was the speaker .

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC took initiative in encouraging teaching -learning process.

(1) The physical attendance of students was restricted due to COVID -19 lockdown in the first session of the academic year 2021-22 .However IQAC encouraged teachers to engage classes through online medium like Google meet and Whats app.

(2) It is observed that the students have lost touch with subjective type of examination during COVID-19 lockdown period .It has also affected conceptual understanding of the subject by the students .The IQAC insisted that college should make to enhance capacity of students to understand and grasp subjects. On this background the IQAC proposed to conduct semester wise test examinations in the college .

(3) Many of the activities in the academic calendar lagged behind due to COVID -19 period .However IQAC encouraged teachers to engage many activities that support students learning process.The Department of Commerce provided question bank to students. The Deptt. of English has conducted of mock interviews of students. History Department organized chart display to celebrate 75th year of India's independence. These efforts were appreciated by IQAC.

(4)The IQAC encouraged students of Commerce programme to make power point presentation on various topics , This helped to understand concepts in Commerce.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="#">Nil</a>
Upload e-copies of the accreditations and certifications	<b>No File Uploaded</b>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**The college promotes gender equity among students**

- 1. Active Cell : Internal Womens' Grievance Cell is active in the college. It held two meetings to organize various activities .**



2. Health and Hygiene : NSS unit conducted two surveys on women's hygiene awareness at village Porgavan and Lahan Arvi. Volunteers surveyed 210 women in these villages. The objective of survey was to create awareness about use of sanitation.
3. Gender Sensitization : A programme was organized by the cell on International Women's Day on "Gender Awareness".
4. Workshop on Women's Safety : The students should know about various laws related to gender equity and promotion. Hence college organized legal awareness camp in collaboration with Taluka Vidhi Seva Samiti, Ashti on 17 January 2022. Hon'ble Judge Shri M.J. Mohod was Chairman of the programme.
5. National Girl Child Day : A symposium was organized on National Girl Child Day. Four students expressed their thoughts on laws on domestic violence, social status of women etc.
6. Facilities for Girl students: The college has separate toilet and common room facility for girl students. The medical tests of all girl students are conducted regularly. 210 girl students appeared for medical test.

File Description	Documents
Annual gender sensitization action plan	<a href="http://www.samarthcollegeashti.ac.in/files/Promotion_of_Gender_Equity.pdf">http://www.samarthcollegeashti.ac.in/files/Promotion_of_Gender_Equity.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="http://www.samarthcollegeashti.ac.in/files/Promotion_of_Gender_Equity.pdf">http://www.samarthcollegeashti.ac.in/files/Promotion_of_Gender_Equity.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college makes efforts to keep the campus clean and eco-friendly. The solid waste in the campus is collected daily before the beginning of routine administrative and classroom activities. The degradable waste is dumped in a pit meant for the purpose in the campus. The plastic bags ,wrappers etc is non-degradable waste. It is collected and dumped in a bin kept by Local Nagar Panchayat in campus .

The college also organizes Swachhata abhiyan to keep the campus clean and plastic free. Use of plastic carry bags is prohibited in the college campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">Nil</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

D. Any 1 of the above

<b>1.Restricted entry of automobiles</b> <b>2.Use of Bicycles/ Battery powered vehicles</b> <b>3.Pedestrian Friendly pathways</b> <b>4.Ban on use of Plastic</b> <b>5.landscaping with trees and plants</b>	
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File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	E. None of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader,</b>	C. Any 2 of the above
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scribe, soft copies of reading material,  
screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

#### Efforts for Inclusive Environment

Our college contributes to create inclusive environment .Students of our college belong to various castes, creeds and religion. But communal and religious harmony is maintained among them.

The efforts of the college towards this end are classified in four segments:

#### (1) Celebrating anniversaries of great personalities:

The college celebrates anniversaries of our great freedom fighters .These programs send a message of patriotism and harmony among students.

#### (2) Engagement through NSS unit :

The NSS unit renders service to society by conducting blood donation camps, cleanliness drive, Pulse Polio vaccination drive , residential camp in villages , health diagnostic camp, social surveys etc. These activities cut across all differences in neighborhood community.

#### (3) Programme on Minority Rights Day :

The college arranged a programme on Minority Rights Day i.e on 18 December to enlighten students on various provisions for protection of minorities rights in Indian constitution.

**(4) Special Cells :**

The college has formed SC/ST Cell ,OBC Cell and Minority Cell to enlighten the students of these categories about their welfare ,benefits and career progression.

**(5)Provision for Physically Disabled :** The college has constructed a ramp for physically disabled students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The vision and mission of the college emphasize on inculcating character building and patriotism in students .The efforts towards this end are as follows:

1. The college regularly begins with recital of national anthem .It carries a great value in every student's life .
2. Independence Day and Republic Day are celebrated with enthusiasm.
3. 'Constitution Day' is observed every year to enlighten the students about greatness and sanctity of our constitution.
4. Anniversaries of our freedom fighters are celebrated .They fill us with a sense of pride and belonging for our motherland.
5. Students contribute to 'Flag Day Collection' during National Harmony Week. It shows the importance of communal harmony.
6. Smoking and chewing of tobacco is strictly prohibited in college campus.
7. Anti-sexual Harassment Cell is active in the college. Any untoward incident is not tolerated. Workshops to enlighten students on gender equity are organized.
8. Cleanliness drives are done in public places like bus

station, streets etc .These drives teach a student that one should not be ashamed of performing any work for social service .

9. The rules of discipline are clearly mentioned in college prospectus.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates following national and international commemorative events.

1. The college celebrates Independence Day and Republic Day

with enthusiasm.

2. Lokmanya Tilak's Death anniversary is observed on 1 August.
3. A programme is arranged World Literacy Day by the college.
4. A programme is arranged Gandhi Jayanti i.e 2 October every year.
5. National Unity Day is celebrated on 31 October on eve of Sardar Vallabhbhai Patel's birth anniversary .An oath of national integrity is administered to all present students and teachers.
6. 'Constitution Day 'is also celebrated in the college on 26 the November. The preamble of Indian is read out by all present in the event.
7. The college organizes a programme on World AIDS day on 1 December. A District level counsellor guides the students on causes, effects and prevention of the syndrome.
8. A programme on Minority Rights Day was arranged on 18 December
9. International Women's day is observed on 8 March.
10. 'Flag Day Collection 'is also made on 25 November in the college during Communal Harmony Campaign Week .
11. A programme is arranged on 19 February to mark birth anniversary of Chatrapati Shivaji Maharaj.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice I

**YOGA - A Way of Life**

#### Goals

To focus on holistic development of students as per NEP-2020 and

create awareness about Yoga in students.

#### Context

Yoga is an essential for students for mental and physical fitness.

#### The Practice

(1) Students participated in 75 coresSurya Namaskar challenge in January 2022 .

(2) College organized a workshop on Yoga and Surya Namaskar .

(3) College held 12 sessions of Yoga during 2021- 2022 .

#### Evidence of Success

Total 254 students participated in all Yoga programmes .

#### Limitations

Less awareness about Yoga.

#### Resource Required

All teachers and students together should make efforts to increase awareness about Yoga .

#### Best Practice II

##### Creating Awareness about Road Safety

#### Objectives :

To convince students and citizens about importance of road safety.

#### Context:

Road safety education is as essential as any other basic skill of survival.



**Practice :**

NSS unit organizes road safety campaign in co-operation with local authorities during road safety week .

**Evidence of Success:**

The college has successfully organized road safety campaign for last five years.

**Limitations :**

People have tendency to neglect traffic rules.

**Resources required:**

A dedicated team of teachers and volunteers should create awareness about traffic rules.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.3 - Institutional Distinctiveness**

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Community engagement can be attributed as institutional distinctiveness of our college. Extension activities connect college with community as they play an important role to strengthen linkage between college and community. NSS unit of college puts efforts to take initiative in community engagement. These initiatives are classified in following segments :

(1)Swachhata Abhiyan : Mahatma Gandhi has said - 'Cleanliness is next to Godliness .' Cleanliness should not only be a habit but a way of life.. Various initiatives are launched by Govt. authorities for Swachhata Abhiyan .The NSS unit actively participates in these programmes and tries to convince people to maintain cleanliness in public places .

(2)Social Health : India is a largely populated country. Hence

addressing issues of social health a big challenge for authorities . The college plays a small role by joining many campaigns like polio vaccination drive , sanitation survey, Dengue prevention initiative, COVID vaccination, blood donation etc.

(3)Other social issues : The college engages the community on issues like road safety ,voter registration ,wastage of food ,fit India movement etc. from time to time.

Community engagement brings students face to face with real issues in society.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

#### Plan of Action of the Institution for 2022-2023

- (1) International Yoga Day would be celebrated on 21 June.
- (2) Tree Plantation within college premises.
- (3) IQAC would organize Students' Induction Programme for freshers.
- (4) Teachers' Lecture series would be conducted.
- (5) Programme on International Literacy Day would be conducted.
- (6) Parent and alumni meet would be conducted.
- (7) NSS would organize regular activities and residential camp.
- (8) A book exhibition would be organized by college library.
- (9) Marathi Bhasha Samwardhan Pandharwada would be organized by Deptt. of Marathi.
- (10) Essay and Reading competition would be organized by college library.

- (11) Workshop on gender sensitization would be organized.
- (12) Programme on International Women's Day would be organized.
- (13) College Magazine would be published.
- (14) IQAC would conduct Students' feedback on teachers.
- (15) Sessions on Yoga practice and workshop on Surya Namaskar would be organized.
- (16) Sports and cultural events would be organized.
- (17) IQAC would organize a workshop on "SSR Documentation".
- (18) IQAC would conduct Students' Satisfaction Survey.
- (19) Sports and cultural festival would be arranged.
- (20) Anniversaries of great personalities and national events would be celebrated.
- (21) Blood Donation Camp would be organized by NSS.