

SHRI SAMARTH ARTS & COMMERCE COLLEGE ASHTI, DISTT. WARDHA

Internal Quality Assurance Cell (IQAC)

Notice

All members of IQAC are hereby informed that the meeting of IQAC will be held on **Thursday 27 June, 2019 at 10.00a.m.** The agenda of the meeting shall be as follows.

1. Approving minutes of the previous meeting.
2. Compliance of data for previous year
3. Criterion-wise action plan for 2019-20
4. Subjects with prior permission of the Chairman

Date: 18/6/ 2019

IQAC Coordinator

Principal

Sl.	Name and Designation	Signature
1.	Shri. S. M. Gupta	(Chairman of the Society)
2.	Shri. M. G. Deshpande	(Representative of Management)
3.	Shri. W. B. Rajderkar	(Representative of Management)
4.	Shri. S. M. Rajkarne	(Representative of Management)
5.	Shri. S. P. Ghogale	(Member)
6.	Shri. M. M. Deshmukh	(Member)
7.	Dr. A. R. Bhagat	(Member)
8.	Shri. S. M. Gothane	(Member)
9.	Dr. S. D. Deshpande	(Member)
10.	Dr. D. B. Malpe	(Member)
11.	Shri. R. T. Sawai	(Member)
12.	Dr. D. D. Khadgi	(Member)
13.	Dr. P. M. Jadhao	(Member)
14.	Shri. Y. S. Darokar	(Member)

SHRI SAMARTH ARTS & COMMERCE COLLEGE, ASHTI

Minutes of the IQAC meeting held on June 27, 2019

The meeting of Internal Quality Assurance Cell (IQAC) was held on June 27, 2019. Shri.W.B.Rajderkar and Dr. Surendra Ghogale were not present in the meeting. The following members of the IQAC were present in the meeting.

Sr.	Name and Designation	Signature
1	Shri Subhash Gupta	(President of Management)
2	Shri M. G. Deshpande	(Secretary of Management)
3	Shri Sunil M. Rajkarne	(Representative of Management)
4	Shri. M. M. Deshmukh	(Member of Teaching Faculty)
5	Shri. Anil Bhagat	(Member of Teaching Faculty)
6	Shri. Sanjay Deshpande	(Member of Teaching Faculty)
7	Shri. Dilip Malpe	(Member of Teaching Faculty)
8	Shri. Surendra Gothane	(Librarian)
9	Shri. Rajesh Sawai	(Member of Teaching Faculty)
10	Shri. Devendra Khadgi	(Member of Teaching Faculty)
11	Shri. Prashant Jadhao	(Member of Teaching Faculty)
12	Shri. Yashwant Darokar	(Member of Administrative staff)

The minutes of the IQAC meeting are as follows-

Subject No. 1: Approving minutes of the previous meeting

Coordinator of IQAC read the minutes of the previous IQAC meeting held on April 25, 2019. The minutes were unanimously approved by all members.

Subject No. 2: Compliance of data for previous year

Dr. Hemant Khanzode informed that, In charge of NAAC criterion should submit data to IQAC for the preparation Annual Quality Assurance Report (AQAR) for 2018-19. The Co-ordinator informed that as per new guidelines from NAAC, it is mandatory to make online submission of AQAR. Therefore updated data and supporting documents should be prepared in time.

Subject No. 3: Criterion wise action plan for 2019-20

Co-ordinator of IQAC presented action plan for the session 2019-20. It is based on action plans submitted by faculty who hold the responsibility of seven criteria respectively.

Dr. Hemant Khanzode suggested that In -charge of the college committees should follow academic and co-curricular calendar in time. The Co-ordinator suggested that all activities should come into practice as per given format of NAAC.

Subject No. 4: Subject with prior permission of the Chairman

(a) Organizing Students' Induction Programme

Dr. Hemant Khanzode suggested that as per guidelines made by UGC vide e-mail dated 14 June 2019, IQAC should organize Student Induction Programme for freshers at the beginning of the session. The programme should cover all aspects regarding higher education institutions. So that students would be more compatible with higher education system. Following resolution was placed before members in the meeting.

Resolution No. 1

Internal Quality Assurance Cell should organize Student Induction Programme for freshers at the beginning of the session.

Dr. Hemant Khanzode

Proposer

Yogesh Paylimode

Secunder

The resolution was unanimously accepted by all members.

(b) Suggestion about uploading doctoral thesis on Shodhganga

Shri. S.M. Rajkarne suggested that teachers who have been awarded Ph.D.degree, they should upload their theses on Shodhganga. Shri M.G.Deshpande suggested that faculty should submit a copy of theses in the library of the college . Librarian of the college should inform to concerned teachers in this regard.

As there were no other subjects for the discussion, the Coordinator of IQAC declared that meeting has concluded.

Date: June 27, 2019

Place: Ashti

Yogesh G . Paylimode
IQAC Coordinator

Principal

SHRI SAMARTH ARTS AND COMMERCE COLLEGE ASHTI, DISTT. WARDHA

Action Taken Report of IQAC Meeting

As per the resolution made in the IQAC meeting on Jun. 27, 2019, following action was taken.

- 1) IQAC organized Student's Induction Programme (SIP) for first year students on Jul. 25-27, 2019 in the college. A three- day long programme was categorized into four key aspects as Socializing, Associating, Governing and Experiencing (SAGE) as per the received guidelines of UGC, New Delhi. Activities under SIP such as quality initiative by IQAC, reading competition, tree plantation, sport activities, general ability test, sharing experiences by alumni, a guest lecture etc. were conducted during the period. The report of activities was submitted to UGC, Western Regional Office, Pune on Aug. 9, 2019.

As per the academic calendar 2019-20 following activities was conducted in the college.

- 1) 'International Yoga Day' was celebrated on Jun. 21, 2019 in the college. Department of Physical Education took initiative to conduct yoga practices on this occasion. Teaching and non-teaching staff were participated and performed Yoga practices.

Date: Aug.12, 2019

Place: Ashti

IQAC Coordinator

Principal

SHRI SAMARTH ARTS & COMMERCE COLLEGE ASHTI, DISTT. WARDHA

Internal Quality Assurance Cell (IQAC)

Notice

All members of IQAC are hereby informed that the meeting of IQAC will be held on **Friday 20 September 2019** at **12.00 Noon**. The agenda of the meeting shall be as follows.

1. Approving minutes of the previous meeting.
2. Follow up of activities in the college
3. Introduction of Commerce Laboratory
4. Submission of AQAR for 2018-19
5. Subjects with prior permission of the Chairman

Date: 16 September 2019

IQAC Coordinator

Principal

Sl.	Name and Designation	Signature
1	Shri. S. M. Gupta	(Chairman of the Society)
2.	Shri. M. G. Deshpande	(Representative of Management)
3.	Shri. W. B. Rajderkar	(Representative of Management)
4.	Shri. S. M. Rajkarne	(Representative of Management)
5.	Shri. M. M. Deshmukh	(Member)
6.	Dr. A. R. Bhagat	(Member)
7.	Shri. S. M. Gothane	(Member)
8.	Dr. S. D. Deshpande	(Member)
9.	Dr. D. B. Malpe	(Member)
10.	Shri. R. T. Sawai	(Member)

11. Dr. D. D. Khadgi (Member)
12. Dr. P. M. Jadhao (Member)
13. Shri. Y. S. Darokar (Member)

SHRI SAMARTH ARTS & COMMERCE COLLEGE ASHTI, DISTT. WARDHA

Minutes of the IQAC meeting held on Sept. 20, 2019

The meeting of Internal Quality Assurance Cell (IQAC) was held on September 20, 2019. Shri. S. M. Gupta and Shri. W. B. Rajderkar and Dr.S.D.Deshpande were not present in the meeting. The following members of the IQAC were present in the meeting.

Sl.	Name and Designation	Signature
1	Shri. M. G. Deshpande (Secretary of the parent Society)	
2	Shri. S. M. Rajkarne (Representative of the Society)	
3	Shri. M. M. Deshmukh (Faculty Member)	
4	Shri. A. R. Bhagat (Faculty Member)	
5	Shri. S. M. Gothane (Librarian)	
6	Shri. D. B. Malpe (Faculty Member)	
7	Shri. R. T. Sawai (Faculty Member)	
8	Shri. D. D. Khadgi (Faculty Member)	
9	Shri. P. M. Jadhao (Faculty Member)	
10	Shri. Y. S. Darokar (Administrative Staff)	

The minutes of the meeting are as follows.

Subject No. 1: Approving minutes of the previous meeting

Yogesh Palimode, Coordinator of IQAC read the minutes of the IQAC meeting held on June 27, 2019. The minutes were unanimously approved by all members.

Subject No. 2: Follow up activities in the college

As per the action plan of academic calendar 2019-20, the activities under the college committee were performed during Jun. 28 to Sept. 19, 2019. In-charge of various committee presented reports of performed activity. The details of activity are as follows.

A) Extension Activity

- I. NSS unit organized a **'Tree Plantation'** under the auspices of Department of Forest, Ashti at Sujatpur circle on July 1, 2019. Thirty students and four teachers planted 16 saplings. Shri. M. G. Deshpande suggested that NSS should maintain planted saplings so that it would be helpful for commuters.
- II. A workshop on **'Yuva Mahiti Doot'** under Anulom Project was organized on Aug. 16, 2019 in the college. Shri. Pritam Gayaki informed students about various welfare schemes proposed by the Government. Total 28 students were present to this event.
- III. A workshop on **'Value Education for Students'** was organized on Sept. 13, 2019 in the college. Shri. Divya Vatsal Swami and Munidarshan Swami of Swami Narayan Trust, Nagpur addressed students on the importance of value in the life.
- IV. A **'World Literacy Day'** was organized on Sept. 18, 2019 in the college. Four students of the college expressed their views on literacy and environment.
- V. Dr. Prashant Jadhao, In-charge of NSS stated that the activities under **Community Engagement** at village Porgavhan would commence from Sept. 28, 2019.

B) Yoga Session

Department of Physical Education conducted Yoga practices in the college. Total 22 sessions were conducted for all classes in the morning during Aug. 5 to Sept. 19, 2019.

Shri. M. G. Deshpande suggested that, In-charge of Yoga should initiate to organize training session in collaboration with local organizations for students and train them under this exercise.

C) Cultural Activity

- I. **'Annabhau Sathe Birth Anniversary'** and **'Lokmanya Tilak Death Anniversary'** was celebrated on Aug. 1, 2019 in the college. Six students of the college cited their views on the thoughts of Annabhau Sathe and Lokmanya Tilak. Total 78 students attended the event.
- II. **'Teachers Day'** was celebrated on Sept. 5, 2019 in the college. Five students enlightened views on Dr. Sarvapalli Radhakrishnan's life and his work.

D) Alumni Meet

Alumni meet was organized on Aug. 27, 2019 in the college. Total 11 students were attended and expressed their academic experiences in the meeting.

E) Essay Competition

- I. The Library was conducted Essay Competition in the college. Total 15 students were participated and prepared essay writings on selected books. Shri. Surendra Gothane, Librarian reported that students will be awarded after assessing essays.
- II. Shri. Surendra Gothane reported that three faculty namely Dr D. B. Malpe, Dr. S. D. Deshpande and Dr. D. D. Khadgi have submitted their doctoral thesis in the library.

Shri. S. M. Rajkarne suggested that research committee should organize a workshop on **‘Research Outcomes in Doctoral Thesis’** in the college. So that students can inform about research work carried out by the faculty.

F) Activities under Student’s Group

Career & Counseling Cell conducted activities for students group. Three sessions were conducted during Aug. 24- Sept. 14, 2019.

G) Activities by IQAC

- I. Internal Quality Assurance Cell organized **‘Student’s Induction Programme’ (SIP)** during July 25-27, 2019 for fresher. The purpose of this programme was to acquaint freshers with new environment and to inculcate culture of higher education. A three-day long programme was categorized into four key aspects such as socializing, associating, governing and experiencing (SAGE) as per the directions of University Grants Commission, New Delhi. Various activities were organized under SIP in the college and the report was submitted to the WRO, UGC, Pune on Aug. 9, 2019.
- II. IQAC organized **‘Teacher’s Lecture Series’** in the college. It aimed at providing contemporary and relevant knowledge occurring in the society to students. In order to make this efforts, Shri. M. M. Deshmukh (Associate Professor, Deptt. Of Marathi) delivered lecture on **‘Significance of Dynaneshwari in Today’s World’** on Aug. 14, 2019.

Considering views on all conducted activities, Dr. Hemant Khanzode expressed concern about the low participation of students in the activities. He suggested that teachers should motivate students to participate in activities. The reports of various committees should be documented in structured format by the faculty, he stated.

Subject No. 3: Introduction of Commerce Laboratory

Dr. Hemant Khanzode cited that online and practical knowledge is essential for Commerce graduates. In order to consider this view, Department of Commerce should introduce commerce laboratory by engaging students. Faculty of Commerce should prepare design and segments of laboratory and explore activities with the help of students. Students of Commerce faculty would be fully engaged in the activity. Following resolution was placed before members in this regard after detailed discussion:

Resolution No. 1

Department of Commerce should introduce Commerce Laboratory from the session 2019-20 in the college.

Dr. Hemant. M. Khanzode

Shri. Sunil M. Rajkarne

Proposer

Seconder

The resolution was unanimously accepted by all members.

Subject No. 4: Submission of AQAR for 2018-19

Yogesh paylimode,Coordinator of IQAC stated that the process of the submission of AQAR for 2018-19 is going on. The NAAC has replaced the manual process of AQAR submission and introduced online process from Oct. 2019. Hence, the process of online submission of AQAR 2018-19 will submit soon.

Subject No. 5: Subject with prior permission of Chairman

As there were no other subjects for the discussion, the Coordinator of IQAC declared the meeting has concluded.

Date: Sept. 20, 2019

Place: Ashti

Yogesh Paylimode
IQAC Coordinator

Dr.Hemant Khanzode
Principal

SHRI SAMARTH ARTS AND COMMERCE COLLEGE ASHTI, DISTT. WARDHA

Action Taken Report of IQAC Meeting

As per the resolution made in the IQAC meeting on Sept. 20, 2019, following action was taken.

- 1) Department of Commerce conducted activities under Commerce Laboratory in the college. Students from B.Com. (I & II) prepared charts and displayed on notice board.

As per the academic calendar 2019-20, following activity was conducted in the college.

- 1) IQAC initiated to introduce 'Teacher's Lecture Series' in the college from 2019-20. Shri M. M. Deshmukh (Head, Department of Marathi) delivered lecture on 'Significance of Dynaneshwari in Today's World.'

Date: Nov. 18, 2019

Place: Ashti

IQAC Coordinator

Principal

SHRI SAMARTH ARTS & COMMERCE COLLEGE ASHTI, DISTT. WARDHA

Internal Quality Assurance Cell (IQAC)

Notice

All members of IQAC are hereby informed that the meeting of IQAC will be held on **Friday 3 January, 2020 at 12.00 Noon**. The agenda of the meeting shall be as follows.

1. Approving minutes of the previous meeting.
2. Follow up of activities in the college.
3. Updation of library services.
4. Introduction of Value-added course.
5. Subject with prior permission of the Chairman.

Date: 26 December, 2019

IQAC Coordinator

Principal

Sl.	Name and Designation	Signature
1.	Shri. S. M. Gupta	(Chairman of the Society)
2.	Shri. M. G. Deshpande	(Representative of Management)
3.	Shri. W. B. Rajderkar	(Representative of Management)
4.	Shri. S. M. Rajkarne	(Representative of Management)
5.	Shri. M. M. Deshmukh	(Member of IQAC)
6.	Dr. A. R. Bhagat	(Member of IQAC)
7.	Shri. S. M. Gothane	(Member of IQAC)
8.	Dr. S. D. Deshpande	(Member of IQAC)
9.	Shri. Y. S. Darokar	(Member of IQAC)
10.	Mrs. Jayashree Y. Raut	(Nominee of Local Body)

11. Ku. Madhuri R. Raut (Student Nominee)
12. Shri. Girish Ajane (Nominee of Alumni)
13. Mrs. KanchitaBhavnnani (Industrial Expert)

Teaching Staff

- 14 Dr. D. B. Malpe (Faculty of Commerce)
- 15 Shri. R. T. Sawai (Faculty of Physical Education)
- 16 Dr. D. D. Khadgi (Faculty of Marathi)
- 17 Dr. P. M. Jadhao (Faculty of Commerce)

Minutes of the IQAC meeting held on 3 January, 2020

The meeting of Internal Quality Assurance Cell (IQAC) was held on January 3, 2020 at 12:00 P.M. in the college. Shri. M. G. Deshpande, Shri. W. B. Rajderkar, Shri. S. M. Gothane, Ku. Madhuri Raut and Mrs. Kanchita Bhavnani were not present in the meeting. The following members of the IQAC were present in the meeting.

Sl.	Name and Designation	Signature
1.	Shri. S. M. Gupta (Chairman of the Society)	
2.	Shri. S. M. Rajkarne (Representative of Management)	
3.	Shri. M. M. Deshmukh (Member of IQAC)	
4.	Shri. A. R. Bhagat (Member of IQAC)	
5.	Shri. S. D. Deshpande (Member of IQAC)	
6.	Shri. Y. S. Darokar (Non teaching Representative)	
7.	Mrs. Jayashree Raut (Nominee of Local Body)	
8.	Shri. Girish Ajane (Nominee of Alumni)	

Teaching Staff

9.	Shri. D. B. Malpe (Faculty of Commerce)	
10.	Shri. R. T. Sawai (Faculty of Physical Education)	
11.	Shri. D. D. Khadgi (Faculty of Marathi)	
12.	Shri. P. M. Jadhao (Faculty of Commerce)	

Following subjects were discussed in the meeting

Subject No. 1: Approving minutes of the previous meeting

Coordinator of IQAC read the minutes of the IQAC meeting held on Sept. 20, 2020. The minutes were unanimously approved by all members.

Subject No. 2: Follow up of activities in the college

As per the academic calendar 2019-20, various activities under college committee were performed during September 2019 to January 2020. In-charge of various committees presented reports of these activities in the meeting. The details of activities are as follows.

1) College Research Committee

a) Dr. Anil Bhagat, In-charge of College Research Committee cited that teachers who acquired doctoral degree have submitted their thesis in the college library so that users can easily access and refer it for academic purpose. Shri. Sunil Rajkarne suggested that the committee should organize '**Research Workshop**' for disseminating their research findings and relevance of problem to students. In-charge of the committee should prepare time-table to organize research workshop in this direction.

b) In-charge of the committee mentioned that few students are preparing study for organizing '**Research Seminar by Students**' and '**Seminar on Cross-cutting Issues**'. Dr. Hemant Khanzode, Principal of the college suggested that seminar on cross-cutting issues should be linked with home assignments and internal assessment. So that students can participate and perform this exercise effectively.

c) Dr. Bhagat informed that College Research Committee would conduct '**Village Survey**' in collaboration with IQAC at village Panchala on Financial Inclusion and Rural Community. The village survey will be conducted in February 2020.

2) Extension Activity

a) Dr. Prashant Jadhao, NSS Co-ordinator presented the reports of extension activities. NSS unit of the college participated in '**Leprosy Eradication Mission**' in collaboration with Primary Health Centre, Ashti at village Bharaswada, on Dec. 4, 2019. Total 42 students participated in this activity.

b) '**Grameen Swachhata Abhiyan**' was conducted on Dec. 20, 2019 on the occasion of Saint Gadgebaba Death Anniversary. Total 44 students actively participated in Swachhata Abhiyan at Kapileshwar Tank, Ashti on Jan. 1, 2020.

c) Activities under **Community Engagement Programme** were conducted at village Porgavhan during Nov.22 –Dec. 23, 2019. Dr. Dilip Malpe, Shri. Surendra Gothane and Shri. Rajesh Sawai conducted studies on (a) health awareness and environment consciousness, (b) milch animals and technology and (c) sports awareness in schooling population and youth force in the village respectively. Shri Sunil Rajkarne suggested that village information (derived from structured schedule, interview, discussion, observation) should be designed in proper format so that findings of the study will be compared with other investigations.

d) In-charge of NSS explained that Blood Donation Camp will be conducted in consultation with the Principal, Dr. Hedgewar Blood Unit, Nagpur and community.

e) Dr. Hemant Khanzode suggested that In-charge of NSS should conduct a session on cross-cutting issues during NSS residential camp. 10 volunteers should be selected and performed the activity on cross-cutting issues during the residential camp.

3) Constitution Day of India and Parent Meet

a) Shri Rajesh Sawai, in-charge of Parent Committee informed that the parent meet will be organized after the discussion with the Principal.

He further added that **Constitution Awareness Test** was conducted in collaboration with BANAI, Nagpur on Dec. 6, 2019 in the college. Total 44 students were enrolled and 24 students appeared test.

4) Sanskar and Unnati Project

Co-ordinator of Lifelong Learning and Extension stated that the enrollment was not done under the Sanskar and Unnati Project. Dr. Hemant Khanzode suggested that Co-ordinator should select five students from Arts and Commerce faculty each for the projects.

5) Reading Skill Competition

Prof. Moreshwar Deshmukh, Head, Deptt. of Marathi stated that Reading Skill Competition will be conducted on Feb. 27, 2020 (Marathi Bhasha Gaurav Din). Promoting skill development among students, Shri Sunil Rajkarne suggested that In-charge should prepare presentation so that it would help students to explore their skill.

6) Commerce Laboratory

As per the resolution of IQAC meeting held on Sept. 20, 2020, Department of Commerce is expected to activate commerce laboratory in the college. Dr. Hemant Khanzode suggested that faculty of commerce should initiate activities with the participation of students. Faculty should put their efforts to transfer the knowledge about commerce attributes among students. All performed activities should be documented in structured format, he pointed.

Subject No. 3: Updation of Library services

Shri. Surendra Gothane, Librarian of the college was not present in the meeting due to medical leave. Therefore, the discussion was not done over the subject in the meeting.

Subject No. 4: Introduction to Value-added Course

Coordinator of IQAC cited that academic flexibility enhances to inculcate values and capacity building among students in higher education regime. It aims at creating a sense of responsibility about human value, ethics, and fundamental duty among students.

He put the proposal that Department of Economics is ready to introduce a Value-added Course in **Environmental Consciousness** in the current session. He explained the relevance and design of the course in the meeting.

In this regard, following resolution was placed before the members.

Resolution No. 1

A value added course on **Environmental Consciousness** should be introduced in the college during the session 2019-20.

Shri Yogesh Paylimode

Dr. Hemant Khanzode

Proposer

Secunder

The resolution was unanimously accepted by all members.

The Principal suggested that Faculty of Economics should prepare the design, duration and other details of the course . He also appealed that other teachers should also initiate to introduce such courses in the college.

Subject No. 5: Subject with prior permission of the Chairman

As there were no other subjects for the discussion, the Coordinator of IQAC declared that the meeting has concluded.

Date: January 3, 2020

Place: Ashti

IQAC Co-ordinator

Principal

SHRI SAMARTH ARTS AND COMMERCE COLLEGE ASHTI, DISTT. WARDHA

Action Taken Report of IQAC Meeting

As per the resolution made in the IQAC meeting on Jan. 3, 2020, following action was taken.

- 1) Department of Economics introduced a Value-added Course in 'Environmental Consciousness from 2019-20. Total 26 students from B. A. (I & II) and B. Com. (I) were enrolled the course. The design of the course was prepared as per the guidance of advisory committee of a value-added course. The contact sessions were conducted from Jan. 31, 2020.

Date: Jan 27, 2020

Place: Ashti

IQAC Coordinator

Principal

SHRI SAMARTH ARTS & COMMERCE COLLEGE ASHTI, DISTT. WARDHA

Internal Quality Assurance Cell (IQAC)

Notice

All members of IQAC are hereby informed that the meeting of IQAC will be held on **Tuesday 17 March, 2020 at 12.00 noon** in the college. The agenda of the meeting shall be as follows:

1. Approving minutes of the previous meeting.
2. Follow up of Academic Calendar
3. Analysis of University results
4. Updation of Library Services
5. Subjects with prior permission of the Chairman.

Date: 13 March, 2020

Place: Ashti

IQAC Coordinator

Principal

Sr. No.	Name and Designation	Signature
1.	Shri. S. M. Gupta	(Chairman of the Society)
2.	Shri. M. G. Deshpande	(Representative of Management)
3.	Shri. W. B. Rajderkar	(Representative of Management)
4.	Shri. S. M. Rajkarne	(Representative of Management)
5.	Shri. M. M. Deshmukh	(Member of IQAC)
6.	Dr. A. R. Bhagat	(Member of IQAC)
7.	Shri. S. M. Gothane	(Member of IQAC)
8.	Dr. S. D. Deshpande	(Member of IQAC)
9.	Shri. Y. S. Darokar	(Member of IQAC)
10.	Mrs. Jayashree Raut	(Nominee of Local Body)
11.	Ku. Madhuri Raut	(Student Nominee)

12. Shri. Girish Ajane (Nominee of Alumni)
13. Mrs. Kanchita Bhavnani (Industrial Expert)

Teaching Staff

- 14 Dr. D. B. Malpe (Faculty of Commerce)
15 Shri. R. T. Sawai (Faculty of Physical Education)
16 Dr. D. D. Khadgi (Faculty of Marathi)
17 Dr. P. M. Jadhao (Faculty of Commerce)

SHRI SAMARTH ARTS & COMMERCE COLLEGE ASHTI, DISTT. WARDHA

Minutes of the IQAC meeting held on Mar. 17, 2020

The meeting of Internal Quality Assurance Cell (IQAC) was held on Mar. 17, 2020 at 12:00 noon in the college. Shri W. B. Rajderkar, Mrs. Jayashti Raut, Mrs. Kanchita Bhavnani and Ms. Madhuri Raut were not present in the meeting. The following members of the IQAC were present in the meeting.

Sl.	Name and Designation	Signature
1.	Shri S. M. Gupta (President of the Society)	
2.	Shri S. M. Rajkarne (Vice-President of the Society)	
3.	Shri. M. G. Deshpande (Secretary of the Society)	
4.	Shri. A. R. Bhagat (Member of IQAC)	
5.	Shri. M.M. Deshmukh (Member of IQAC)	
6.	Shri. S. D. Deshpande (Member of IQAC)	
7.	Shri. S. M. Gothane (Member of IQAC)	
8.	Shri. Y. S. Darokar (Non-teaching Representative)	
9.	Shri. G. G. Ajane (Alumni Representative)	

Teaching Faculty

10.	Shri D. B. Malpe (Department of Commerce)	
11.	Shri. R. T. Sawai (Department of Physical Education)	
12.	Shri. D. D. Khadgi (Department of Marathi)	
13.	Shri. P. M. Jadhao (Department of Commerce)	

The following subjects were discussed in the meeting.

Subject No. 1: Approving minutes of the previous meeting

Co-ordinator of IQAC read the minutes of the IQAC meeting held on January 3, 2020. The minutes of the preceding meeting were unanimously approved by all members.

Subject No. 2: Follow up activities of academic calendar

As per the academic calendar 2019-20, various activities under college committee were performed during Jan. 4 to Mar. 16, 2020. In-charge of various committees presented the reports of conducted activities in the meeting. The details of activities are as follows.

A) Cultural Activities

- i) The **cultural events** were organized by cultural committee during Jan. 24-26, 2020 in the college. Activities such as Rangoli, flower decoration, poster painting, elocution contest, group dance competition, one act play and drama were performed by students. Participants were given memento and certificate for their performance at the hands of Principal of the college on Jan. 26, 2020.
- ii) An **excursion tour** was conducted on Feb. 14, 2020. Total 117 students of the college were participated and visited tourism destinations of Chikhaldara, Melghat and Behram.
- iii) Dr. D. D. Khadgi, In-charge of cultural committee reported that '**Zep**'- **College Magazine** would be published under title of "life and Thoughts of Mahatma Gandhi" on the eve of 150th Birth Anniversary. The advisory committee was formed with nominating 12 students for the compliance of magazine. A topic is given to students on different aspects of Mahatma Gandhi's work, In-charge stated.

B) Sports Activity

- i) Sport events were organized by Department of Physical Education on Jan.23-25, 2020 in the college. **Inter-class competition** such as Kabaddi, Kho-Kho, Volleyball, Langadi, running, musical chair were organized and students were actively participated in the events. Participants were given certificate and memento at the hands of Principal on Jan. 26, 2020.
- ii) **A physical test was** conducted on Jan. 27-29, 2020 in the college. This activity was performed under the supervision of Shri. A. S. Kawaley, Director of Physical Education, Late Vasanttrao Kolhatkar Arts College, Rohana, Wardha. Total 295 students were appeared the test.
- iii) The session on '**Suryanamaskar and Yoga**' was organized on Feb. 3, 2020 in the college. Shri. Sandip Mandhale and Shri. Hemant Bhivapurkar, Instructor of Hanuman Vyayam Prasarak Mandal, Amravati conducted practice session on Suryanamaskar and Yoga. Total 156 students were present and performed activity under it.

- iv) **A Parent meet** was organized on Jan. 30, 2020 in the college. Shri. R. T. Sawai, In-charge of parent committee pointed out the importance of meeting and expected that parent should communicate with their wards about academic progression and participation in college activities also. Eight parents were present in the meeting.

Suggestion: Shri. M. G. Deshpande, suggested that teacher should inform to parent about ward's progression from time to time.

C) College Research Committee

- i) Dr. A. R. Bhagat, In-charge of College Research Committee reported that the preparation of seminar on 'Cross-cutting Issues' is going on. It is expected to conduct seminar by Mar. 20, 2020.
- ii) College Research Committee has decided to conduct household survey at village Panchala. In order to conduct survey, In-charge of Research Committee and Coordinator of IQAC have visited to village Panchala and prepared household list on Feb. 13, 2020. Total 107 households are listed in the village. Suitable sample would be selected to conduct village survey, In-charge stated.

D) Library Committee

- i) **A book exhibition** was organized by Department of Library on Feb. 11-12, 2020. Total 325 books were displayed in the exhibition. It included reference books, biographies, autobiographies, classical novels, encyclopedia etc. Total 53 students recorded their remarks on the relevance and usefulness of the book exhibition.
- ii) Department of Library was conducted '**Reading Competition**' for students on Feb. 18, 2020 in the college. Shri. S. M. Gothane, Librarian, guided students about idea of the competition and provided them books for preparation. 12 students participated in the competition and presented views on selected books. After assessing the performance of students in the competition, three students were given prizes. Total 44 students were present to the event.

E) Extension Activity

- i. **Rashtrasant Sanskar and Unnati Project** were conducted in the college under the guidelines of Department of Lifelong Learning and Extension, R.T.M. Nagpur University. Total ten students were enrolled under this activity whereas seven students were from B. A. (I) and three students from B.Com. (I) respectively. Students were prepared projects under the guidance of Dr. H. M. Khanzode, Dr. A. R. Bhagat, Dr. D. D. Khadgi and Yogesh Paylimode, Coordinator of Department of Lifelong Learning and Extension. The projects were divided into two heads as a) Rashtrasant Sanskar Project and b) Unnati Project. Unnati project was based on a case study of beneficiary of various welfare schemes in the village. Students gathered information by conducting interview of the beneficiaries of various welfare schemes in the village and successfully prepared project. The final assessment of the projects

was done by the Department of Lifelong Learning and Extension, R. T. M. Nagpur University on Mar. 2, 2020 and allotted incentive marks to participants for the completion of projects successfully.

F) NSS activities

- i) As per the academic calendar 2019-20, regular NSS activities were conducted in the college. Activities such as **Road Safety Mission**, provision of potable water at Kapileshwar temple in Mahashivratri festival, programme of National Voter Day etc. were conducted by NSS unit.
- ii) A 'Residential Camp at village Bharaswada (Ashti) was organized during Jan. 6-12, 2020. Total 75 NSS volunteers were participated in the camp.
- iii) Activities under '**Community Engagement Programme**' were organized at village Porgavhan (Ashti) during Jan. 4- Mar. 16, 2020. Dr. P. M. Jadhao, In-charge of the programme presented report of conducted activities in the village. The details of activity are as follow.
 - a) Dr. P. M. Jadhao conducted study on '**Beneficiary in Welfare Schemes**' during Feb. 2-6, 2020 in the village. 30 beneficiaries were participated in the study and discussed on various welfare schemes in the village.
 - b) Dr. S. D. Deshpande conducted study on 'participation of Women in Gramsabha' on Jan. 29, 2020. Total 40 women participated in the discussion and expressed views on the functioning of Gramsabha in the village, Porgavhan.
 - c) Dr. M. M. Deshmukh conducted study on '**Language Skills in Schooling Population**' on Feb. 7, 2020. He visited Z. P. Primary School, Porgavhan and conducted interview of students on skills of reading, writing, expression and ability to understand language. Total 20 students were responded to interview.

G) Internal Women's Grievance Redressal Cell

- i) A workshop on '**Sexual Harassment Prevention and Girls Safety Measures Act**' was organized by Internal Women's Grievance Redressal Cell in collaboration with Taluka Vidhi Seva Samitee, Ashti on Feb. 13, 2020 in the college. Shri. M. J. Mohod, Civil Judge, Junior Division, Judicial Magistrate First Class and President of Taluka Vidhi Seva Samitee, Ashti was chief guest and Adv. Shri Matle, Adv. Jayant Jane, Adv. Prakash Gaikwad, Adv. Jayashri Raut, Dr. H. M. Khanzode and Dr. M. M. Deshmukh, In-charge of the Cell prominently present to the event. Addressing to students, Shri. M. J. Mohod cited that students especially girl students should always be aware and concerned about legal aspects against sexual harassment. In order to prevent these incidents, various acts protect the rights of girls.
- ii) Internal Women's Grievance Redressal Cell and NSS unit was jointly organized '**World Women Day**' on Mar. 13, 2020 in the college. A seminar on 'Women Empowerment: Safety and Dignity' was organized. Six students were participated and expressed that it is an urgent need to change the outlook of society towards the promotion of women empowerment. A poster exhibition on women safety was also

organized on this occasion. Fourteen students prepared posters and displayed on notice board. Total 78 students were present to the event.

H) Activity by Department of Marathi

- i) Department of Marathi was organized '**Marathi Bhasha Samvardhan Pandharwada**' in the college during Jan. 1-15, 2020. Activities such as visit to Samarth Library, Ashti, writing competition, essay competition, book exhibition were conducted during period.
- ii) '**Marathi Bhasha Gaurav Din**' was celebrated on Feb. 27, 2020 in the college. The event was organized under the proposed theme- 'Loksahitya: Utsav Marathicha'. Dr. D. D. Khadgi, Faculty of Marathi, expressed views on 'Loksahityatil Vidhinatya ani Lokkala'. Dr. M. M. Deshmukh, Head, Department of Marathi made presentation on 'Folk Culture and Marathi Language. He also explained the steps of reading skill of Marathi language for learners. Total 86 students were present to the event.

I) Introduction to Value-added Course

- i) Department of Economics introduced a **Value-added Course** in 'Environmental Consciousness' for 2019-20 in the college. Total 26 students from B. A. (I & II) and B. Com. (I) were enrolled under the course. The design of the course was prepared under the guidance of Advisory Committee. The session was conducted by the course coordinator from Jan. 31, 2020.

Suggestion: Shri. S. M. Rajkarne suggested that a Value-added course should be mentioned in college prospectus for 2020-21. So that, new comer will aware about the course.

J) Career and Counseling Cell

- i) Career and Counseling Cell was conducted activities for student group. Total six sessions were conducted during Jan. 4-Mar.7, 2020 in the college. In-charge expressed concern about that however the less number of student's participation, the activities are still going on.

K) Activity by IQAC

IQAC organized 'Teacher's Lecture Series' in the college from 2019-20. It aimed at disseminating contemporary and relevant knowledge to students. The details of activity are as follows.

- i) Dr. A. R. Bhagat (Associate Professor of Commerce) delivered lecture on '**Digital Marketing: An Overview**' on Jan 6, 2020. He explored the concept of digital marketing, various sources and innovations of marketing, incentives and services offered for consumers etc. Total 32 students were present to the event.

- ii) Dr. H. M. Khanzode, Principal of the college, delivered lecture on ‘**CAA, NPR, and NRC: An Overview**’ on Jan. 20, 2020. He explained the background and revision of Citizen Act-1955, chronology of NRC and its reliability to introduce in the country. Total 58 students were present to the event.
- iii) Dr. S.M. Gothane, Librarian of the college, delivered lecture on ‘**Learning Resources in Higher Education Institutions**’ on Feb. 26, 2020. He explained that online resources are a progressive path to acquaint knowledge for students as well as teachers. He also pointed out that various sources of knowledge such as INFLIBNET, UGC-CEC, e-Pathshala, initiative of Digital India etc. Total 72 students were present to the event.

L) Mentor Scheme

IQAC introduced Mentor scheme for first year students from 2019-20 in the college. It is assumed that each teacher should take the responsibilities of twenty students and guide them for their progression. In order to execute this duty, each teacher conducted two meeting and discussed with students on the performance of university result and involvement in the college activities. Dr. M. M. Deshmukh, In-charge of Mentor scheme, reported that most of the students are still absent in the meeting. They are also reluctant to complete assignments on time. It is resulted to the low performance in university examination, In-charge stated.

Subject No. 3: Analysis of University Result (Winter-2019)

Shri. M. M. Deshmukh, In-charge of Teaching-Learning-Evaluation reported the analysis of university result of the college for Winter-2019. The observation of university result for B. A. & B. Com. programme are as follows.

- i) **B. A. (Semester I):** Total 120 students appeared in the examination. Out of 17 students were passed in the examination. The result for B. A. (Semester I) is 14.16%.
- ii) **B. A. (Semester III):** Total 51 students appeared in the examination. Out of this, 19 students were passed in the examination. The passing percentage of B. A. (Semester II) is 37.25.
- iii) **B. A. (Semester V):** Total 36 students appeared in the examination whereas 17 students were passed. The result for B. A. (Semester V) is 47.22%.
- iv) **B. Com. (Semester I):** Total 79 students appeared in the examination whereas 24 students were passed. The result is about 30.37%.
- v) **B. Com (Semester III):** Total 55 students appeared in the examination and 29 students passed. The passing percentage of B.Com. (Semester III) is at 52.72.
- vi) **B. Com (Semester V):** Total 52 students appeared in the examination whereas 36 students were passed. The result is about 69.23%

- vii) It is observed that the result of B.Com. programme is more as compared to B. A. programme.
- viii) The result of B. A. & B. Com. (Semester I) is unsatisfactory in the university examination, In-charge opined.

Suggestion:

- i) Considering the low result of the college in university examination, Shri. M. G. Deshpande suggested that semester-wise internal evaluation should be introduced at the end of semester. So that students will prepare and perform better in university examination.
- ii) Admission cell should be established in the college at the beginning of the session. Members of admission committee should communicate with students who will pass in H.S.S.C. examination from Lokmanya Junior College, Ashti.

Subject No. 4: Updation of Library Services

The suggestion made by Shri. S. M. Rajkarne to update library services in the college. Librarian should establish mechanism for the location of books. All data should be integrated in uniform nature. He also suggested that a question paper of previous university examination should be recorded in manual form. So that student can access and review it.

Subject No. 5: Subject with prior permission to Chairman

Shri. R. T. Sawai, Director, Department of Physical Education, proposed that Department of Physical Education is to be initiated to introduce 'Fit India Campaign' in the college. It is necessary that all teaches will be a part of it. Shri. M. G. Deshpande suggested that In-charge of this initiative should form a club including teachers and medical practitioner also. So that activities would be carried out in right direction.

As there were no other subjects for the discussion, Coordinator of IQAC declared that the meeting has concluded.

Date: Mar. 17, 2020

Place: Ashti

IQAC Coordinator

Principal

SHRI SAMARTH ARTS AND COMMERCE COLLEGE ASHTI, DISTT. WARDHA

Action Taken Report of IQAC Meeting

As per the suggestions made in IQAC meeting on Mar. 17, 2020, following activities were conducted in the college.

- 1) IQAC initiated to introduce 'Mentor Scheme' for first year students. Each teacher conducted two meetings of students and discussed on their academic progression in university examination and participation in college activities.
- 2) IQAC prepared Annual Quality Assurance Report (AQAR) for 2019-20 and submitted to NAAC on Mar. 15, 2020.
- 3) IQAC conducted 'Student's Feedback' in the college during Sept. 21-23, 2020 in the college. Total 31 students were present to respond feedback.
- 4) IQAC conducted 'Rashtrasant Sanskar Project and Unnati Project' for first year students under the guidelines of Department of Lifelong Learning and Extension, R. T. M. Nagpur University. Total ten students were enrolled and completed projects under it. Unnati project was based on a case study of beneficiaries of various welfare schemes conducted by students in the village.

Date: March 17, 2020

Place: Ashti

IQAC Coordinator

Principal
